

**VILLAGE OF PERRY  
VILLAGE BOARD MEETING MINUTES  
SEPTEMBER 5, 2023**

A Regular Board Meeting of the Village of Perry was held at the Village Hall, 46 North Main Street, Perry, New York at 7:30 pm on the 5<sup>th</sup> day of September 2023.

PRESENT:	Rick Hauser	Mayor
	Arlene Lapiana	Trustee
	Ernie Lawrence	Trustee
ALSO PRESENT:	Samantha Marcy	Administrator
	Christina Slusser	Village Clerk
ABSENT:	Dariel Draper	Trustee
	Jacquie Billings	Trustee

Mayor Hauser called the meeting to order at 7:30 pm and led in the Pledge of Allegiance.

**PUBLIC COMMENT**

No comments.

**MINUTES**

A motion was made by Trustee Lawrence to approve the minutes from the regular board meeting on August 21, 2023 which was seconded by Trustee Lapiana and carried with all voting aye.

**RESOLUTION APPROVING THE 2024-2025 SNOW & ICE CONTROL AGREEMENT WITH WYOMING COUNTY**

**WHEREAS**, the Village of Perry enters into an annual snow and ice control agreement with Wyoming County for the control of snow and ice on county highways; and

**WHEREAS**, Wyoming County has submitted the 2024-2025 agreement in an amount of \$6,736.72 being paid to the Village; and

**NOW, THEREFORE BE IT RESOLVED**, the Village of Perry Board hereby approves the 2024-2025 Snow and Ice Control Agreement with Wyoming County; and

**BE IT FURTHER RESOLVED**, the Village of Perry Board authorizes the Mayor to execute the agreement.

The snow and ice agreement is for the village to plow the county roads within the village. There is an increase of \$100.00 per centerline mile from last year. Trustee Lapiana made a motion to approve the 2024-2025 snow & ice control agreement with Wyoming County which was seconded by Trustee Lawrence and carried with all voting aye.

#### **RESOLUTION APPROVING THE PERRY VILLAGE COURT APPLICATION FOR A JCAP GRANT**

**WHEREAS**, the New York State (NYS) Unified Court System established the Justice Court Assistance Program (JCAP) in 1999 to provide State assistance to Town and Village Courts; and

**WHEREAS**, the NYS Unified Court System is accepting applications for the 2023-2024 JCAP grant and the maximum JCAP award is \$30,000 per municipality; and

**WHEREAS**, the grant may be used for a variety of purposes, including, but not limited to, new or updated automation, office and security equipment, furniture, and courtroom renovations; and

**WHEREAS**, the deadline for application is October 13, 2023; and

**BE IT RESOLVED**, the Board of the Village of Perry authorizes the Village of Perry Village Court to apply for a JCAP grant in the 2023-2024 grant cycle up to \$30,000; and

**BE IT FURTHER RESOLVED**, that the Mayor of the Village of Perry is hereby authorized to sign the 2023-2024 JCAP application or any documents relating to the submission of the grant application.

The court would like to apply for JCAP money to paint the offices, get new furniture, and other renovations up to \$30,000. Motion was made by Trustee Lawrence to allow the court to apply for the JCAP grant for up to \$30,000. This motion was seconded by Trustee Lapiana and carried unanimously.

#### **RESOLUTION APPROVING PROPOSAL FOR PROFESSIONAL ENGINEERING SERVICES FROM MRB GROUP FOR WATER TREATMENT PLANT PROJECT**

**WHEREAS**, the Village of Perry received a WIIA grant through the Drinking Water State Revolving Fund for the Water Treatment Plant Project in the amount of \$3,000,000; and

**WHEREAS**, the Village of Perry received Bipartisan Infrastructure Law funding through the Drinking Water State Revolving Fund for the Water Treatment Plant Project in the amount of \$2,000,000; and

**WHEREAS**, the Public Works Committee is recommending awarding the contract to MRB Group to provide engineering services for the Water Treatment Plant Project; and

**WHEREAS**, MRB has provided a proposal in an amount of \$926,000 for professional services for the Water Treatment Plant Project; and

**NOW, THEREFORE BE IT RESOLVED,** that the Perry Village Board of Trustees hereby approves awarding the contract to MRB Group to provide engineering services for the WTP Project and authorizes the Mayor to execute the agreement.

