

**VILLAGE OF PERRY
VILLAGE BOARD MEETING MINUTES
JANUARY 18, 2022**

A regular board meeting of the Village of Perry was held at the Village Hall, 46 North Main Street, Perry, New York at 7:30 p.m. on the 18th day of January 2022.

PRESENT:	Rick Hauser	Mayor
	Dariel Draper	Trustee
	Jacquie Billings	Trustee
	Arlene Lapiana	Trustee
	Ernie Lawrence	Trustee (via Zoom)

ALSO PRESENT:	Christina Slusser	Village Clerk
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GUESTS:	Laura Gifford	Deputy Village Clerk
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ABSENT:	Samantha Pierce	Administrator
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Mayor Hauser called the meeting to order at 7:30 pm and led in the pledge to the flag.

PUBLIC COMMENT

No members of the public made any comments.

PRESENTATIONS & BOARD ACTIONS

MINUTES

Minutes were reviewed from the last regular board meeting on January 3, 2022 where motion to approve the minutes was made by Trustee Lapiana, seconded by Trustee Draper, and carried with all voting aye.

RESOLUTION APPROVING PAYMENT FOR THE SILVER LAKE TRAIL PROJECT

WHEREAS, the Village has received payment #2 from the engineer, C&S Companies, for the Silver Lake Trail project in the amount of \$21,363.97; and

NOW, THEREFORE BE IT RESOLVED, that the Perry Village Board of Trustees hereby approves the following payment for the Silver Lake Trail project and directs the Village Clerk to submit a voucher for payment:

C&S Companies

\$21,363.97

BE IT FURTHER RESOLVED, that the Perry Village Board of Trustees hereby authorizes the Mayor to sign the payment invoice.

The payment request has been reviewed and approved by C&S Companies. Motion to adopt the resolution for payment to C&S in the amount of \$21,363.97 was made by Trustee Billings, seconded by Trustee Lawrence, and carried with all voting aye.

RESOLUTION APPROVING PAYMENT FOR WASTEWATER TREATMENT PLANT PROJECT

WHEREAS, the Village Clerk has received pay app #8 from the general contractor, Crane-Hogan Structural Systems, Inc., for the waste water treatment plant project in the amount of \$341,083.25; and

NOW, THEREFORE BE IT RESOLVED, that the Perry Village Board of Trustees hereby approves the following payments for the wastewater treatment plant project and directs the Village Clerk to submit vouchers for payment:

Crane-Hogan Structural Systems, Inc.

\$341,083.25

Pay App #8 for the WWTP Improvement Project has been reviewed and approved by MRB Group. Motion to approve the resolution and payment to Crane-Hogan was made by Trustee Billings, seconded by Trustee Lapiana, and carried with all voting aye.

RESOLUTION APPROVING PAYMENT FOR VILLAGE HALL PROJECT

WHEREAS, the Village Administrator has received pay app #6 from the contractor for the Village Hall Project; and

WHEREAS, pay app #6 was received from the Picone Construction Corporation in the amount of \$111,379.12; and

BE IT RESOLVED, that the Perry Village Board of Trustees hereby approves the following payment for Pay App #4 and directs the Village Clerk to submit a voucher for payment:

Picone Construction Corporation

\$111,379.12; and

BE IT RESOLVED, that the Perry Village Board of Trustees hereby authorizes the Mayor to execute the payment certification.

Pay App #6 was received and reviewed by Flynn Battaglia. Motion to adopt the resolution and approval of payment to Picone Construction Corp. in the amount of \$111,379.12 was made by Trustee Draper, seconded by Trustee Lawrence, and carried with all voting aye.

RESOLUTION ACCEPTING PROPOSAL FROM ALLIED CPAS, PC FOR ACCOUNTING SERVICES FOR THE 2021 FISCAL YEAR COURT AUDIT

WHEREAS, the Village has received two proposals from auditing firms for the 2021 fiscal year court audit; and

WHEREAS, Allied CPAs, PC has provided the lowest proposal in an amount not to exceed \$1,200; and

BE IT FURTHER RESOLVED, the Village of Perry Board approves the proposal from CPAs, PC to perform the 2021 fiscal year court audit in an amount not to exceed \$1,200.00 and authorizes the Village Administrator to schedule the audit.

There was a misconception with the audit system that it would serve to test failures in the system with those receiving tickets and verifying the amount paid. With the clarification in services, motion to adopt the resolution for accounting services for the court audit not to exceed \$1,200 was made by Trustee Billings, seconded by Trustee Lapiana, and carried with all voting aye.

RESOLUTION ACCEPTING DONATION REQUEST FOR THE PERRY CHALK ART FESTIVAL

WHEREAS, the Village has received a request from the Perry Chalk Art Festival Committee for their festival including a one-day insurance wavier for non-food vendors, permission to close portions of certain streets, and assistance from a member of the DPW on the day of the event; and

WHEREAS, the Village has received a request from the Perry Chalk Art Festival Committee for a donation of \$1,400; and

NOW, THEREFORE BE IT RESOLVED, the Village of Perry Board hereby approves the requests outlined in the letter from the Perry Chalk Art Festival Committee; and

BE IT FURTHER RESOLVED, the Village of Perry Board approves the donation request for \$1,400 and directs the Village Clerk to submit a voucher for payment.

