

**VILLAGE OF PERRY  
VILLAGE BOARD MEETING MINUTES  
NOVEMBER 20, 2023**

A Regular Board Meeting of the Village of Perry was held at the Village Hall, 46 North Main Street, Perry, New York at 7:30 pm on the 20<sup>th</sup> day of November 2023.

|               |                   |                 |
|---------------|-------------------|-----------------|
| PRESENT:      | Rick Hauser       | Mayor           |
|               | Arlene Lapiana    | Trustee         |
|               | Ernie Lawrence    | Trustee         |
| ALSO PRESENT: | Samantha Marcy    | Administrator   |
|               | Christina Slusser | Village Clerk   |
|               | Michael Grover    | Chief of Police |
| ABSENT:       | Dariel Draper     | Trustee         |
|               | Jacque Billings   | Trustee         |

Mayor Hauser called the meeting to order at 7:30 pm and led in the Pledge of Allegiance.

**PUBLIC COMMENT**

No comments.

**MINUTES**

Motion to approve the minutes from the last regular board meeting on November 6, 2023 was made by Trustee Lawrence, seconded by Trustee Lapiana, and carried with all voting aye.

**RESOLUTION APPROVING ANNUAL SERVICE CONTRACT WITH DCB ELEVATOR CO, INC.**

**WHEREAS**, the Village of Perry recently installed an elevator at the Village Hall; and

**WHEREAS**, the Village must have quarterly maintenance completed on the elevator; and

**WHEREAS**, the cost of the annual service contract is \$350.00 per quarterly exam; and

**BE IT RESOLVED**, that the Perry Village Board of Trustees does hereby approves the annual service contract with DCB Elevator Co, Inc. for a five-year term in the amount of \$350.00 per quarterly exam; and

**BE IT RESOLVED**, that the Perry Village Board of Trustees hereby authorizes the Mayor to execute the contract.

**RESOLUTION APPROVING ELEVATOR INSPECTION SERVICES CONTRACT WITH ALPS ELEVATOR INSPECTION SERVICES, INC.**

**WHEREAS**, the Village of Perry recently installed an elevator at the Village Hall; and

**WHEREAS**, the Village must have an annual inspection completed on the elevator; and

**WHEREAS**, the cost of the inspection is \$110.00 (twice per year) and the cost per test witnessing is \$125.00 for an estimated yearly cost of \$345.00; and

**BE IT RESOLVED**, that the Perry Village Board of Trustees does hereby approves the Elevator Inspection Services Contract with ALPS Elevator Inspection Services, Inc. for a cost of \$110.00 per inspection and \$125.00 per test witnessing; and

**BE IT RESOLVED**, that the Perry Village Board of Trustees hereby authorizes the Mayor to execute the contract.

**RESOLUTION APPROVING ANNUAL TESTING AND MAINTENANCE CONTRACT WITH WEST FIRE SYSTEMS**

**WHEREAS**, the Village of Perry recently installed an elevator at the Village Hall; and

**WHEREAS**, the Village must have an annual inspection and testing completed for the elevator fire alarm system; and

**WHEREAS**, the cost of the annual testing and maintenance contract is \$300.00 per year; and

**BE IT RESOLVED**, that the Perry Village Board of Trustees does hereby approves the annual testing and maintenance contract with West Fire Systems in the amount of \$300.00 per year; and

**BE IT RESOLVED**, that the Perry Village Board of Trustees hereby authorizes the Mayor to execute the contract.

Trustee Lapiana made a motion to approve the three resolutions above regarding the elevator, listed as “b., c., and d.” on the agenda. Trustee Lawrence seconded the motion and it was carried with all voting aye.

**RESOLUTION APPROVING PERSONAL PROPERTY AUCTION AGREEMENT WITH BID-N-BUY REALTY & AUCTIONS INC.**

**WHEREAS**, the Village of Perry periodically surpluses equipment and vehicles that have reached their useful lives; and,

**WHEREAS**, Bid-N-Buy Realty & Auctions is another opportunity for the Village to auction surplused equipment and vehicles; and

**BE IT RESOLVED**, that the Perry Village Board of Trustees does hereby approves the Personal Property Auction Agreement with Bid-N-Buy Realty & Auctions Inc.; and

**BE IT RESOLVED**, that the Perry Village Board of Trustees hereby authorizes the Mayor to execute the contract.

Trustee Lapiana made a motion to adopt the auction agreement with Bid-N-Buy Realty which was seconded by Trustee Lawrence and carried with all voting aye.

