

**VILLAGE OF PERRY
VILLAGE BOARD MEETING MINUTES
FEBRUARY 7, 2022**

A Board Meeting of the Village of Perry was held at the Village Hall, 46 North Main Street, Perry, New York at 7:30 pm on the 7th day of February 2022.

PRESENT:	Rick Hauser	Mayor
	Dariel Draper	Trustee
	Jacque Billings	Trustee
	Arlene Lapiana	Trustee
	Ernie Lawrence	Trustee
ALSO PRESENT:	Samantha Pierce	Administrator
	Christina Slusser	Village Clerk
GUESTS:	Lorraine Sturm	Perry Herald

Mayor Hauser called the meeting to order at 7:30 pm and led in the pledge to the flag.

PUBLIC COMMENT

No members of the public were present for comment.

PRESENTATIONS & BOARD ACTIONS

MINUTES

Minutes were reviewed from the last regular board meeting on January 18, 2022 where motion to approve the minutes was made by Trustee Lawrence, seconded by Trustee Lapiana, and carried with all voting aye.

RESOLUTION ACCEPTING PROPOSAL FROM THE LANDMARK SOCIETY TO PREPARE A NATIONAL REGISTER NOMINATION FOR THE VILLAGE HALL

WHEREAS, the Village of Perry has received two proposals to write the National Register Nomination for the Village Hall; and

WHEREAS, the lowest proposal was received from the Landmark Society for a cost not to exceed \$4,600; and

WHEREAS, being listed on the National Register can unlock grant opportunities for the Village Hall to continue renovations in line with the Master Plan; and

WHEREAS, the Village Administrator is recommending the following budget transfer to pay for the expenses:

DEBIT:	A1320.4 Audit Contractual	\$4,600	
CREDIT:	A1620.4 Buildings Contractual		\$4,600

BE IT RESOLVED, the Village of Perry Board approves the proposal from the Landmark Society in an amount not to exceed \$4,600 to prepare a National Register Nomination for the Village Hall and authorizes the Mayor to execute the proposal; and

BE IT FURTHER RESOLVED, the Village of Perry Board authorizes the Village Administrator to make the budget transfer to the 2021-2022 Village Budget.

The Village Hall needs to be on the national register to have access to additional grant opportunities like replacement of windows in the Village Hall. Two proposals were received and the board agrees that this is a reasonable proposal. Motion was made by Trustee Billings to adopt the resolution accepting the proposal from The Landmark Society which was seconded by Trustee Lawrence and carried with all voting aye

RESOLUTION APPROVING APPOINTMENT OF TWO PART-TIME POLICE OFFICERS, LORNE HARDING AND ERROL CHISHOLM

WHEREAS, the Village of Perry Chief of Police has a need to hire two part-time Police Officers; and

WHEREAS, Chief Grover is recommending hiring Lorne Harding and Errol Chisholm at a rate of \$23.44 per the union agreement pending completion of the academy; and

BE IT RESOLVED, that the Perry Village Board of Trustees hereby approves the appointment of Lorne Harding and Errol Chisholm as part-time Police Officers at a rate of \$23.44 per hour.

The applicants mentioned above have passed the psych test but still need to finish the police academy. Chief Grover is having trouble filling schedules due to the availability of the current part time officers. These individuals will also be able to help with the craft show. Motion was made by Trustee Lapiana approving the appointment of the two part-time police officers, Harding and Chisholm, which was seconded by Trustee Draper and carried unanimously.

RESOLUTION ACKNOWLEDGING NYS LIQUOR AUTHORITY ALCOHOLIC BEVERAGES LICENSE NOTICE FOR BREEZEWAY BARNS INC.

WHEREAS, the Village received on January 26, 2022, a 30-Day Advanced Notice, (“30-Day Notice”), requesting a On-Premises Alcoholic Beverages License for Breezeway Barns Inc. located at 151 N. Center Street; and

WHEREAS, the Village does not express any opinion for or against the application; and

NOW THEREFORE BE IT RESOLVED, that the Village Board of Trustees takes no further action relative to the 30 Day Notice.

