

**VILLAGE OF PERRY
VILLAGE BOARD MEETING MINUTES
NOVEMBER 7, 2022**

A Regular Board Meeting of the Village of Perry was held at the Village Hall, 46 North Main Street, Perry, New York at 7:30 pm on the 7th day of November 2022.

PRESENT:	Rick Hauser	Mayor
	Dariel Draper	Trustee
	Ernie Lawrence	Trustee
ALSO PRESENT:	Laura Gifford	Village Deputy Clerk
GUESTS:	Lorraine Sturm	Perry Herald
ABSENT:	Arlene Lapiana	Trustee
	Jacquie Billings	Trustee
	Samantha Marcy (Pierce)	Administrator
	Christina Slusser	Village Clerk

Mayor Hauser called the meeting to order at 7:30 pm and led in the Pledge of Allegiance.

PUBLIC COMMENT

No members of the public were present for comment.

PRESENTATIONS & BOARD ACTIONS

MINUTES

Motion was made by Trustee Lawrence, seconded by Trustee Draper, and carried with all voting aye to approve the minutes from the Regular Board Meeting on October 17, 2022 and the Special Board Meeting on October 25, 2022 with an amendment to add Officer Dakota Spink's hire date.

RESOLUTION AUTHORIZING PROFESSIONAL SERVICES AGREEMENT FOR EMPLOYEE ASSISTANCE PROGRAM

WHEREAS, the ESI Employee Assistance Group has provided the Village of Perry with an annual renewal agreement for the Employee Assistance Program (EAP) at a cost of \$1,430.00 for general employees and \$585.00 for public safety employees; and

WHEREAS, the EAP program is available to all employees and their household members including children up to age 26 who do not reside with the employee; and

WHEREAS, the EAP program offers many free services for employees including counseling, trainings, and wellness resources; and

THEREFORE, be it resolved that the Board of Trustees of the Village of Perry approves the Employee Assistance Program Contract for a period of 11/1/2022-10/31/2023 at a total cost of \$2,015.00 and authorizes the Village Clerk to execute the agreement.

Motion to approve the resolution authorizing the agreement for the Employee Assistance Program was made by Trustee Draper, seconded by Trustee Lawrence and carried with all voting aye.

RESOLUTION APPROVING SUBMISSION BY THE PERRY COMMUNITY BAND FOR THE ARTS COUNCIL FOR WYOMING COUNTY ARTS GRANT APPLICATION FOR 2023

WHEREAS, the Village of Perry is the legal representative for the Perry Community Band; and

WHEREAS, the Perry Community Band wishes to apply for the Arts Council for Wyoming County Arts Grant for 2023; and

BE IT RESOLVED, that the Village of Perry Board of Trustees hereby approves the submission of the 2023 ACWC Community Arts Grant Application and authorizes the Mayor to sign the application.

The Village of Perry will be the fiscal sponsor to manage the account.

Motion to approve the 2023 Grant Application submitted by the Perry Community Band for the Arts Council for Wyoming County Arts was made by Trustee Lawrence, seconded by Trustee Draper and carried with all voting aye.

RESOLUTION AUTHORIZING CHANGE ORDER #7 AND BUDGET AMENDMENT FOR THE VILLAGE HALL CAPITAL PROJECT

WHEREAS, Flynn Battaglia has presented Change Order #7 regarding the Village Hall Capital Project in the amount of \$5,469.18 for remobilizing equipment for the final elevator inspection; and

WHEREAS, the Village of Perry has approved additional change orders and testing that has been needed for the Village Hall capital project resulting in additional charges of \$4,260.00 that was not covered by previous budget amendments; and

WHEREAS, the expenses paid to Flynn Battaglia for the Village Hall Master Plan were paid for out of the capital project budget but the funding had not been allocated to the project line; and

WHEREAS, the Village Administrator is proposing the following budget amendment for the Village Hall Capital Project to cover expenses to date and expected expenditures for the remainder of the project:

DEBIT:	A599 General Unassigned Fund Balance	\$ 36,656.98
CREDIT:	A9901.9 Interfund Transfers	\$ 36,656.98
DEBIT:	A9950.9 Transfer to Capital Projects	\$ 36,656.98
CREDIT:	A201 Savings	\$ 36,656.98
DEBIT:	CD201 Savings	\$ 36,656.98
CREDIT:	CD5031 Interfund Transfers	\$ 36,656.98
		\$ 36,656.98
DEBIT:	CD5031 Interfund Transfers	\$ 36,656.98
CREDIT:	CD8666.2 Engineering/Architect Fees	
		\$ 28,927.80
CREDIT:	CD8666.22 Building Construction	\$ 7,729.18

BE IT RESOLVED, that the Village of Perry Board of Trustees hereby approves Change Order #7 in the an amount of \$5,469.18 and authorizes the Mayor to execute the change order documents; and

BE IT FURTHER RESOLVED, that the Village of Perry Board of Trustees hereby authorizes the Village Administrator to make the budget amendments for the Village Hall capital project.

Originally the code inspector advised that the fire recall system was not needed. The elevator inspector would not inspect the elevator without it.

Motion to authorize change order #7 and budget amendment for the Village Hall Capital Project was made by Mayor Hauser, seconded by Trustee Draper and carried with all voting aye.

**Village of Perry
Village Board Meeting
11/7/2022**

Clerk/Deputy Treasurer Report

FY 2022-2023

Abstract #11

Vouchers #795 - 914

General Fund	\$ 370,861.09
Special Grant Fund	\$ 8,227.66
Water Fund	\$ 35,943.68
Sewer Fund	\$ 35,598.90
Capital Projects Fund	\$ 6,578.76
Trust & Agency	\$ 2,780.73
Silver Lake Watershed Commission	\$ 37.99
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Total	\$ 460,028.81

- Vouchers were audited by Trustee Draper
- Prepaid to avoid late fees \$ 2,706.73
- Breakdown of Capital Projects:
 - Silver Lake Creek Footbridge \$ 1,490.01
 - Storm Drainage Project \$ 5,088.75
 - Village Hall ADA Improvements \$ 8,027.66
 - NYMS Grant \$ 200.00

Motion to approve the treasurer’s report was made by Trustee Lawrence, seconded by Trustee Draper and carried with all voting aye.

NY Class reserve funds were reviewed.

DEPARTMENT REPORTS

None.

Mayor Hauser suggested reports be submitted from the Fire Department.

TRUSTEE REPORTS

Trustee Lawrence stated the Parks Committee met last week. The sign project is getting done around the community and the interpretive signs are to be manufactured soon. The scout cabin needs to be cleared out to do some work on the cabin.

Trustee Draper had nothing to report.

Mayor Hauser reported the DRI application and sister program NY Forward was submitted late September. We were notified that we are finalists for both and selected to be interviewed. We presented on October 21st to a regional panel which made recommendations to RADC.

Thank you to Administrator Marcy and Clerk Slusser for creating and distributing the recent newsletter.

EXECUTIVE SESSION

None.

Trustee Draper made a motion to adjourn at 7:52 pm which was seconded by Trustee Lawrence and carried.

Respectfully submitted,
Laura Gifford, Village Deputy Clerk