



## ***Village of Perry Board of Trustees***

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Village Board Meeting • Agenda • Monday, April 3, 2023 • 7:30 PM

Village Board Room • 46 N Main Street, Perry, NY 14530

1. Open Meeting and Pledge of Allegiance
2. Public Comment
  - a. Public Hearing at 8:00pm – 2023-2024 Tentative Budget
3. Presentations & Board Actions
  - a. Approval of Minutes – March 20, 2023
  - b. Organizational Resolutions
  - c. Resolution Acknowledging Perry Fire Department Nominations
  - d. Resolution to Hold Joint Meeting to Consider Formation of Joint Fire District
  - e. Resolution Approving Fund Balance Policy
  - f. Resolution Approving the Wyoming County YMCA Summer Recreation Program Proposal
  - g. Resolution Supporting Perry Main Street Association's Genesee Valley Trail Town Grant Application
  - h. Resolution Declaring the Fresh Start Loan of Giuseppe Gentile to be in Default and Directing Loan to be Called Due
4. Clerk/Deputy Treasurer's Report
5. Department/Committee Reports
  - a. Office – Social Media Policy
6. Trustee Reports
7. Executive Sessions

**VILLAGE OF PERRY  
VILLAGE BOARD MEETING MINUTES  
MARCH 20, 2023**

A Regular Board Meeting of the Village of Perry was held at the Village Hall, 46 North Main Street, Perry, New York at 7:30 pm on the 20<sup>th</sup> day of March 2023.

PRESENT:	Rick Hauser	Mayor
	Dariel Draper	Trustee
	Arlene Lapiana	Trustee
	Ernie Lawrence	Trustee
ALSO PRESENT:	Samantha Marcy	Administrator
	Christina Slusser	Village Clerk
GUESTS:	Lorraine Sturm	Perry Herald
	Bill Bark	Country Courier
ABSENT:	Jacquie Billings	Trustee

Mayor Hauser called the meeting to order at 7:30 pm and led in the Pledge of Allegiance.

**PUBLIC COMMENT**

No comments. A public hearing is scheduled for 8:00 pm.

**PRESENTATIONS & BOARD ACTIONS**

Trustee Lawrence made a motion to approve the minutes from March 6, 2023 which was seconded by Trustee Lapiana and carried with all voting aye. Trustee Draper made a motion to approve the minutes from March 13, 2023 which was seconded by Trustee Lapiana and carried with all voting aye.

**RESOLUTION APPROVING PAYMENT #12 FOR VILLAGE HALL PROJECT**

**WHEREAS**, the Village Administrator has received pay app #12 from the contractor for the Village Hall Project; and

**WHEREAS**, pay app #12 was received from the Picone Construction Corporation in the amount of \$30,440.29; and

**BE IT RESOLVED**, that the Perry Village Board of Trustees hereby approves the following payment for Pay App #12 and directs the Village Clerk to submit a voucher for payment:

Picone Construction Corporation

\$30,440.29; and

**BE IT RESOLVED**, that the Perry Village Board of Trustees hereby authorizes the Mayor to execute the payment certification.

Pay app #12 is the final payment to the general contractor for the Village Hall contract. This payment releases the retainage on Picone's contract. Motion was made by Trustee Lapiana and seconded by Trustee Lawrence to adopt the resolution approving payment #12 for the Village Hall project.

**RESOLUTION APPROVING PAYMENTS FOR WASTEWATER TREATMENT PLANT PROJECT**

**WHEREAS**, the Village Clerk has received Pay App #22 from the general contractor, Crane-Hogan Structural Systems, Inc., for the wastewater treatment plant project in the amount of \$27,856.73 and

**WHEREAS**, the Village Clerk has received pay app #16 from the electrical contractor, M.W. Controls Service, Inc., for the wastewater treatment plant project in the amount of \$14,820.49; and

**WHEREAS**, the Village Clerk has received pay app #6 from the HVAC contractor, John W. Danforth Company, for the wastewater treatment plant project in the amount of \$16,292.50; and

**WHEREAS**, the Village Clerk has received pay app #6 from the plumbing contractor, Crosby-Brownlie, Inc., for the wastewater treatment plant project in the amount of \$8,407.50; and

**NOW, THEREFORE BE IT RESOLVED**, that the Perry Village Board of Trustees hereby approves the following payments for the wastewater treatment plant project and directs the Village Clerk to submit vouchers for payment:

Crane-Hogan Structural Systems, Inc.	\$27,856.73
M.W. Controls Service, Inc.	\$14,820.49
John W. Danforth Company	\$16,292.50
Crosby-Brownlie, Inc.	\$8,407.50

Trustee Draper made a motion to adopt the resolution approving payments for the wastewater treatment plant project which was seconded by Trustee Lawrence and carried with all voting aye.

**RESOLUTION APPROVING MRB ENGINEERING AGREEMENT AMENDMENT #3 FOR THE WASTEWATER TREATMENT PLANT IMPROVEMENTS PROJECT**

**WHEREAS**, MRB has proposed Amendment #3 for Engineering Design Services for the Wastewater Treatment Plant Improvements Project; and

**WHEREAS**, the requested increase is to provide construction administration and construction observation for the WQIP Disinfection project; and

**WHEREAS**, the requested increase for added Construction Administration and Observation is \$48,500 (hourly, not-to-exceed); and

**NOW, THEREFORE BE IT RESOLVED**, the Village of Perry Board hereby approves Amendment No. 3 with MRB for services related to the Wastewater Treatment Plant Improvements Project; and

**BE IT FURTHER RESOLVED**, the Village of Perry Board authorizes the Mayor to execute the agreement.

Construction on the disinfection piece hasn't started yet, but equipment is scheduled to arrive soon. Motion was made by Trustee Lapiana to adopt the resolution approving the amendment to the engineering agreement with MRB Group which was seconded by Trustee Draper and carried unanimously.

**RESOLUTION ACCEPTING RESIGNATION OF ZONING BOARD OF APPEALS MEMBER, MELISSA HENCHEN**

**WHEREAS**, Ms. Melissa Hennen has submitted her resignation as Zoning Board of Appeals member effective March 15, 2023; and

**NOW, THEREFORE BE IT RESOLVED**, the Village of Perry Board hereby accepts the resignation of Ms. Hennen and wishes her well with future endeavors.

Ms. Hennen has decided not to renew her term which was through 3/31/2023. Mayor Hauser made a motion to accept this resignation which was seconded by Trustee Draper and carried with all voting aye.

**RESOLUTION APPOINTING SEASONAL LABORERS, DON KELSEY AND STEVE FULLER**

**WHEREAS**, Mr. Don Kelsey has been employed with the Village's Department of Public Works since April 2018; and

**WHEREAS**, Mr. Steven Fuller has been employed with the Village's Parks Department since June 2020; and

**WHEREAS**, the Superintendent of Public Works is requesting the appointments of Mr. Kelsey and Mr. Fuller for the 2023 season; and

**BE IT RESOLVED**, that the Perry Village Board of Trustees does hereby appoint Mr. Don Kelsey as a Seasonal Laborer designated to the Department of Public Works at a rate of \$20.81 per hour effective April 3, 2023; and

**BE IT FURTHER RESOLVED**, that the Perry Village Board of Trustees hereby appoints Mr. Steven Fuller as a Seasonal Laborer designated to the Parks Department at a rate of \$19.34 per hour effective April 3, 2023.

