

**VILLAGE OF PERRY
VILLAGE BOARD MEETING MINUTES
AUGUST 21, 2023**

A Regular Board Meeting of the Village of Perry was held at the Village Hall, 46 North Main Street, Perry, New York at 7:30 pm on the 21st day of August 2023.

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|---------------|-------------------|---------------|
| PRESENT: | Rick Hauser | Mayor |
| | Arlene Lapiana | Trustee |
| | Ernie Lawrence | Trustee |
| ALSO PRESENT: | Samantha Marcy | Administrator |
| | Christina Slusser | Village Clerk |
| GUESTS: | Lorraine Sturm | Perry Herald |
| ABSENT: | Dariel Draper | Trustee |
| | Jacquie Billings | Trustee |

Mayor Hauser called the meeting to order at 7:30 pm and led in the Pledge of Allegiance.

PUBLIC COMMENT

No comments. A public hearing is scheduled for 8:00 pm on a proposed local law entitled "Amending §405 'Vehicles and Traffic'" of the village code of the Village of Perry.

MINUTES

Trustee Lawrence made a motion to approve the minutes from the special board meeting on July 31, 2023 and the regular board meeting on August 7, 2023. This motion was seconded by Trustee Lapiana and carried unanimously.

RESOLUTION DECLARING VILLAGE EQUIPMENT AND VEHICLES AS SURPLUS

WHEREAS, the Village of Perry maintains a fleet of equipment to support the efficient care and maintenance of Village assets; and

WHEREAS, through the natural wear and tear cycle, equipment reaches the close of its useful contribution to Village operations; and

WHEREAS, the Police Department maintains a 2014 Ford Taurus that has reached the conclusion of its useful life for department needs; and

WHEREAS, the Department of Public Works maintains a 1995 IH Dump Truck (#293) and a 2008 Ford F150 pickup truck (#320), that has reached the conclusion of their useful life for department needs; and

NOW, THEREFORE BE IT RESOLVED, that the Perry Village Board of Trustees does hereby declare the items listed in this resolution as surplus equipment; and

BE IT FURTHER RESOLVED, that the Village Administrator is authorized to auction the equipment as is deemed appropriate.

Motion was made by Trustee Lawrence to adopt the resolution declaring village equipment as surplus which was seconded by Trustee Lapiana and carried with all voting aye.

RESOLUTION AUTHORIZING CHANGE ORDER NO. PC-02 AND APPROVING SUBSTANTIAL COMPLETION FOR THE WASTEWATER TREATMENT PLANT PROJECT

WHEREAS, the project engineer from MRB group has presented Change Order No. PC-02 for the plumbing contractor, Crosby-Brownlie, Inc., for a reduction in the total contract price of \$2,741.23; and

WHEREAS, Crosby-Brownlie, Inc. has completed all required work within their contract leaving a balance in their allowance of \$2,741.23; and

WHEREAS, since all required work has been completed, the Village of Perry can accept Substantial Completion for items that have been completed and the Village of Perry has beneficial use of at the Wastewater Treatment Plant; and

BE IT RESOLVED, that the Village of Perry Board of Trustees hereby approves Change Order No. PC-02 in the amount of \$2,741.23 and authorizes the Mayor to execute the change order documents; and

BE IT RESOLVED, that the Perry Village Board of Trustees hereby approves the substantial completion and authorizes the Mayor to execute the Certificate of Substantial Completion.

Trustee Lapiana made a motion to adopt the resolution authorizing the change order and approving substantial completion for the wastewater treatment plant project which was seconded by Trustee Lawrence and carried with all voting aye.

RESOLUTION APPROVING PAYMENTS FOR WASTEWATER TREATMENT PLANT PROJECT

WHEREAS, the Village Clerk has received pay app #18 from the electrical contractor, M.W. Controls Service, Inc., for the wastewater treatment plant project in the amount of \$5,886.14; and

WHEREAS, the Village Clerk has received pay app #10 from the plumbing contractor, Crosby-Brownlie, Inc. for the wastewater treatment plant project in the amount of \$2,145.83; and

WHEREAS, the Village Clerk has received the final pay app #11 from the plumbing contractor, Crosby-Brownlie, Inc. for the wastewater treatment plant project in the amount of \$2,292.94; and

NOW, THEREFORE BE IT RESOLVED, that the Perry Village Board of Trustees hereby approves the following payments for the wastewater treatment plant project and directs the Village Clerk to submit vouchers for payment:

| | |
|-----------------------------|------------|
| M.W. Controls Service, Inc. | \$5,886.14 |
| Crosby-Brownlie, Inc. | \$4,438.77 |

Motion to approve payment of pay apps number 18, 10, and 11 for a total of \$5,886.14 to M.W. Controls and \$4,438.77 to Crosby-Brownlie was made by Trustee Lawrence, seconded by Trustee Lapiana, and carried with all voting aye.

