

**VILLAGE OF PERRY
VILLAGE BOARD MEETING MINUTES
DECEMBER 4, 2023**

A Regular Board Meeting of the Village of Perry was held at the Village Hall, 46 North Main Street, Perry, New York at 7:30 pm on the 4th day of December 2023.

PRESENT:	Rick Hauser	Mayor
	Arlene Lapiana	Trustee
	Ernie Lawrence	Trustee
ALSO PRESENT:	Christina Slusser	Village Clerk
GUESTS:	Jeff Boorsma	MRB Group
	Lorraine Sturm	Perry Herald
ABSENT:	Dariel Draper	Trustee
	Jacquie Billings	Trustee
	Samantha Marcy	Administrator

Mayor Hauser called the meeting to order at 7:30 pm and led in the Pledge of Allegiance.

PUBLIC COMMENT

No comments.

MINUTES

Trustee Lawrence made a motion to approve the minutes from the last regular board meeting on November 20, 2023 which was seconded by Trustee Lapiana and carried with all voting aye.

RESOLUTION AUTHORIZING SUBMISSION OF DESIGN AND ACCESS GRANT APPLICATION

WHEREAS, the Mayor of the Village of Perry is requesting approval to submit an application for a Design and Access grant through the Community Foundation of Greater Buffalo; and

WHEREAS, the grant application would request funding to support the plan that was developed for Memorial Park and the Peace Garden; and

WHEREAS, the potential grant amount is \$50,000.00; and

BE IT RESOLVED, that the Perry Village Board of Trustees hereby authorizes the Mayor to submit the Design and Access Grant Application through the Community Foundation of Greater Buffalo.

There will be an announcement on the grant award in May. Trustee Lawrence made a motion to adopt the resolution authorizing the submission of the Design and Access Grant Application which was seconded by Trustee Lapiana and carried unanimously.

RESOLUTION DECLARING VILLAGE EQUIPMENT AS SURPLUS

WHEREAS, the Village of Perry maintains a fleet of equipment to support the efficient care and maintenance of Village assets; and

WHEREAS, through the natural wear and tear cycle, equipment reaches the close of its useful contribution to Village operations; and

WHEREAS, the Fire Department maintains 27 SCBA Air Packs that have reached the conclusion of their useful life for department needs and were replaced in 2022; and

NOW, THEREFORE BE IT RESOLVED, that the Perry Village Board of Trustees does hereby declare the items listed in this resolution as surplus equipment; and

BE IT FURTHER RESOLVED, that the Village Administrator is authorized to auction or discard the equipment as is deemed appropriate.

The air packs have no value because they are expired. They will be donated. Trustee Lapiana made a motion to adopt the resolution declaring village equipment as surplus which was seconded by trustee Lawrence and carried with all voting aye.

RESOLUTION APPROVING MEMBERSHIP TO THE PERRY FIRE DEPARTMENT

WHEREAS, the Perry Fire Department Chief has provided the Village with the consideration of a new member, Mr. Paul Caton; and

WHEREAS, the new member has been interviewed by the Fire Department and voted favorably by the membership pending Village Board approval; and

NOW THEREFORE BE IT RESOLVED, that the Village Board of Trustees hereby approves the new member, Paul Caton, to the Village of Perry Fire Department.

Motion was made by Trustee Lawrence to adopt the resolution approving the Fire Department membership for Paul Caton which was seconded by Trustee Lapiana and carried unanimously.

RESOLUTION APPROVING RETAINER AGREEMENT FOR TRAFFIC PROSECUTOR SERVICES WITH THE LAW OFFICES OF MICHAEL J. MANUSIA, ESQ.

WHEREAS, the Village of Perry is in need for a Village Traffic Prosecutor beginning January 2024; and

WHEREAS, the Office Committee is recommending the appointment of Mr. Michael J. Manusia as the Village's Traffic Prosecutor for the Village of Perry beginning January 1, 2024; and

NOW THEREFORE BE IT RESOLVED, that the Village Board of Trustees hereby approves the Retainer Agreement for Traffic Prosecutor Services for an annual amount of \$3,600.00 and authorizes the Village Administrator to execute the agreement.