Motion to adopt the resolution appointing the seasonal laborers was made by Trustee Lapiana, seconded by Trustee Lawrence, and carried unanimously.

#### **RESOLUTION APPOINTING PART-TIME CROSSING GUARD, DENNIS BENNETT**

**WHEREAS**, there is a vacancy for a Crossing Guard and the Chief of Police is requesting the appointment of Mr. Dennis Bennett; and

**BE IT RESOLVED**, that the Perry Village Board of Trustees does hereby appoint Mr. Dennis Bennett as a Crossing Guard at a rate of \$30.38 per hour effective March 21, 2023.

Trustee Draper made a motion to adopt the resolution appointing Dennis Bennett as a part-time crossing guard which was seconded by Trustee Lapiana and carried with all voting aye.

#### **RESOLUTION APPROVING EVENT REQUESTS AND POLICE SUPPORT**

**WHEREAS**, the Parks Committee and Police Committee have reviewed three event requests and request for police support; and

**WHEREAS**, the Parks Committee is recommending approving all three event request and donating eight hours of police support to each event; and

**BE IT RESOLVED**, that the Village of Perry Board of Trustees hereby approves the event request for the Silver Serpent on June 3, 2023 and June 4, 2023 and will provide up to eight hours of police support; and

**BE IT RESOLVED**, that the Village of Perry Board of Trustees hereby approves the event request for the Tour de Perry on July 8, 2023 and will provide up to eight hours of police support; and

**BE IT RESOLVED**, that the Village of Perry Board of Trustees hereby approves the event request for the Serpents Shadow Multisport Festival on September 24, 2023 and will provide up to eight hours of police support.

Administrator Marcy recommends approving the resolution but working with the applicant to provide police support. The recommendation for support is to donate 8 hours and bill for anything additional. Trustee Lapiana made a motion to adopt the resolution approving the three event requests explained above which was seconded by Trustee Draper and carried with all voting aye.

**RESOLUTION APPROVING REQUEST FROM THE PERRY MAIN STREET ASSOCIATION**

**WHEREAS**, the Village has received a request from the Perry Main Street Association for funding towards the 2023 Events Brochure in an amount of \$900; and

**BE IT RESOLVED**, the Village of Perry Board approves the donation request for \$900 and directs the Village Clerk to submit a voucher for payment.

Last year’s request was for \$800 but costs to produce the brochure have gone up. Mayor Hauser noted that other businesses provide funding for the brochures so the Village is not footing the whole bill for production/printing. Motion was made by Trustee Lawrence approving the request from PMSA which was seconded by Trustee Lapiana and carried with all voting aye.

**RESOLUTION APPROVING AMENDMENT TO THE 2022-2023 VILLAGE BUDGET**

**WHEREAS**, the Village of Perry Police Department has been awarded \$4,000 from the Division of Criminal Justice Services for the purchase of body worn cameras; and

**WHEREAS**, the Village Administrator is recommending the following budget amendment to account for monies received and expenses for the body worn cameras:

Increase Revenue:	A3389, State Aid – Public Safety	\$4,000.00
Increase Expense:	A3120.2, Police – Equipment	\$4,000.00

**NOW, THEREFORE BE IT RESOLVED**, the Village of Perry Board hereby approves the budget amendment and authorizes the Village Administrator to make the budget amendment to the 2022-2023 Village of Perry Budget.

Funding was received for body worn cameras. This amendment will increase the equipment line and authorize the purchase of the equipment. Motion was made by Trustee Lapiana, seconded by Trustee Lawrence, and carried with all voting aye to approve the amendment to the 2022-2023 budget.

**RESOLUTION AUTHORIZING BUDGET TRANSFERS TO THE 2022-2023 VILLAGE BUDGET**

**WHEREAS**, the Village Administrator is proposing the following Budget Transfers to correct overspent accounts for the 2022-2023 fiscal year:

**General Fund:**

Increase:	A1010.41 (Board – Labor Relations)	\$240.38	
Decrease:	A1010.4 (Board – Contractual)		\$240.38
Increase:	A1420.4 (Law - Contractual)	\$1,593.75	
Increase:	A8010.43 (Zoning – Attorney Fees)	\$1,499.92	
Decrease:	A1990.4 (Contingency)		\$3,093.67
Increase:	A1620.41 (Buildings - Network)	\$517.78	
Decrease:	A1620.4 (Buildings – Contractual)		\$517.78
Increase:	A3120.12 (Police – Part-Time)	\$4,712.38	
Decrease:	A3120.1 (Police – Full-Time)		\$4,172.38
Increase:	A3410.42 (Fire – Truck Maintenance)	\$14,610.38	
Decrease:	A3410.2 (Fire – Equipment)		\$14,610.38
Increase:	A5132.42 (Garage – Utilities)	\$2,818.23	
Decrease:	A5132.4 (Garage – Contractual)		\$2,818.23
Increase:	A8010.4 (Zoning – Contractual)	\$90.00	
Decrease:	A8010.41 (Zoning – Board)		\$90.00
Increase:	A9055.8 (Disability Insurance)	\$480.15	
Decrease:	A9060.8 (Health Insurance)		\$480.15

**Water Fund:**

Increase:	F8310.4 (Water Admin – Contractual)	\$1,089.92	
Increase:	F8330.4 (Water Purification – Contractual)	\$6,208.86	
Decrease:	F1440.4 (Engineer – Contractual)		\$7,298.78
Increase:	F8320.41 (Source of Supply – Utilities)	\$1,244.32	
Decrease:	F8320.4 (Sour of Supply – Contractual)		\$1,244.32;

and

**BE IT RESOLVED**, that the Village of Perry Board of Trustees hereby authorizes the Village Administrator to make the above budget transfers for the 2022-2023 fiscal year; and

**BE IT RESOLVED**, that the Village Clerk shall provide a copy of this resolution to the Village Administrator.

The above budget transfers will correct lines that have been overspent. Motion to adopt the resolution approving transfers to the 2022-2023 budget was made by Trustee Lawrence, seconded by Trustee Lapiana, and carried with all voting aye.

**RESOLUTION APPROVING ANNUAL SOFTWARE SUPPORT CONTRACT AND QUICKPAY SOFTWARE CONTRACT WITH WILLIAMSON LAW BOOK COMPANY**

**WHEREAS**, the Village of Perry uses Williamson Law Book Company for our Water and Sewer Billing Software and QuickPay Software; and

**WHEREAS**, both agreements are annual from April 1, 2023 until March 31, 2024; and

**WHEREAS**, the annual cost of the Water/Sewer Billing Software is \$1,512.00; and

**WHEREAS**, the annual cost of the Water/Sewer Email Billing with Water QuickPay Software is \$759.00; and

**NOW, THEREFORE BE IT RESOLVED**, that the Perry Village Board of Trustees does hereby approve the annual water and sewer billing software contract in the amount of \$1,512.00 and the QuickPay software contract in the amount of \$759.00 from April 1, 2022 until March 31, 2023.