Motion to adopt the resolution above was made by Trustee Billings, seconded by Trustee Lapiana, and carried with all voting aye.

RESOLUTION APPROVING BUDGET TRANSFER FOR GUIDE RAIL ON PARK PLACE

WHEREAS, the DPW Superintendent has received a quote for a used corrugated guide rail to replace the fencing along Park Place in the amount of \$7,633.83; and

WHEREAS, the Village Administrator is recommending the following budget transfer to pay for the expenses:

DEBIT:	A5410.4 Sidewalks Contractual	\$7,633.83
CREDIT:	A5110.2 Street Maintenance Contractual	\$7,633.83

NOW, THEREFORE BE IT RESOLVED, that the Village of Perry Board of Trustees hereby authorizes the Village Administrator to make the budget transfer to the 2021-2022 Village budget.

The parks committee discussed replacing the existing fence with a used guide rail. Leftover sidewalk money can be used towards this purchase. The area behind the fence will also be cleaned up when the fence is replaced. Trustee Draper made a motion to adopt the resolution to purchase the guide rail at Park Place and made the necessary budget transfers. This motion was seconded by Trustee Billings and carried with all voting aye.

RESOLUTION APPROVING PAYMENT AND BUDGET ADJUSTMENT FOR WATER TREATMENT PLANT UPFLOW CLARIFIER REPLACEMENT PARTS

WHEREAS, the Chief Water Operator has received a quote for replacement parts for the Water Treatment Plant Upflow Clarifier; and

WHEREAS, the quote for the parts from Marmon Industrial Water amounts to \$52,225.00; and

WHEREAS, the Village Administrator is recommending a budget adjustment to the 2021-2022 Village Budget to increase F8320.4 (Source of Supply Contractual) and increase F915 (Appropriated Fund Balance) in the amount of \$52,225.00; and

NOW, THEREFORE BE IT RESOLVED, that the Village of Perry Board of Trustees hereby approves payment for the upflow clarifier replacement parts and authorizes the Village Administrator to make the budget adjustment to the 2021-2022 Village Budget.

This purchase of parts was previously approved but the Chief Water Operator received an updated quote and it has since been determined how to fund the purchase. Motion was made by Trustee Lapiana to approve the resolution for the purchase of upflow clarifier parts which was seconded by Trustee Lawrence and carried with all voting aye.

RESOLUTION OF SEQR FOR SILVER LAKE TRAIL EXTENSION/FOOTBRIDGE & BOARDWALK AND DECLARING INTENT TO BE LEAD AGENCY

WHEREAS, the Village of Perry Board of Trustees (hereinafter referred to as Village Board) has reviewed the SEQR Short Environmental Assessment Form (EAF) Part 1, prepared by SWBR (hereinafter referred to as Village Landscape Architect) on the above referenced Village of Perry Silver Lake Trail Extension/Footbridge & Boardwalk (hereinafter referred to as Action); and

WHEREAS, the Village Board determines that said Action is classified as an Unlisted Action under the State Environmental Quality Review (SEQR) Regulations; and

WHEREAS, the Village Board determines that said Action is also subject to review and approval by other involved agencies under SEQR Regulations; and

WHEREAS, the Village Board determines that it is the most appropriate agency to ensure the coordination of this Action and will provide written notifications to involved agencies, for the purposes of conducting a coordinated review and making the determination of significance thereon under the SEQR Regulations; and

NOW, THEREFORE BE IT RESOLVED that the Village Board does hereby declare its intent to be designated as the lead agency for the Action; and

BE IT FURTHER RESOLVED, that the Village Landscape Architect is directed to provide notice hereof to the involved and interested agencies, seeking their agreement (or objection thereto) in writing.

The Village needs a resolution declaring to be lead agency for the footbridge project which will be sent to the DEC. It will later be determined if parts 2 and 3 need to be completed. Trustee Billings made a motion to adopt the resolution declaring the Village of Perry as lead agency which was seconded Trustee Lapiana and carried with all voting aye.