Mr. Manusia is also the prosecutor for the Town and Village of Warsaw. Trustee Lapiana made a motion to adopt the resolution approving the retainer agreement for traffic prosecutor services which was seconded by Trustee Lawrence and carried unanimously.

JEFF BOORSMA, MRB GROUP – PROJECT UPDATES

CDBG STORMWATER DRAINAGE IMPROVEMENTS

The Village had open bids for the storm drainage project on the 12th of September which were higher than anticipated. The Village was able to secure additional grant funds to fund the project as originally intended, but 60 days passed and the contractor with the lowest bid walked away, withdrawing their bid. The contractors that bid are no longer bound by the bid bond and do not need to hold their prices. The Village can either rebid (at a cost) or talk to the second lowest bidder. The original project cost was aimed at \$600K but the lowest bid was for \$750K. The second lowest bid was between \$900K and \$950K. Additional funding over \$750K would need to come from the village or the project would need to be scaled back unless other alternatives can be identified.

WASTEWATER TREATMENT PLANT PROJECT

The WWTP project is close to wrapping up. All the equipment has been installed, pumps are online, the custom programming is almost complete, and operators have received training. Plumbing and HVAC work is completed. The electrical and general contractors should be finished this week with the exception of site restoration work which will take place in the spring.

WATER TREATMENT PLANT PROJECT

Preliminary design work has started for the WTP project. Subcontractors are lined up, but a contract still needs to be signed.

LEAD SERVICE LINE REPLACEMENT PROJECT

Lead service inspections have been taking place. No lead services requiring replacement have been located yet but the grant is for locating and replacing and an inventoried list of service types will be a requirement, so all information being gathered is helpful.

MAIN STREET PAVING

Mayor Hauser informed that based on advocacy and lobbying efforts, there has been a formal announcement by Governor Hochul as part of a harsh winter paving project that \$750,000 has been allocated for resurfacing the stretch of Route 39 in the Village of Perry, planned for 2024.

CLERK/DEPUTY TREASURER'S REPORT

FY 2023-2024
Abstract # 13
Vouchers # 982 - 1049

General Fund	\$ 210,511.04
General Fund Correction	\$ 94.05
Special Grant Fund	\$ 200.00
Water Fund	\$ 21,378.09
Sewer Fund	\$ 26,131.22
Capital Projects Fund	\$ 1,094.50
Trust & Agency	\$ 1,857.51
Silver Lake Watershed Commission	\$ 425.51
<hr/> Total	<hr/> \$ 261,691.92

Vouchers were audited by Trustee Lapiana. Motion was made by Trustee Lawrence to approve payment of abstract #13 in the amount of \$261,691.92 which was seconded by Trustee Lapiana and carried with all voting aye.

TRUSTEE REPORTS

Trustee Lawrence visited the Holiday Delights Festival and Breakfast with Santa on Saturday. Breakfast was served for \$6.00 per person, gifts were selected by all the kids, and pictures with Santa were available by Carlson’s Studio. The Letchworth Cable Access committee will put together an update to share with the Board.

Mayor Hauser informed that the Office Committee met and discussed the potential for a records management grant. The problem properties meeting has been delayed. There are no new announcements on the DRI. The projects are currently with the consultant team. Letchworth Gateway Villages continues to be successful for participants from Scottsville to Cuba.

EXECUTIVE SESSION

At 8:15 pm, Mayor Hauser made a motion to enter executive session to discuss collective negotiations pursuant to article fourteen of the civil service law. This motion was seconded by Trustee Lapiana and carried.

At 8:26 pm, Trustee Lapiana made a motion to exit the executive session which was seconded by Trustee Lawrence and carried.

Trustee Lawrence made a motion to adjourn the meeting at 8:26 pm which was seconded by Trustee Lapiana and carried.

Respectfully submitted,
Christina Slusser, Village Clerk