Trustee Draper made a motion to approve the annual contracts with Williamson Law Book which was seconded by Trustee Lapiana and carried with all voting aye.

**2023-2024 BUDGET SUMMARY – VILLAGE ADMINISTRATOR**

The board has had 5 budget workshops. The tentative budget packet includes a calendar, explanations of the tax levy limit and equalization rates, budget summaries, and state & federal aid. Everything that was discussed in the last budget meeting has been added to the budget. The packet also includes salary listings and NYCLASS balances. Once the tentative budget is accepted, a public hearing will be scheduled with final adoption expected at the second meeting in April.

**RESOLUTION ACKNOWLEDGING RECEIPT OF THE 2023-2024 TENTATIVE BUDGET AND SETTING A PUBLIC HEARING**

**WHEREAS**, the tentative budget of the Village of Perry for the fiscal year 2023-2024 is available for viewing in the Village Clerk's Office; and



**WHEREAS**, it is understood that the 2023-2024 tentative budget is not tax cap compliant; and

**WHEREAS**, the Village Board has held Budget Workshops on February 6, 2023, February 13, 2023, February 21, 2023 and March 13, 2023; and

**NOW, THEREFORE BE IT RESOLVED**, the Village Board of the Village of Perry does hereby acknowledge receipt of the tentative budget by the Village Administrator; and

**BE IT FURTHER RESOLVED**, the Village Board of Perry does hereby establish a public hearing to be held on the tentative budget on Monday, April 3, 2023, at 8:00pm to receive comments and questions from the public; and

**BE IT FURTHER RESOLVED**; the following are the proposed 2023-2024 salaries of the Elected Village Officials of the Village of Perry:

Mayor	\$4,800.00
Village Board member(s)	\$2,900.00
Village Justice	\$15,540.00

**BE IT FINALLY RESOLVED**; the Village Board of the Village of Perry hereby directs the Village Clerk to post and provide notice of said public hearing.

Motion was made by Trustee Lawrence to adopt the resolution acknowledging receipt of the 2023-2024 tentative budget and setting a public hearing. This motion was seconded by Trustee Lapiana and carried with all voting aye.

**CLERK/DEPUTY TREASURER'S REPORT**

FY 2022-2023  
Abstract #20  
Vouchers #1587 - 1690

General Fund	\$ 103,768.00
Special Grant Fund	\$ 34,405.60
Water Fund	\$ 14,450.56
Sewer Fund	\$ 21,785.38
Capital Projects Fund	\$ 67,779.72
Trust & Agency	\$ 1,525.13
Silver Lake Watershed Commission	\$ -
Total	\$ 243,714.39

Vouchers were audited by Trustee Draper. Trustee Lawrence made a motion to approve the clerk report and payments in the amount of \$243,714.39 which was seconded by Trustee Lapiana and carried with all voting aye.

### **PUBLIC HEARING AT 8:00PM – LOCAL LAW TO OVERRIDE THE TAX LEVY LIMIT**

At 8:00 pm, Mayor Hauser made a motion to open the public hearing which was seconded by Trustee Draper and carried. The Board and guests are aware that the Village has gone through this process each year as required by state law. The tax rate has always held flat or declined but the Board has pursued overriding the law even if it is not needed because it would no longer be an option if the board waited to act on this. The Village is seeing growth as a result of investments. This year will slightly exceed the tax levy limit. With no additional comments, Mayor Hauser made a motion to close the public hearing at 8:04 pm which was seconded by Trustee Lapiana and carried.

### **LOCAL LAW #1 OF THE YEAR 2023 OVERRIDING THE PROPERTY TAX LEVY LIMIT**

**WHEREAS**, the State of New York has enacted General Municipal Law requiring that municipalities, with certain exceptions, caps the growth of the property tax levy; and

**WHEREAS**, the statutory formula for calculation of permitted property tax levy growth may require the Village of Perry to roll back property tax rates to stay within statutory caps; and

**WHEREAS**, the proposed budget forecasts the potential need to exceed the statutory property tax levy cap.

**NOW, THEREFORE BE IT ENACTED:**

#### **Section 1. Legislative Intent.**

It is the intent of this local law to override the limit on the amount of real property taxes that may be levied by the Village of Perry pursuant to General Municipal Law § 3-c, and to allow the Village to adopt a budget for the fiscal year 2024 that requires a real property tax levy in excess of the “tax levy limit” as defined by General Municipal Law § 3-c.

#### **Section 2. Authority.**

This local law is adopted pursuant to subdivision 5 of General Municipal Law § 3-c, which expressly authorizes the Board of Trustees to override the tax cap by the adoption of a local law approved by vote of sixty percent (60%) of the Board.

#### **Section 3. Tax Levy Limit Override.**

The Board of Trustees of the Village of Perry, Wyoming County is hereby authorized to adopt a budget for the fiscal year 2024 that requires a real property tax levy in excess of the amount otherwise proscribed in General Municipal Law, §3-c.

**Section 4. Severability.**

If any clause, sentence, paragraph, subdivision, or part of this Local Law or the application thereof to any person, firm or corporation, or circumstance, shall be adjusted by any court of competent jurisdiction to be invalid or unconstitutional, such order or judgment shall not affect, impair, or invalidate the remainder thereof, but shall be confined in its operation to the clause, sentence, paragraph, subdivision, or part of this Local Law or in its application to the person, individual, firm or corporation or circumstance, directly involved in the controversy in which such judgment or order shall be rendered.

**Section 5. Effective date.**

This local law shall take effect immediately upon filing with the Secretary of State.

Mayor Hauser made a motion to adopt Local Law 1-2023, Overriding the Property Tax Levy Limit, which was seconded by Trustee Lawrence and carried unanimously.

**DEPARTMENT REPORTS**

The following reports were reviewed: Financial reports, Police Dept., DPW/Parks Departments, WTP/WWTP Departments, and Property Maintenance. The Property Maintenance Officer is continuing to identify ways to help property owners with resources.

**TRUSTEE REPORTS**

Administrator Marcy and Trustee Lawrence met with a representative from the YMCA. They are trying to get a clear explanation of the benefit to Perry for the Village's contribution to the summer childcare program. If the Village Park is used for the summer rec program, there would likely be more Perry participation but the downside is being unsure of what support will be needed.

Trustee Lawrence volunteered to swear in new Fire Department officers at the upcoming Fire Department banquet.

**PENDING LOCAL LAWS**

A quick summary was provided on the status of upcoming village laws:

Complete Streets

The final draft of the law is complete, but it needs to be decided where it will fit in to the current code. General Code has lawyers on staff who can help coordinate the language into the Village's code.

#### Signage Law

Mural language has been added to the sign law. There has been some back and forth between the committee/Village Administrator and the Village attorney. The draft law is ready for Board review then a public hearing will be scheduled prior to adoption.