**RESOLUTION APPROVING NEW YORK STATE VOLUNTEER FIREFIGHTER CANCER BENEFIT PROGRAM**

**WHEREAS**, the Village of Perry has received a proposal for cancer coverage for the Perry Volunteer Fire Department for the 2024 year; and

**WHEREAS**, there are two options for coverage: Basic plan for \$147.07 per firefighter per year and the Enhanced plan for \$187.71 per firefighter per year; and

**WHEREAS**, previously the Village Board has approved the Enhanced Plan coverage for the Perry Volunteer Fire Department to cover all types of cancer; and

**BE IT RESOLVED**, that the Village of Perry Board of Trustees hereby approves the proposal for coverage from Hartford Life and Accident Insurance Coverage for the Enhanced Cancer Plan for the Perry Volunteer Fire Department and authorizes the Mayor to sign the proposal.

Motion was made by Trustee Lawrence to adopt the resolution approving the firefighter cancer benefit enhanced plan which was seconded by Trustee Lapiana and carried with all voting aye.

**RESOLUTION ACCEPTING RESIGNATION OF POLICE OFFICER, LORNE HARDING**

**WHEREAS**, Mr. Lorne Harding has tendered his resignation from the position of Police Officer effective November 14, 2023; and

**NOW, THEREFORE BE IT RESOLVED**, the Village of Perry Board hereby accepts the resignation of Mr. Harding and wishes him well with future endeavors.

Trustee Lapiana made a motion to adopt the resolution accepting the resignation of Officer Lorne Harding which was seconded by Trustee Lawrence and carried with all voting aye.

**RESOLUTION ACCEPTING RESIGNATION OF POLICE OFFICER, MATTHEW MASCI**

**WHEREAS**, Mr. Matthew Masci has tendered his resignation from the position of Police Officer effective November 16, 2023; and

**NOW, THEREFORE BE IT RESOLVED**, the Village of Perry Board hereby accepts the resignation of Mr. Masci and wishes him well with future endeavors.

Trustee Lawrence made a motion to adopt the resolution accepting Officer Matthew Masci's resignation with our best wishes which was seconded by Trustee Lapiana and carried with all voting aye.

**RESOLUTION ACCEPTING RESIGNATION OF TREE BOARD MEMBER, LORI SCHOFIELD**

**WHEREAS**, Ms. Lori Schofield has tendered her resignation as a member of the Tree Board effective October 10, 2023; and

**NOW, THEREFORE BE IT RESOLVED**, the Village of Perry Board hereby accepts the resignation of Ms. Schofield and wishes her well with future endeavors.

Trustee Lapiana made a motion to adopt the resolution accepting the resignation of Lori Schofield which was seconded by Trustee Lawrence and carried with all voting aye.

Trustee Lawrence added that there are 3 or 4 open spaces on the Tree Board currently and they are seeking interested volunteers to join.

**RESOLUTION APPROVING AMENDED GRANT AGREEMENT FOR THE NEW YORK STATE COMMUNITY DEVELOPMENT BLOCK GRANT**

**WHEREAS**, the Village of Perry was awarded a Community Development Block Grant for stormwater improvements for a total of \$672,500.00; and

**WHEREAS**, the bids came in \$149,078.00 higher than the construction budget; and

**WHEREAS**, the Village Administrator submitted a request to the New York State Office of Community Renewal for additional funding for the project; and

**WHEREAS**, the request for additional funding has been approved and an amended grant agreement with an increased grant award from \$672,500.00 to \$821,578.00 needs to be executed; and

**BE IT RESOLVED**, the Village of Perry Board of Trustees hereby approves the amendment to the Community Development Block Grant Agreement 897PR105-21; and

**BE IT RESOLVED**, the Village of Perry Board of Trustees hereby authorizes the Mayor to execute the agreement.

With the approved request to receive additional grant funds, the Village will be able to increase the budget to do the whole project. A motion was made by Trustee Lawrence to adopt the resolution approving the amended grant agreement for the CDBG grant which was seconded by Trustee Lapiana and carried unanimously.

