

**VILLAGE OF PERRY
VILLAGE BOARD MEETING MINUTES
JANUARY 3, 2022**

A Board Meeting of the Village of Perry was held at the Village Hall, 46 North Main Street, Perry, New York at 7:30 pm on the 3rd day of January 2022.

PRESENT:	Rick Hauser	Mayor
	Dariel Draper	Trustee
	Jacquie Billings	Trustee
	Arlene Lapiana	Trustee
	Ernie Lawrence	Trustee
ALSO PRESENT:	Samantha Pierce	Administrator
	Laura Gifford	Village Deputy Clerk
GUESTS:	Lorraine Sturm	Perry Herald
	Joseph Lapiana	Student at PCS
	Abigail Englebert	Student at PCS
	Kendra Warner	Student at PCS
	Levi Hauser	Student at PCS
ABSENT:	Christina Slusser	Village Clerk

Mayor Hauser called the meeting to order at 7:30 pm and led in the pledge to the flag.

PUBLIC COMMENT

Four students from Perry Central School, named above, provided their names for the record of being in attendance for observation purposes. Levi Hauser thanked the Village Board for the village's conservation efforts such as solar energy and the Tesla.

PRESENTATIONS & BOARD ACTIONS

VILLAGE ADMINISTRATOR – 2022-2023 BUDGET BRIEFING

Administrator Pierce announced that it is the beginning of the budget season and we're just over half way through the fiscal year. The Village of Perry will start budget meetings now for the June 1, 2022 budget. Administrator Pierce provided an updated calendar and times for budget committee meetings.. Board budget workshops are as follows: February 7th at 7:30pm, February 15th at 7:00pm, February 22nd at 7:30pm and a tentative budget board workshop is scheduled for February 28th at 7:00pm.

Administrator Pierce provided a general overview of estimated revenues and expenditures for the three operating accounts: general, water and sewer funds. Administrator Pierce reviewed the performance of the three operating accounts over the past two fiscal years and some key revenues that were budgeted

too high in the general fund but have been corrected in the current budget and moving forward. Expenditures in the water and sewer fund came in under budget in the 2020-2021 fiscal year.

Administrator Pierce then presented the fund balance for the general, water, and sewer funds including balances for the Village’s reserve funds as of May 31, 2021. A projected balance was provided considering expenses incurred or anticipated costs from May 31, 2021, until current.

Finally, a list of potential projects and funding for consideration for the 2022-2023 fiscal year was presented along with potential uses for the American Rescue Plan Act (ARPA) funding that the Village has received.

MINUTES

Motion to approve the minutes from the Regular Board Meeting on December 20, 2021 was made by Trustee Billings, seconded by Trustee Lapiana, and carried unanimously.

RESOLUTION APPROVING PAYMENT FOR THE SILVER LAKE TRAIL PROJECT

WHEREAS, the Village has received pay app #4 from the contractor, CP Ward, Inc., for the Silver Lake Trail project in the amount of \$47,754.48; and

WHEREAS, the engineers on the project, C&S Engineers, have reviewed and approved pay app #4; and

NOW, THEREFORE BE IT RESOLVED, that the Perry Village Board of Trustees hereby approves the following payment for the Silver Lake Trail project and directs the Village Clerk to submit a voucher for payment:

CP Ward, Inc.	\$47,754.48
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BE IT FURTHER RESOLVED, that the Perry Village Board of Trustees hereby authorizes the Mayor to sign the payment invoice.

Motion to approve payment of pay app #4 to CP Ward, Inc. for the Silver Lake Trail project in the amount of \$47,754.48 was made by Trustee Draper, seconded by Trustee Lawrence, and carried with all voting aye.

RESOLUTION AUTHORIZING BUDGET TRANSFERS TO THE 2021-2022 BUDGET

WHEREAS, the Village Administrator has reviewed the 2021-2022 Village Budget and is proposing the following budget transfers for higher costs and projected expenditures:

DEBIT:	A1320.4 Audit Contractual	\$7,000.00	
CREDIT:	A1362.4 Tax Advertising Contractual		\$1,761.13
CREDIT:	A1410.41 Clerk Contractual Grants		\$2,939.25
CREDIT:	A3650.4 Demo of Unsafe Building		\$799.62
CREDIT:	A1110.12 Village Justice Court Officer		\$1,500.00
DEBIT:	A5142.4 Snow Removal Contractual	\$2,193.95	
CREDIT:	A5142.2 Snow Removal Equipment		\$2,193.95