#### Parking Law

On street parking has been discussed in committee meetings. A draft of the proposed law is needed from the attorney's office with a goal of adoption by the end of May.

#### Amortization

A draft of the amortization law was sent to the ZBA for review. It will be discussed at their meeting in April. There should be a base number of years to start with then a formula used to calculate the timeframe for amortization.

#### **DOWNTOWN REVITALIZATION INITIATIVE (DRI)**

There has been no further communication from the Department of State on the DRI. The State will work to appoint a LPC (Local Planning Committee) of different demographics. Once appointed, public meetings will be held.

#### **EXECUTIVE SESSION**

Mayor Hauser made a motion to enter executive session at 8:29 pm to discuss the employment history of a particular individual and to discuss pending, current, or proposed litigation. This motion was seconded by Trustee Lawrence and carried with all voting aye.

At 8:52 pm, Mayor Hauser made a motion to exit executive session which was seconded by Trustee Draper and carried.

At 8:53 pm Trustee Draper made a motion to adjourn the meeting which was seconded by Trustee Lapiana and carried.

Respectfully submitted,  
Christina Slusser, Village Clerk



## Village of Perry Board of Trustees Organizational Meeting and Resolutions – April 3, 2023

### **RESOLUTION SETTING THE VILLAGE BOARD MEETING SCHEDULE**

**BE IT RESOLVED**, that the Village of Perry Board of Trustees meetings will, throughout April 1, 2023 until March 31, 2024, be held at 7:30pm on the 1<sup>st</sup> and 3<sup>rd</sup> Mondays of each month at the Perry Village Hall. The following exceptions apply for Labor Day, New Year’s Day, Martin Luther King Jr. Day, and Presidents Day:

- a. First September meeting will be Tuesday, September 5, 2023
- b. First January meeting will be Tuesday, January 2, 2024
- c. Second January meeting will be Tuesday, January 16, 2024
- d. Second February meeting will be Tuesday, February 20, 2024; and

**RESOLVED**, special workshops may be called as required and allowed by Village Law; and

**RESOLVED**, that the minutes of the Board meeting shall be made available to the public after approval by the board at the next regular meeting and will be posted on the Village’s website within 7 business days after approval; and

**RESOLVED**; that the Village Clerk is hereby directed to post the Village Board meeting schedule on the official bulletin, on the Village website and to provide a copy of the schedule to the local media.

### **RESOLUTION APPROVING THE APPOINTED OF CERTAIN OFFICIALS**

**BE IT RESOLVED**, that the Village of Perry Board of Trustees hereby approves the following appointments and committee assignments:

		Expires:
Deputy Mayor	Dariel A. Draper	3/31/2024
Tax Collector	Christina Slusser	3/31/2024
Treasurer/Chief Fiscal Officer	Samantha Marcy	3/31/2024
Deputy Treasurer	Christina Slusser	3/31/2024
Village Clerk	Christina Slusser	3/31/2024
Deputy Village Clerk	Amanda Bouchard	3/31/2024
Superintendent of Public Works	Steve Deaton	3/31/2024

Associate Village Justice	Tammy Kelsey	3/31/2024
Village Attorney	David DiMatteo	3/31/2024
Registrar of Vital Statistics	Christina Slusser	3/31/2024
Deputy Registrar of Vital Statistics	Amanda Bouchard	3/31/2024
Records Management Officer	Christina Slusser	3/31/2024
Fair Housing Officer	Rick Hauser	3/31/2024
Section 3 Coordinator	Samantha Marcy	3/31/2024
Silver Lake Association Liaison	Rick Hauser	3/31/2024
Silver Lake Watershed Commission Representative	Jacque Billings	3/31/2024
Letchworth Cable Access Rep.	Ernie Lawrence	3/31/2024
Perry Main Street Association	Rick Hauser	3/31/2024
Letchworth Gateway Villages Rep	Rick Hauser	3/31/2024
Tree Board Representative	Ernie Lawrence	3/31/2024
BIL Committee – Trustee	Arlene Lapiana	3/31/2024
BIL Committee – Member at Large	Eleanor Jacobs	3/31/2024
BIL Committee – Member at Large	Vacant	
Planning Board Member	Christa McIntyre	3/31/2028
Planning Board Alternate	Dana Grover	3/31/2024
Planning Board Alternate	Terri Humberstone	3/31/2024
Zoning Board of Appeals Member	Joe Rebisz	3/31/2028

Zoning Board of Appeals Alternate	George Smith	3/31/2024
Zoning Board of Appeals Alternate	Vacant	3/31/2024

Committee Assignments:

Budget	Hauser, Billings, Draper, Lapiana, Lawrence
Public Safety (Police & Fire)	Draper, Lawrence
Public Works (DPW, Water & Sewer)	Billings, Draper
Recreation & Resources (Parks & Rec, SLWC)	Billings, Lawrence
Office (Oper., Employee Relations, Ins. Tech)	Hauser, Lapiana
Planning (Plan/Zoning, Grant & Dev., Revit.)	Lapiana, Hauser
Police-Community Collaborative Review Committee	D. Draper, E. Lawrence, J. Billings, M. Grover, G. Gentile, B. Doyle, S. Plantz, D. McLaughlin, T. McGinnis, J. Wheeler, E. Bryant, R. Lowery, D, O’Geen, N. Effman

**RESOLUTION SETTING THE VOUCHER AUDITING SCHEDULE FOR 2023-2024**

**BE IT RESOLVED**, that the Voucher Auditing Schedule is as follows:

April 2023	Lapiana
May	Lawrence
June	Billings
July	Draper
August	Lapiana
September	Lawrence
October	Billings
November	Draper
December	Lapiana
January 2024	Lawrence
February	Billings
March	Draper
April 2024	Lapiana

**RESOLUTION DESIGNATING HOLIDAYS FROM APRIL 2023 TO MARCH 2024**

**BE IT RESOLVED**, during the April 2023 – March 2024 year, the following holidays will be observed, and all Village Offices will be closed:

Memorial Day, Monday, May 29, 2023

Independence Day, Tuesday, July 4, 2023  
Labor Day, Monday, September 4, 2023  
Columbus Day, Monday, October 9, 2023  
Veterans' Day, observed on Friday, November 10, 2023  
Thanksgiving Day, Thursday, November 23, 2023  
Day After Thanksgiving, Friday, November 24, 2023  
Christmas Day, Monday, December 25, 2023  
New Year's Day, Monday, January 1, 2024  
Martin Luther King Day, Monday, January 15, 2024  
President's Day, Monday, February 12, 2024  
Employees Birthday or observed on the closest scheduled workday; and

**BE IT FINALLY RESOLVED**, the Village Clerk is hereby directed to post the Village Board Holiday Schedule and Closings on the official bulletin and on the Village's website and to provide a copy of the schedule to the local media.