VILLAGE ADMINISTRATOR – 2022-2023 DRAFT BUDGET

Administrator Pierce presented on the draft budget for the upcoming fiscal year, 2022-2023. The administrator attended a webinar on the eligible uses for ARPA funds which have been expanded since it was rolled out. Options now include paving roads, sidewalk repairs, air packs for the Fire Department, purchase of vehicles, etc.

An overview of reserves and fund balance was provided for each fund – general, water, and sewer. The Village should look to adopt a fund balance policy recommended as 15-30% of annual appropriations for general and 20-35% of annual appropriations for both the water and sewer funds. This number could be higher if there is a specific intended use for funds.

The draft budget presentation included an overview of revenues and expenditures for each fund for the current fiscal year and projected for the next fiscal year. There is a list of potential items to remove from the budget or an option to use alternative funding as well as a list of additional items for consideration. The additional items are not currently in the draft budget and will be discussed with department heads. The next step in the draft budget process is to discuss it with department heads. The board was directed to ask questions to the administrator.

CLERK/DEPUTY TREASURER REPORT

FY 2021-2022

Abstract #17

Vouchers #1252-1353

General Fund	\$ 109,296.12
Special Grant Fund	\$ 22,562.47
Water Fund	\$ 14,129.40
Sewer Fund	\$ 5,767.23
Capital Projects Fund	\$ 20,644.68
Trust & Agency	\$ 3,156.90
Silver Lake Watershed Commission	\$ 37.99
Total	\$ 175,594.79

Vouchers were audited by Trustee Billings. The total amount of bills prepaid to avoid late fees was \$18,073.08. Motion was made by Trustee Draper to approve payment of vouchers for abstract #17 in the amount of \$175,594.79 which was seconded by Trustee Lapiana and carried with all voting aye.

DEPARTMENT REPORTS

There were no department reports to review.

TRUSTEE REPORTS

Trustee Lawrence received notification that the Village of Perry was once again approved as a Tree City USA location.

The Letchworth Cable Access steering committee met last week. Harold Wright is a new member of the committee representing the Town of Perry. Trustee Lawrence and Town Trustee Wright plan to meet to develop some guidelines for LCA.

Trustee Billings authorized Administrator Pierce to move forward with the ACWC contract for the craft show for this year.

Mayor Hauser informed the board of a meeting with the new Town of Castile Supervisor, Joe Gozelski and the Town of Castile Clerk. It was a good meeting to recap all of the services shared by the Town and Village reaffirming the need to work together. The Village of Perry will plan to invite the Town of Perry and Town of Castile to future meetings regarding water services.

Mayor Hauser spoke about a small grant which could be used for the Trail Towns Committee to work with Letchworth Gateway Villages to establish trail towns branding. Mike Bellamy is working on the grant which could be used for kayak or bike storage or something that was not included in other projects. The Village of Perry could offer support for the grant or could end up signing as the agent. Letchworth Gateway Villages previously received grant funding through the USDA. LGV may look at doing this again for the Village to manage funds for LGV.

The public beach project is wrapping up. There is an approved location for the plaque. If there are leftover funds from the beach project, they might be put towards the Silver Lake Trail. Between PMSA and the Village budget, funds are available for docks at the beach which have been ordered.

Camp Hard Hat money was mentioned where instead of a pavilion, lean-tos could be added along the trail. Trustee Billings mentioned that opinions on the idea are welcome.

Trustee Lawrence, as a member of the parks committee mentioned the current fiscal year's budget including money for playground equipment. The committee wishes to include playground equipment for younger kids around 2-5 such as more sensory activities. The Parks

Plan, approved in March of 2021, mentioned a lack of age-appropriate equipment at the Village Park.

EXECUTIVE SESSION

At 8:39 pm Mayor Hauser made a motion to enter executive session to discuss the employment history of a particular individual. The motion was seconded by Trustee Lapiana and carried.

At 9:34 pm, Trustee Draper made a motion to exit executive session which was seconded by Trustee Billings and carried.

At 9:34 pm, Trustee Draper made an additional motion to close the meeting which was seconded by Trustee Lapiana and carried with all voting aye.

Respectfully submitted,
Christina Slusser, Village Clerk