DEBIT:	A5110.4 Street Maintenance Contractual	\$4,280.00	
CREDIT:	A5110.2 Street Maintenance Equipment		\$4,280.00
DEBIT:	A9010.8 State Retirement	\$6,991.00	
DEBIT:	A9055.8 Disability Insurance	\$3,929.00	
CREDIT:	A9015.8 Police Retirement		\$10,920.00
DEBIT:	F1440.4 Engineer Contractual	\$4,000.00	
CREDIT:	F1420.4 Law Contractual		\$4,000.00
DEBIT:	G1440.4 Engineer Contractual	\$2,000.00	
CREDIT:	G1420.4 Law Contractual		\$2,000.00
DEBIT:	G9060.8 Health Insurance	\$100.00	
CREDIT:	G9089.8 Other EAP		\$100.00

BE IT RESOLVED, the Village of Perry Board of Trustees hereby authorizes the above budget transfers; and

BE IT RESOLVED, the Village Clerk is directed to provide a copy of this resolution to the Village Administrator.

The transfers presented are for accounts that are overdrawn or in anticipation for going overbudget. Motion to approve the budget transfers detailed above was made by Mayor Hauser, seconded by Trustee Billings, and carried with all voting aye.

RESOLUTION DECLARING 1999 CARMATE TRAILER AS SURPLUS

WHEREAS, the Village of Perry maintains a fleet of equipment to support the efficient care and maintenance of Village assets; and

WHEREAS, through the natural wear and tear cycle, equipment reaches the close of its useful contribution to Village operations; and

WHEREAS, the Department of Public Works maintains a 1999 Carmate Trailer; and

WHEREAS, the trailer has reached the conclusion of its useful life for department needs and has since been replaced; and

NOW, THEREFORE BE IT RESOLVED, that the Perry Village Board of Trustees does hereby declare the 1999 Carmate Trailer as surplus equipment; and

BE IT FURTHER RESOLVED, that the Village Administrator is authorized to auction the trailer as is deemed appropriate.

The Village of Perry has purchased a new trailer that was in the 2021-2022 budget and can now surplus the 1999 trailer. Motion to approve the resolution declaring 1999 Carmate trailer as surplus was made by Trustee Lawrence, seconded by Trustee Lapiana, and carried with all voting aye.

CLERK/DEPUTY TREASURER REPORT

FY 2021-2022

Abstract #15

Vouchers #1099-1155

General Fund	\$ 43,477.08
Special Grant Fund	\$ 440.00
Water Fund	\$ 19,436.37
Sewer Fund	\$ 1,825.02
Capital Projects Fund	\$ 48,391.37
Trust & Agency	\$ -
Silver Lake Watershed Commission	\$ 37.99
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Total	\$ 113,607.83

Vouchers were audited by Trustee Lawrence

Capital Projects

Silver Lake Trail Project	\$ 47,754.48
Streetscape Grant Admin	\$ 636.89

Debt Service Payments - Water Fund \$ 9,750.00

Administrator Pierce reviewed the Clerk/Deputy Treasurer Report detailed above. Vouchers were audited by Trustee Lawrence. Trustee Billings made a motion to approve the Clerk Report and payments in the amount of \$113,607.83 which was seconded by Trustee Draper and carried with all voting aye.

DEPARTMENT REPORTS

No department reports were reviewed. Each department will be meeting as part of the budget process.

TRUSTEE REPORTS

Trustee Lawrence reported that it has been a quiet two weeks.

Trustee Billings informed the Board about an opportunity proposed by Perry Central School Superintendent McLaughlin. A BOCES construction group called Camp Hard Hat is looking for a new project and will provide the labor for free with material costs being covered by the Village.

Superintendent McLaughlin will provide a list of past projects that have been completed by this group. It was noted that Memorial Park and the park on Park Ave are both possibilities.

Trustee Lawrence will be working the Silver Lake Trail artwork for logos. Bids will be needed for signs, history signage, and maps.

Trustee Lapiana reported that it has been quiet.

Trustee Draper had nothing to report.

With no executive session requested and no further business, motion to adjourn the meeting was made by Trustee Draper at 8:12 pm which was seconded by Trustee Lapiana and carried with all voting aye.

Respectfully submitted,
Laura Gifford, Village Deputy Clerk