#### **RESOLUTION DESIGNATING OF OFFICE DEPOSITORY**

**BE IT RESOLVED**, Manufacturers and Traders Trust Company be named the official depository for the General Fund, Water/Sewer Funds, Community Development, Silverlake Watershed Commission and Capital Monies; Perry Office of the Bank of Castile be the official depository for the Trust and Agency, Payroll and Capital Monies. The Treasurer is authorized to invest Village Monies pursuant to the Village Investment policy adopted on December 7, 1992.

#### **RESOLUTION DESIGNATING THE OFFICIAL NEWSPAPER FOR PUBLICATIONS**

**BE IT RESOLVED**, that the Perry Herald is hereby designated as the Official Village of Perry newspaper for publication of legal notices and the Village Clerk shall provide a copy of this resolution to the Perry Herald.

#### **RESOLUTION AUTHORIZING PAYMENT OF BILLS FOLLOWING VILLAGE BOARD AUDIT**

**BE IT RESOLVED**, the Perry Village Board hereby authorizes the Mayor, Village Administrator/Treasurer, or Village Clerk/Deputy Treasurer to make payments of all bills after audit & approval by the majority of the Village Board.

#### **RESOLUTION AUTHORIZING PAYMENT OF BILLS PRIOR TO AUDIT**

**BE IT RESOLVED**, the Perry Village Board hereby authorizes the Mayor, Village Administrator/Treasurer, or Village Clerk/Deputy Treasurer to make payments of all bills without prior audit for public utility services such as gas, electric, water, sewer, fuel oil, telephone services as well as for postage, payment of bills to avoid late charges, medical payments, and payroll.

#### **RESOLUTION AUTHORIZING COUNTERSIGNING CHECKS**

**BE IT RESOLVED**, the Village will require two signatures for disbursement of funds by check from Village bank accounts with one signature from an elected official and one appointed official. The Treasurer's signature is required on all investments including savings and CD's as per the investment policy. The designated officials authorized to be signers for the bank accounts are Mayor Frederic Hauser, Deputy Mayor Dariel A. Draper, Treasurer Samantha Marcy, and Village Clerk Christina Slusser.



**RESOLUTION ACKNOWLEDGING YEARLY REVIEW OF CERTAIN VILLAGE POLICIES AND PROCEDURES**

**BE IT RESOLVED**, the Village of Perry Board of Trustees will review all Village Policies and the Comprehensive Plan on an annual basis.

**RESOLUTION APPOINTING HANDICAP PARKING PERMIT ISSUING AGENT**

**BE IT RESOLVED**, pursuant to Vehicle and Traffic Law, §1203-a (1), the Village of Perry Board of Trustees does hereby designate the Village Clerk and Deputy Village Clerk as the Village of Perry handicap parking permit issuing agents and the Village Clerk shall post this designation and information on how to obtain a handicap parking permit on the Village's website.

**RESOLUTION REQUIRING DEPARTMENT HEAD PRESENTATIONS**

**BE IT RESOLVED**, the Village of Perry Board of Trustees requires all department heads to give presentations to the Village Board at a minimum of two times per year in addition to yearly budget presentations.

**RESOLUTION APPROVING REIMBURSEMENT RATE FOR TRAVEL**

**BE IT RESOLVED**, that the Village of Perry Board of Trustees approves the reimbursement of the federal IRS rate per mile for travel related to municipal business when using private transportation for Village Officials and employees.

**RESOLUTION AUTHORIZING TRAININGS AND CONFERENCES FOR OFFICIALS AND EMPLOYEES**

**BE IT RESOLVED**, the Village of Perry Board of Trustees hereby authorizes municipal officials and employees to attend schools, conferences, association meetings and seminars that would benefit the municipality provided funds are available in the current fiscal year budget.

**RESOLUTION ACKNOWLEDGING POLICY OF GRANT APPLICATIONS ON BEHALF OF THE VILLAGE OF PERRY**

**BE IT RESOLVED**, that it is the policy of the Village of Perry Board of Trustees that any Grant Application or any form of financial assistance or obligation that is intended to be made on the Village of Perry's behalf, must be submitted to the board in writing prior to the Village Board granting its approval and the Village's approval must be received prior to any grant application being made. This includes any public area the Village has jurisdiction over and any program or policy that is within the purview of the Village, per municipal law.



**RESOLUTION ACKNOWLEDGING AND APPROVING PERRY FIRE DEPARTMENT NOMINATIONS AND ELECTIONS**

**WHEREAS**, the Perry Fire Department Chief has provided the Village with a list of nominations for review for the Fire Department Elections on April 4, 2023; and

Chief – Dave Laraby and Paul Hinsken

1<sup>st</sup> Assistant Chief – David Spink

2<sup>nd</sup> Assistant Chief – Dakota Spink

Sr. Captain – Mason Hinsken

Jr. Captain – Dylan Hinsken

Lieutenant – Robert Brundage

**NOW THEREFORE BE IT RESOLVED**, that the Village Board of Trustees hereby acknowledges and approves the nominations for the Perry Fire Department Elections to be held on April 4, 2023.



## **RESOLUTION TO HOLD JOINT MEETING TO CONSIDER FORMATION OF JOINT FIRE DISTRICT**

**WHEREAS**, the Board of Trustees of the Village of Perry having duly convened this date for the purpose of considering the formation of a joint fire district pursuant to the provisions of section 189-a of the Town Law and section 22-2210 of the Village Law; and

**WHEREAS**, such joint district may include all parcels of land within the incorporated limits of the Village of Castile, and all parcels of land in the Town of Castile excluding the Village of Perry and excluding those portions of the Town of Castile provided fire protection by contract by the Perry Fire Department; and

**WHEREAS**, such joint district also may include all parcels of land within the incorporated limits of the Village of Perry, which is located in part in both the Towns of Castile and Perry, and may include those portions of the Town of Castile provided fire protection by contract by Perry Fire Department, pending the involvement and approval of the Village of Perry and Town of Perry; and

**WHEREAS**, such joint district also may include all parcels of land within the incorporated limits of the Village of Silver Springs in the Town of Gainesville, and all parcels of land in the Town of Gainesville excluding the Village of Gainesville and excluding all portions of the Town of Gainesville provided fire protection by contract by the Gainesville Fire Department, Inc; and

**WHEREAS**, at least the majority of the members of the Board of Trustees of the Village of Perry deems it in the public interest to hold a joint meeting with the Town of Perry Town Board, the Village of Castile Village Board, the Town of Castile Town Board, the Village of Silver Springs Village Board, and the Town of Gainesville Town Board to consider the question of the formation of a joint fire district for the Villages of Silver Springs, Castile and Perry, and the Towns of Castile, Gainesville and Perry; and

**NOW, THEREFORE, BE IT RESOLVED AND ORDERED**, that the Board of Trustees of the Village of Perry, the Town Board of the Town of Perry, the Village Board of the Village of Castile, the Town Board of the Town of Castile, the Village Board of the Village of Silver Springs, and the Town Board of the Town of Gainesville will hold a joint meeting on the 26th day of April, 2023 at the Village Municipal Dining Hall in Silver Springs, NY at 6:00 p.m., to consider the formation of said joint fire district, and for such other and further action on the part of said Boards with relation thereto as may be authorized and prescribed by law; and

**BE IT FURTHER RESOLVED AND ORDERED**, that the Village Clerk shall cause a notice, specifying the time and place of the joint meeting, to be posted on the Village sign-board and website.