**RESOLUTION AUTHORIZING THE RELEVY OF UNPAID VILLAGE TAXES**

**WHEREAS**, the Village of Perry Tax Collector has provided the total amount of unpaid Village of Perry taxes for the 2023 Tax Roll in an amount of \$134,949.79; and

**WHEREAS**, the unpaid Village taxes are subject to relevy and collection pursuant to resolution duly adopted by the Village of Perry Board of Trustees; and

**BE IT RESOLVED**, that the Village Clerk of the Village of Perry is hereby authorized and directed to relevy any and all unpaid Village taxes; and

**BE IT RESOLVED**, that the Village of Perry Board of Trustees authorize the Deputy Treasurer and Treasurer to sign the 2023 Affidavit of Collector.

The total to relevy includes unpaid Village of Perry/Town of Perry and Village of Perry/Town of Castile tax bills with penalties. Next year, during budget discussions, an additional request will come to relevy unpaid invoices and water/sewer bills. Trustee Lapiana made a motion to adopt the resolution authorizing the relevy of unpaid taxes which was seconded by Trustee Lawrence and carried with all voting aye.

**RESOLUTION APPROVING SUBMISSION BY THE PERRY COMMUNITY BAND FOR THE ARTS COUNCIL FOR WYOMING COUNTY ARTS GRANT APPLICATION FOR 2024**

**WHEREAS**, the Village of Perry is the legal representative for the Perry Community Band; and

**WHEREAS**, the Perry Community Band wishes to apply for the Arts Council for Wyoming County Arts Grant for 2024; and

**BE IT RESOLVED**, that the Village of Perry Board of Trustees hereby approves the submission of the 2024 ACWC Community Arts Grant Application and authorizes the Mayor to sign the application.

Trustee Lawrence made a motion for the Village of Perry to be the fiscal sponsor for the Perry Community Band for the Arts Council Grant which was seconded by Trustee Lapiana and carried with all voting aye.

**CLERK/DEPUTY TREASURER’S REPORT**

FY 2023-2024

Abstract # 12

Vouchers # 902 - 981

|                    |              |
|--------------------|--------------|
| General Fund       | \$ 37,675.91 |
| Special Grant Fund | \$ -         |

|                                  |                      |
|----------------------------------|----------------------|
| Water Fund                       | \$ 30,620.91         |
| Sewer Fund                       | \$ 8,561.86          |
| Capital Projects Fund            | \$ 26,395.37         |
| Trust & Agency                   | \$ 1,080.00          |
| Silver Lake Watershed Commission | \$ -                 |
| <b>Total</b>                     | <b>\$ 104,334.05</b> |

There was one edit to the clerk report that was presented: vouchers were audited by Trustee Lawrence rather than Trustee Draper. Trustee Lapiana made a motion to pay abstract #12 in the amount of \$104,334.05 which was seconded by Trustee Lawrence and carried unanimously. Updated NYCLASS balances and financial reports through October 2023 were provided by Administrator Marcy.

### **DEPARTMENT REPORTS**

Reports were reviewed for the following departments: Police, WTP/WWTP, DPW/Parks.

### **TRUSTEE REPORTS**

Trustee Lawrence submitted the Tree City USA grant application.

Regarding the DRI (Downtown Revitalization Initiative), Mayor Hauser reported that the LPC had their final meeting. The committee unanimously approved 15.7 million in projects but some projects do not have finalized numbers. The projects will be packaged with a strategic investment plan to be submitted by December 15<sup>th</sup>. The state will then choose projects totaling 9.7 million in funding with announcements to come in the spring. Other programs will also be identified to help supplement the DRI.

At 8:01 pm, Mayor Hauser made a motion to enter executive session to discuss the employment history of a particular individual which was seconded by Trustee Lawrence and carried.

At 8:41 pm, Mayor Hauser made a motion to exit the executive session which was seconded by Trustee Lapiana and carried.

Trustee Lapiana made a motion to approve an agreement with a particular individual which was seconded by Trustee Lawrence and carried.

At 8:42 pm, Trustee Lapiana made a motion to adjourn the meeting which was seconded by Mayor Hauser and carried.

Respectfully submitted,  
Christina Slusser, Village Clerk