The village put out an RFQ and MRB Group was the only one to respond. MRB Group is the village's engineer who did the preliminary engineering report and is familiar with the plant. Administrator Marcy, DPW Superintendent Deaton, and Chief water and sewer plant operator Drain met with and interviewed MRB Group on the proposal and recommend awarding the contract to MRB Group. The contract was amended to read costs "not to exceed." Trustee Lapiana made a motion to approve the proposal from MRB Group for engineering services which was seconded by Trustee Lawrence and carried with all voting aye.

**RESOLUTION APPROVING CORRECTED TAX ROLL FOR THE 2023-2024 VILLAGE BUDGET**

**WHEREAS,** the Village Tax Collector has been notified by Wyoming County Real Property Tax Services that there was an error on an agricultural exemption for the 2023-2024 Village assessment roll (Tax map no. 88.18-1-1.112); and

**WHEREAS,** the property owner has paid Village tax bill #397 in the amount of \$4,443.92 and the corrected tax amount is \$727.68; and

**WHEREAS,** the Village of Perry owes the property owner a refund of \$3,716.24; and

**NOW, THEREFORE BE IT RESOLVED,** that the Perry Village Board of Trustees hereby approves form RP-554, application for corrected tax roll, the corrected 2023-2024 Village Assessment Roll, and the refund of \$3,716.24 to the property owner.

Motion was made by Trustee Lapiana to approve the corrected tax roll which was seconded by Trustee Lawrence and carried unanimously.

**CLERK/DEPUTY TREASURER REPORT**

FY 2023-2024

Abstract # 7

Vouchers # 469 - 530

General Fund	\$ 32,271.49
Special Grant Fund	\$ 80.00
Water Fund	\$ 10,406.37
Sewer Fund	\$ 23,764.36
Capital Projects Fund	\$ 398.00
Trust & Agency	\$ 3,035.04

Silver Lake Watershed Commission	\$	37.99
Total	\$	69,993.25

Vouchers were audited by Trustee Lawrence. Trustee Lapiana made a motion to approve payments in the amount of \$69,993.25 which was seconded by Trustee Lawrence and carried with all voting aye.

**TRUSTEE REPORTS**

Trustee Lawrence reported that the paving of the municipal parking lot is receiving positive comments. Letchworth Cable Access will be rolling out a survey to get input from the community.

Mayor Hauser informed that there is a meeting scheduled with the NYS DOT to try to make progress on paving Route 39. Administrator Marcy said that it was not on any list last time she checked but that in 2024 either Perry or Castile may be paved. The village will continue to advocate for having the state routes through Perry paved and believes it is especially important now that Perry is a “DRI Community.”

Mayor Hauser received a request for a digital speed limit sign on Lake Street near the place it becomes Oatka Road due to drivers traveling at high speeds through that area as you enter the village. It is close to an apartment complex and the Village Park. This will be passed on to the Police committee to discuss if there is room in the budget to purchase an additional sign.

**DOWNTOWN REVITALIZATION INITIATIVE (DRI) UPDATE**

Mayor Hauser, Co-Chair of the Local Planning Committee, spoke about DRI updates. There are two meetings this week: one tomorrow, which is the regular LPC meeting at 6:00pm at the Masonic Temple, and a public workshop on Thursday at the Perry High School band room. The public will be invited to weigh in on the projects that have been submitted.

The LPC met without the consultants to discuss the philosophy of how to rate the projects. It gave the LPC a chance for everyone to speak, have a discussion, and get their questions answered. It helped the team sort out the dynamics of public vs. private projects. The LPC was given a detailed survey to go through each project, one at a time, to rate the transformation, how it addresses the goals of the program and the village, and the readiness of the owner to move forward. There are still more requests for funds than funds available so the state will ultimately look for the right balance and cut projects back to \$10 million.

Feedback from the LPC is that the village submitted too large a number relative to the \$10 million total. The village was encouraged to submit a lot, being unsure how much demand

there would be, but after seeing the proposals, the consultants asked the village to prioritize their projects. The village submitted plans for assembly hall renovations, Silver Lake Trail extensions, streetscape improvements, an art wall to serve as a retaining wall, tree pit extensions, and a BIF (Building Improvement Fund) to fund smaller projects. In looking at some areas to simplify, streetscape improvements could just be focused on Main Street – streetlights, fixing pavement, and adding street amenities. Pieces of the trail extension could be cut back. Letters were sent out to about 35 businesses within the DRI boundary to gauge interest on the BIF. The BIF can't be more than \$600,000 and there must be at least a 25% match from the property owner.

With no further business, Mayor Hauser made a motion to adjourn the meeting at 8:33 pm which was seconded by Trustee Lapiana and carried.

Respectfully submitted,  
Christina Slusser, Village Clerk