**RESOLUTION APPROVING VILLAGE OF PERRY FUND BALANCE POLICY**

**WHEREAS**, the Village Administrator has drafted a Fund Balance Policy for the Board of Trustees consideration; and

**WHEREAS**, the maintenance of a fund balance is essential to the financial integrity of the Village of Perry; and

**WHEREAS**, the Office Committee has reviewed the draft Fund Balance Policy and recommends the adoption of said policy; and

**BE IT FURTHER RESOLVED**, that the Village of Perry Board of Trustees hereby approves and adopts the Village of Perry Fund Balance Policy.



VILLAGE OF PERRY

## Fund Balance Policy

Adopted XX, 2023

### Purpose

The Village Board of Trustees of the Village of Perry recognize that the maintenance of a fund balance is essential to the financial integrity of the Village to ensure that there will be adequate liquid resources to serve as a financial cushion.

### Definitions

GASB Statement 54 requires local governments to focus on the constraints imposed upon resources when reporting fund balance in governmental funds. The new fund balance classifications will indicate the level of constraints placed upon how resources can be spent and identify the sources of those constraints. Constraints are broken down into five difference classifications: nonspendable, restricted, committed, assigned, and unassigned.

Fund balance – a measurement of available financial resources and is the difference between total assets and total liabilities in each fund.

Fund balance classifications:

- 1) Nonspendable fund balance – consists of assets that are inherently nonspendable in the current period either because of their form or because they must be maintained intact, including prepaid items, inventories, long-term portions of loans receivable, financial assets held for resale, and principal of endowments.
- 2) Restricted fund balance – amounts that are subject to externally enforceable legal purpose restrictions imposed by creditors, grantors, contributors, or law and regulations of other governments; or through constitutional provisions or enabling legislation.
- 3) Committed fund balance – consists of amounts that are subject to a purpose constraint imposed by a formal action of the government's highest level of decision-making authority before the end of the fiscal year, and that require the same level of formal action to remove the constraint.
- 4) Assigned fund balance – consists of amounts that are subject to a purpose constraint that represents an intended use established by the government's highest level of decision-making authority, or by their designated body or official. The purpose of the assignment must be narrower than the

purpose of the general fund, and in funds other than the general fund, assigned fund balance represents the residual amount of fund balance.

5) Unassigned fund balance – represents the residual classification for the government’s general fund, and could report a surplus or deficit. In funds other than the general fund, the unassigned classification should be used only to report a deficit balance resulting from overspending for specific purposes for which amounts had been restricted, committed, or assigned.

### **Policy Statement**

The Village of Perry finances will be managed so as to maintain balances of the various funds at levels sufficient to mitigate current and future risks, such as revenue shortfalls, and unanticipated expenditures, ensure stable tax rates and user fees, and protect the Village’s creditworthiness. To assure the appropriate level in all funds, the Village will maintain Unrestricted Fund Balance(s) as follows:

*General Fund:* Unrestricted Fund Balance of not less than 15% and no more than 30% of the average annual budget appropriations. Should unrestricted fund balance exceed the range, the Village will consider surpluses for one-time expenditures that are non-recurring in nature.

*Water Fund:* Unrestricted Fund Balance of not less than 20% and no more than 35% of the average annual budget appropriates. In the case where planned improvements are scheduled to begin within a twenty-four month time period, Unrestricted Fund Balance may exceed the policy range to help pay for the planned expense. The Village Board will review and allocate money from the Unrestricted Fund Balance to the Water Capital Reserve to help with the planning of future projects.

*Sewer Fund:* Unrestricted Fund Balance of not less than 20% and no more than 35% of the average annual budget appropriates. In the case where planned improvements are scheduled to begin within a twenty-four month time period, Unrestricted Fund Balance may exceed the policy range to help pay for the planned expense. The Village Board will review and allocate money from the Unrestricted Fund Balance to the Water Capital Reserve to help with the planning of future projects.

### **Restoration of Fund Balance**

Should the fund balance for any fund exist outside the target range, the Chief Fiscal Officer and/or the Village Administrator will advise the Village Board. Working with the Village Board, the Chief Fiscal Officer and/or the Village Administrator will prepare a plan for restoration of the balance to the target levels and achieve the target level as soon as practicable within the next fiscal year. The Village Board may consider appropriations of Unrestricted Fund Balance to Reserve Funds at anytime to assist with restoring balance to the proper range.

### **Reporting of Fund Balance to the Village Board**

The Chief Fiscal Officer and/or the Village Administrator shall report to the Village Board yearly on the status of all funds. The fund balance report shall include the estimate fund balance for the fund, along with the minimum and maximum amounts allowable per the fund balance policy.



**RESOLUTION APPROVING THE WYOMING COUNTY YMCA SUMMER RECREATION PROGRAM PROPOSAL**

**WHEREAS**, the Parks Committee is recommending partnering with the Wyoming County YMCA for the summer recreation program; and

**BE IT RESOLVED**, that the Village of Perry Board of Trustees hereby approves the service proposal from the Wyoming County YMCA for the Village of Perry Summer Recreation Program and approves the one-time payment of \$2,500 for the 2023 program; and

**BE IT FURTHER RESOLVED**, that the Village of Perry Board of Trustees hereby authorizes the Mayor to execute the proposal.

# **Wyoming County YMCA**

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## **Village of Perry Summer Recreation Program A Service Proposal**

The Wyoming County YMCA is excited to continue working with the Village of Perry in the design, development and delivery of the Village's summer recreation program for 2023. Towards this end, the YMCA has prepared a services outline detailing the services, resources and benefits the YMCA will bring to the relationship. Also included is an outline of the concessions and considerations the YMCA would ask for from the Village of Perry.

Directly below is a services summary followed by a full services proposal detailing the proposed commitment of each party with headings reflecting specific areas of involvement and service.

### **Wyoming County YMCA Services Summary**

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#### **Safety Review**

- Review Safety/Emergency Plan
- Recommend Renovations and Revisions

#### **Program Review**

- Review Summer Recreation Program
- Conduct Facility/Equipment Audit
- Develop Summer Recreation
- Obtain Certification from NYS Department of Health

#### **Program Supervision**

- Designate Village Summer Recreation Supervisor
- Hire and train site specific supervisory and safety staff
- Develop and maintain a safety/supervision schedule
- Conduct regular facility and supply inspections

#### **Program/Service Delivery**

- Oversee/deliver summer recreation programming.
- Oversee/deliver off-site programming at the Perry Park, and Wyoming County YMCA
- Schedule and administer summer field trips

#### **Operations**

- Manage and maintain staff payroll and records
- Manage and maintain participant registration and records
- Provide certified staff and secure local and state accreditation

#### **Marketing**

- Support Village based promotion of summer recreation program
- Promote Village recreation program through YMCA marketing vehicles



# Wyoming County YMCA

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## Village of Perry Summer Recreation Program

### A Service Proposal

<b>Wyoming County YMCA</b>
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Within the following headings, the YMCA will perform/provide the following:

#### **Safety Review**

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- **Review Safety/Emergency Plan** – Update the existing safety/emergency plans, policies and procedures providing an application to the Department of Health.