This request regarding the Chalk Art Festival is consistent with requests from previous years. Motion to approve the resolution, donation to the Chalk Art Festival, and additional requests as explained in the letter was made by Trustee Lawrence, seconded by Trustee Draper, and carried with all voting aye.

RESOLUTION AUTHORIZING BUDGET TRANSFERS TO THE 2021-2022 BUDGET

WHEREAS, the Village Administrator has reviewed the 2021-2022 Village Budget and is proposing the following budget transfers for higher costs and projected expenditures:

DEBIT:	A9040.8 Worker's Compensation	\$11,700.00	
CREDIT:	A9015.8 Police Retirement		\$11,700.00
DEBIT:	F1440.4 Engineer Contractual	\$7,800.00	
CREDIT:	F8310.41 Water Contractual Grants		\$7,800.00

BE IT RESOLVED, the Village of Perry Board of Trustees hereby authorizes the above budget transfers; and

BE IT RESOLVED, the Village Clerk is directed to provide a copy of this resolution to the Village Administrator.

One of the transfers is needed to pay the lump sum for Blake Russell's retirement. The other is for the WIIA grant for Water Treatment Plant improvements. Trustee Billings made a motion to adopt the resolution authorizing the budget transfers which was seconded by Trustee Draper and carried with all voting aye.

CLERK/DEPUTY TREASURER REPORT

FY 2021-2022
Abstract #16
Vouchers #1156-1251

General Fund	\$ 102,798.80
Special Grant Fund	\$ 2,381.00
Water Fund	\$ 21,413.08
Sewer Fund	\$ 18,333.12
Capital Projects Fund	\$ 390,759.52
Trust & Agency	\$ 162.00
Silver Lake Watershed Commission	\$ -
<hr/> Total	<hr/> \$ 535,847.52

Vouchers were audited by Trustee Lawrence. 1,501.82 was prepaid to avoid penalties. Motion was made by Trustee Draper to approve payment of vouchers for abstract #16 in the amount of \$535,847.52 which was seconded by Trustee Lapiana and carried with all voting aye.

DEPARTMENT REPORTS

Reports were reviewed for DPW and Parks. Mayor Hauser complimented the DPW crew on their snow removal efforts in the village. WTP, WWTP, and Police monthly reports were also reviewed with no action needed.

TRUSTEE REPORTS

Trustee Billings, as a member of the DPW Committee, reported that there was a meeting with MRB Group on the clarifier at the Water Treatment Plant. The village would not have the ability to produce water if the clarifier went down. Upgrades are planned for the plant but it could be 3-5 years before construction begins. A portable clarifier could be rented while repairs took place but there are unknowns on the availability of a portable clarifier, costs of rental, and the timeframe it would take to complete repairs. This topic was discussed about 6 months ago but no formal plan was put in place. It is recommended to be prepared to deal with the clarifier if it should break down, so the chief operator of the WTP will get a new estimate for the clarifier parts (thought to be around \$47,000). It was noted that in every scenario, the money spent on clarifier parts will not go to waste, as it would still be needed in future upgrades to the plant.

A NY Alert went out about sewer discharge that affected the Silver Lake Outlet. The chief operator of the plant seemed unalarmed about the alert and the incorrect gallonage reported was corrected after the first alert was sent out.

Lead and copper lines need to be inventoried by November 2024. This involves all lines within the village – going off of a main to a home, personal lines, and connections. There will be more to come on this topic.

Administrator Pierce was invited to join the Wyoming County Water Resource Agency. The Silver Lake Watershed Commission is scheduled to meet on Thursday.

Becky Ryan, chair of the Wyoming County Board of Supervisors, noted some Perry projects in a county story.

Mayor Hauser had a good grants meeting with Ed Flynn. A kickoff meeting with MRB Group on the Resiliency Study took place last Friday. The mayor stated that it sounds like a good plug in for the comp plan (to look at updating some action items) – to survive economic swings.

Trustee Lawrence provided an update on the signage for the Silver Lake Trail. It will be ready to review at the Parks Committee meeting in March.

The advisory board for Letchworth Cable Access meets next week. Trustee Lawrence will report back to the board to decide on how the village wants to contribute. Some questions arose on the structure of Letchworth Cable Access – voting and policies. The clerk will see if there is an existing charter document.

EXECUTIVE SESSION

Mayor Hauser made a motion to enter executive session to discuss the employment history of a particular individual at 8:21 pm. This motion was seconded by Trustee Draper and carried with all voting aye.

Regular session resumed at 9:11 pm.

Motion was made by Trustee Billing to approve Anthony Ricotta's request for unpaid leave for 4 weeks with the understanding that he needs to pay for his portion of health insurance and union dues independently. This motion was seconded by Trustee Lapiana and carried with all voting aye.

Mayor Hauser made the appointment of Bethany Zerbe as the new Part Time Clerk at the advertised rate of pay with a start date within the next 30 days to be agreed upon. Trustee Billings made a motion to approve Mayor Hauser's appointment which was seconded by Trustee Lapiana and carried unanimously.

Motion to adjourn the meeting was made at 9:15 pm by Trustee Draper, seconded by Trustee Lapiana, and carried.

Respectfully submitted,
Christina Slusser, Village Clerk