CLERK/DEPUTY TREASURER REPORT

FY 2023-2024

Abstract # 6

Vouchers # 387 - 468

| | |
|----------------------------------|---------------------|
| General Fund | \$ 74,936.46 |
| Special Grant Fund | \$ - |
| Water Fund | \$ 3,861.47 |
| Sewer Fund | \$ 6,446.27 |
| Capital Projects Fund | \$ 31,324.48 |
| Trust & Agency | \$ 832.58 |
| Silver Lake Watershed Commission | \$ - |
| <hr/> Total | <hr/> \$ 117,401.26 |

Vouchers were audited by Trustee Lapiana. It was noted by the Village Clerk that \$12,223.20 in the capital projects fund is for a check being reissued for the Silver Lake Trail Project, as it was not received in the mail by the vendor. Motion was made by Trustee Lawrence to pay vouchers numbered 387-468 for a total of \$117,401.26 which was seconded by Trustee Lapiana and carried with all voting aye. The NYCLASS statement dated July 31, 2023 was included in the board packet for review as well as detailed revenue and expense reports from the accounting system.

NYCLASS

The average monthly yield for interest is up to 5% in NYCLASS vs. 1% or less in the current savings account with M&T. The board discussed a good balance to have money available while

maximizing the potential to earn interest. The Village Administrator recommended creating separate sub accounts in NYCLASS so funds are not comingled and provided suggested balances to transfer from the savings accounts to NYCLASS. If money in NYCLASS is needed, it can easily be transferred back into the savings or checking accounts. The board agreed that it is in the best interest of the taxpayers to put the money where it can collect the most interest. The Village Administrator will plan to set up sub accounts and make appropriate transfers.

DEPARTMENT REPORTS

Monthly reports were provided by department heads for the following departments: DPW/Parks, WTP/WWTP, and Police. The DPW Superintendent is working on plans for upcoming paving projects. RFQs were sent out for engineering services for the water treatment plant project. A village resident requested a digital speed sign on Lake Street coming into the village. This was referred to the police committee.

TRUSTEE REPORTS

Trustees Lawrence and Lapiana had nothing to add.

SILVER LAKE TRAIL EXTENSION – DRI UPDATE

Mayor Hauser spoke on the plans for continuing the Silver Lake Trail as it was submitted for the DRI (Downtown Revitalization Initiative). The Local Planning Committee (LPC) has asked the village to consider the priorities of the project and be ready to suggest elements to be removed if needed due to funding. Other Village of Perry DRI projects include downtown streetscape improvements, planting bed expansions, Village Hall upgrades, and a Building Improvement Fund (BIF) to help property owners fund smaller scale projects.

The LPC has been given a survey for each of the 25 applications that were received to rate readiness and transformative capacity. The next public meetings are scheduled for September 6th at the Masonic Temple and September 7th at Perry High School. The public will be invited to add their own ratings on the proposed projects.

PUBLIC HEARING AT 8:00PM ON A PROPOSED LOCAL LAW ENTITLED “AMENDING §405 ‘VEHICLES AND TRAFFIC’” OF THE VILLAGE CODE OF THE VILLAGE OF PERRY

At 8:00 pm, Mayor Hauser opened the public hearing on the proposed local law to add language on oversized vehicles. The law provides definitions and clarity for oversized vehicle parking on village streets. With no one present for comment, the hearing was left open and later closed at 8:23 pm. Notices were sent to the involved and/or interested agencies that were included in the resolution adopted on July 17, 2023 to seek lead agency and schedule a public hearing

relating to the proposed local law and a resolution to adopt the local law is planned for the second meeting in September.

With no further business, motion to adjourn the meeting was made by Trustee Lawrence at 8:24 pm which was seconded by Trustee Lapiana and carried.

Respectfully submitted,
Christina Slusser, Village Clerk