#### **Program Review**

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- **Review Summer Recreation Program** - Conduct a review of all recreational programming with a focus on programming objectives, program design and compliance to YMCA standards and practices.
- **Develop Summer Recreation Program** - Develop a summer recreation program implementation plan that is consistent with YMCA standards and practices and is reflective of audit and review findings.
- **Obtain Certification from NYS Department of Health** – The YMCA will obtain the proper certifications to operate the program in conjunction with the NYS Department of Health and maintain all necessary paperwork for said certification.

#### **Program Supervision**

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- **Designate Village Summer Recreation Supervisor** - Provide professional supervisory staff to oversee the daily recreation activities for the summer recreation season. In addition the YMCA will establish a chain of command for staff so that everyone understands their role and who they directly report to.
- **Hire and train site specific supervisory and safety staff** - Hire and train site specific supervisory and safety staff for all hours of operation of the recreation program. The YMCA will first look to hire past employees and will make an attempt to hire 80% of the staff from the village residents who are qualified, based on YMCA standards, certifications and expectations.
- **Develop and maintain a supervision schedule** - Develop and maintain a supervision schedule to monitor all recreation and instructional activities.
- **Conduct regular facility and supply inspections** - Conduct regular facility and supply inspections to ensure all delivery sites and equipment are in proper working order, well stocked and that there is no identifiable safety hazards.

#### **Program/Service Delivery**

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- **Oversee/deliver summer recreation programming at the Perry Park** - Deliver and manage, consistent with Village and YMCA objectives and standards, recreational activities and programming that includes; arts, crafts, games, experiential education and sports.

- **Oversee/deliver programming at the Perry Park, and Wyoming County YMCA -** Deliver and manage, based on a predetermined schedule and in response to inclement weather, recreational activities, swimming at the Wyoming County YMCA, and Perry Park consistent with YMCA objectives and standards.
- **Schedule and Administer Field Trips –** The YMCA will schedule field trips for the participants in the summer recreation program.

## **Operations**

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- **Manage and maintain staff payroll and records –** The YMCA will be solely responsible for the payment of staff as well as the management and maintenance of all payroll records.
- **Manage and maintain participant registration and records -** The YMCA will be solely responsible for the registration of participants as well as the management and maintenance of all associated records and paperwork.
- **Provide certified staff and secure local and state accreditation –** The YMCA will provide staff that, when and where necessary, are appropriately accredited and certified and will also secure all local and New York State accreditation for program and facility operations.

## **Marketing/Promotions**

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- **Support Village based promotion of summer recreation program –** The YMCA will support, when and where it can, all Village of Perry marketing and promotions of the summer recreation program.
- **Promote recreation program through YMCA marketing vehicles -** The YMCA will, when and where appropriate, promote the summer recreation program through internal means such as but not limited to direct mail, internal signage, print advertising and the YMCA's website. The program will be included in all day camp advertising for Wyoming County. In addition the YMCA will place at least 2 independent ads for the recreation program in the local outlets as well as provide flyers to the Perry School District for distribution for elementary aged children.

## **Village of Perry**

Within the sub-headings below it would be asked that the Village of Perry provide and do the following:

### **Promotions**

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- Assist the YMCA in YMCA driven marketing and communications efforts to Perry residents.
- Promote the recreation program through previously identified communication vehicles and media outlets.

### **Costs**

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- Accompanying this document is a proposal for reimbursement of services to the YMCA by the Village of Perry. Once agreed upon by both parties the document will be signed and become official.



FOR YOUTH DEVELOPMENT  
FOR HEALTHY LIVING  
FOR SOCIAL RESPONSIBILITY

## YMCA SUMMER RECREATION SERVICES

### Village of Perry Parks and Recreation Services & Fees Summary

The YMCA will provide summer recreational activities to the Village and Town of Perry residents this summer. The program will be available to students entering Kindergarten through those entering 8<sup>th</sup> grade. The YMCA will run said program weekly Monday – Friday from 9am – 4pm. Additional hours will be available to the participants for early drop-off and late pick-up. **The first two weeks of programming (June 26<sup>th</sup> – June 30<sup>th</sup>, July 5<sup>th</sup> – July 6<sup>th</sup>) will NOT be financially subsidized by the municipality.**

Throughout the duration of the program, the YMCA will employ a 1:10 staff to participant ratio. **The program will be delivered over 8 weeks, June 26<sup>th</sup> through August 18<sup>th</sup>, 9am to 4pm.** Costs will include a minimum of 10 hours of mandatory training for all staff. In addition, the YMCA will be responsible for all staff, administration and registration issues. All staff will be employees of the YMCA and fall under the YMCA's oversight, payroll, policies and procedures. The YMCA will provide employees with the necessary fringe benefits.

YMCA staff will be responsible for any necessary paperwork and handling of any participant fees and guidelines. All weekly fees will be paid directly to the YMCA by the participants.

Registration will be held at a time agreed upon between the YMCA and Village of Perry. Weekly registrations will be on a first come, first serve basis. Participants will be permitted to sign up for multiple weeks at a time or the entire summer prior to the start of the summer. Participants must register for additional weeks by the close of the Wyoming County YMCA on the preceding Wednesday. Preregistration and payment is required and adherence will be imposed by the YMCA. The YMCA reserves the right to prohibit someone from the program for failure to register and pay in a timely manner. When necessary the YMCA will develop a waiting list and open the program to new participants when others withdraw their weekly registration.

The Village of Perry will reimburse the YMCA at a rate of \$2,500 for the 6 weeks, 2023 program. Payment will be invoiced on June 27th. Individuals will pay the YMCA a fee based on tiers below.

**\$140 week one for all**

**\$81 week two for all**

**\$90** per week for Village of Perry Residents,

**\$100** per week for Town of Perry Residents,

**\$140** for Non-Perry Residents

**No additional** fees will be applied to the participant to cover the cost of before and after hours. **A separate individual fee is established and managed by the YMCA for participants attending non-subsidized weeks.** Non-Perry Residents may be permitted to participate in the Perry Summer Recreation Program at a participant fee of **\$140.** They will not be subsidized by Perry Village, nor will they displace any Perry registrant.

The YMCA agrees to indemnify and save the village, its officers, agents, and employees harmless from any liability imposed upon the village, its officers, agents, and employees arising from the negligence, active or passive of the YMCA related to its use of the village park pursuant to this agreement. In the event the village is named as a party in a bodily injury, including wrongful death, personal injury and/or property damage liability lawsuit due to the actions of the YMCA involving the use of the village park under this agreement, the YMCA agrees to indemnify the village for all damages awarded in connection with such lawsuits that are attributable to the YMCA's actions and reasonable attorney fees.

All services are subject to change with agreement by both the GLOW YMCA and the Village of Perry.

Rob Walker  
YMCA CEO

Date

Frederic Hauser  
Mayor, Village of Perry

Date



**RESOLUTION SUPPORTING PERRY MAIN STREET ASSOCIATION'S GENESEE VALLEY TRAIL TOWN GRANT APPLICATION**

**WHEREAS**, the Perry Main Street Association has submitted a grant application to the Genesee Valley Trail Town for enhancements to the Public Beach and the Silver Lake Trail; and

**WHEREAS**, if awarded, the Village of Perry would take ownership of the infrastructure, assist with in-kind support through labor and insurance contributions, and provide ongoing maintenance; and

**NOW THEREFORE BE IT RESOLVED**, that the Village Board of Trustees hereby supports the Perry Main Street Association Grant Application and authorizes the Mayor to submit a letter of support.

**MAYOR**  
Rick Hauser

**TRUSTEES**  
Dariel Draper  
Ernie Lawrence  
Jacquie Billings  
Arlene Lapiana



**ADMINISTRATOR/  
TREASURER**  
Samantha Marcy

**VILLAGE CLERK/  
DEPUTY TREASURER**  
Christina Slusser

Dylan Carey, Project Director  
Parks & Trails New York  
33 Elk Street  
Albany NY 12207

Dear Dylan and GVTT Grant Review Team:

It is my pleasure to write in support of the Perry Main Street Association's Genesee Valley Trail Town Grant application.

As the PMSA describes in its application, the Village of Perry has engaged in a wide-ranging but focused set of ambitious projects over the preceding ten plus years—all of them aligned in yielding benefits that directly contribute to improving Perry's capacity as a Trail Town.

This year, with the support of the GVTT grant received via PTNY in 2022, Perry is poised to see the installation of a bike repair station and signage between Letchworth and Perry that will greatly improve connectivity.

The Village understands that the project PMSA proposes will allow enhancements to the Sea Serpent Dunes at the Public Beach on the Silver Lake Trail, providing the infrastructure for activation of this play sculpture made possible by the KABOOM! Play Everywhere Challenge and the Ralph C. Wilson Foundation. This will include site work and plantings that the Village will provide in-kind support for through labor and insurance contributions which meet or exceed the needed 15% match of \$2,250.00.

In addition, the PMSA Application proposes:

- Purchase of a trail counter, for use on the wooded portion of the SLT, near the Federal St trailhead
- \$800 for an SLT "Grand Opening" event to held to promote awareness of the new trail and components made possible through the GVTT PTNY program support, perhaps in conjunction with completion of a public art project at the Main Street Trailhead.

Sincerely,

Rick Hauser, Mayor  
Village of Perry

**VILLAGE BOARD OF THE VILLAGE OF PERRY  
RESOLUTION DECLARING THE FRESH START LOAN  
OF GIUSEPPE GENTILE TO BE  
IN DEFAULT AND DIRECTING LOAN TO BE CALLED DUE**

Adopted: April 3, 2023

**WHEREAS**, the Village Board of the Village of Perry met at a regular board meeting at the Village Hall located at 46 North Main Street on the 3<sup>rd</sup> day of April 2023, commencing at 7:30 p.m., at which time and place the following members were:

<u>Present:</u>	Mayor	_____
	Trustee	_____
	Trustee	_____
	Trustee	_____
	Trustee	_____
<u>Absent:</u>	_____	_____

**WHEREAS**, all Board Members, having due notice of said meeting, and that pursuant to Article 7, §104 of the Public Officers Law, said meeting was open to the general public and due and proper notice of the time and place whereof was given as required by law; and

**WHEREAS**, on April 27, 2020 the Village of Perry adopted a Small Business Support Loan Program under the name, Fresh Start 2020; and

**WHEREAS**, Fresh Start 2020 allows for the Village of Perry to offer zero-interest loans to assist local small businesses in weathering the economic impacts of the COVID-19 pandemic, and provides funds for reopening businesses after the COVID-19 sanctions were lifted; and

**WHEREAS**, the Fresh Start 2020 Loan Program allowed for the minimum value for loans under this program to be \$500 and were not to exceed \$4,800 per business; and

**WHEREAS**, it is understood that the Village granted a 2020 Fresh Start Loan to Giuseppe Gentile originally amounting in \$4,800.00, with an interest rate of 0% and monthly payment of \$100.00 beginning November 30, 2020 and is scheduled to end November 1, 2024; and

**WHEREAS**, the Village record reflects the amount of the loan due and owing to be \$3,200.00; and

**WHEREAS**, the Village Board recognizes the remaining balance of the loan to be three thousand two hundred dollars (\$3,200.00), of which has been assessed a 9% interest rate (\$288.00) due to delinquency, as referenced in the executed Promissory Note; and

**WHEREAS**, the Village Board recognizes the remaining balance of the loan with the 9% interest rate upon the loan to be three thousand four hundred eighty eight dollars (\$3,488.00); and

**WHEREAS**, the Village records reflect frequent delinquency of payment towards this 2020 Fresh Start Loan; and

**WHEREAS**, the Village Board now wishes to call upon the services of Village Attorney David M. DiMatteo, Esq., to call due the Fresh Start Loan 2020 under the names of Giuseppe Gentile or Quinem Corporation (dba The Biblio-Tech Café), with all assessed late fees and interest charges totaling to the amount of \$3,488.00; and

**NOW ON MOTION OF** \_\_\_\_\_ which has been duly seconded by \_\_\_\_\_, be it

**RESOLVED**, that the Village Board of the Village of Perry hereby declares the 2020 Fresh Start Loan under the names of Giuseppe Gentile or Quinem Corporation (dba The Biblio-Tech Café), to be in default, and assesses all late fees and interest charges on the loan balance to find a total balance due of the borrowers to be \$3,488.00, and is authorized to direct David M. DiMatteo, Esq., Attorney for the Village of Perry, to call the loan due by means of letter to the borrowers, directing the total balance be paid in full within 60 calendar days of the date of the letter.

Ayes: \_\_\_\_

Nays: \_\_\_\_

Quorum Present: \_\_ Yes \_\_ No

Dated: \_\_\_\_\_, 2023

[SEAL]

\_\_\_\_\_  
Christina Slusser, Clerk  
Village of Perry

**Village of Perry**  
**Village Board Meeting**  
**4/3/2023**

Clerk/Deputy Treasurer Report

FY 2022-2023

Abstract # 21

Vouchers # 1691 - 1754

General Fund	\$ 37,817.95
Special Grant Fund	\$ -
Water Fund	\$ 5,971.79
Sewer Fund	\$ 14,272.46
Capital Projects Fund	\$ 27,961.46
Trust & Agency	\$ 2,212.22
Silver Lake Watershed Commission	\$ 37.99
<hr/> Total	<hr/> \$ 88,273.87

- Vouchers were audited by Trustee Lapiana
- Prepaid to avoid late fees \$ 1,058.71
- Breakdown of Capital Projects:
  - Storm Drainage Improvements \$ 11,825.00
  - Lead Service Line Replacement \$ 2,677.00
  - WWTP Project \$ 13,459.46