

**VILLAGE OF PERRY  
PLANNING BOARD MEETING MINUTES  
MAY 2, 2024**

PRESENT:	James Reynolds	Chairperson
	Christa McIntyre	Member
	Dana Grover	Alternate
	Terri Humberstone	Alternate
	Christina Slusser	Zoning Secretary

ABSENT:	Don Roberts	ZEO
	Tim Cipolla	Member
	Dennis Huff	Member
	Todd Mack	Member

Chairperson, James Reynolds, called the meeting to order at 6:45 pm and led in the Pledge of Allegiance.

**UPDATES**

The Village Board of Trustees reappointed Dana Grover and Terri Humberstone as Planning Board alternates through 3/31/2025. Oaths of Office were signed. Organizational resolutions and a reminder of training requirements were provided.

**APPOINT CHAIRPERSON AND SECRETARY**

Tabled due to attendance.

**RESOLUTION SETTING THE VILLAGE OF PERRY PLANNING BOARD MEETING SCHEDULE**

**BE IT RESOLVED**, that the Village of Perry Planning Board meetings will, from May 2, 2024 until May 1, 2025, be held at 6:30pm on the 1<sup>st</sup> Thursday of each month at the Perry Village Hall, 46 North Main Street, Perry, New York; and

**RESOLVED**, special workshops may be called as required and allowed by Village Law; and

**RESOLVED**, notice will be advertised for all Public Hearings prior to the Hearing date where applicable; and

**RESOLVED**, that the minutes of the Planning Board meetings shall be made available to the public after approval by the Planning Board at the next regular meeting and will be posted on the Village's website within 7 business days after approval; and

**RESOLVED**; that the Village Clerk is hereby directed to post the Planning Board meeting schedule on the official bulletin, on the Village website, and to provide a copy of the schedule to the local media.

Motion to adopt the Planning Board meeting schedule was made by James Reynolds, seconded by Christa McIntyre, and carried unanimously.

### **MINUTES**

Motion was made by Christa McIntyre to approve the minutes from the last meeting on March 7, 2024. The motion was seconded by James Reynolds and carried with the following vote:

Ayes	3 (McIntyre, Reynolds, Grover)
Nays	0
Abstain	1 (Humberstone)

### **PARKING STUDY**

The Planning Board discussed gathering data for a parking study in the village. James Reynolds put together a schedule of collection days for a committee to collect data in the morning, afternoon, and evening. There are plans for consideration of RV parking and to talk to business owners about their concerns with parking and observations of busier times of day. Other items for consideration: more crosswalks on Main Street, making recommendations on enforcement, limiting times for parking (ex. 15 minute parking in spots), parking passes for tenant parking, seeing if the M&T lot could be used for public parking when closed on weekends and holidays.

### **AMORTIZATION LAW**

The Planning Board reviewed the redline draft of the proposed local law entitled "Amending 490-15 'Nonconforming Lots, Uses, and Structures' to Allow for Amortization" dated April 23, 2024. The draft included changes made according to Don's recommendations at the last meeting. Based on a conversation with Don Roberts prior to the meeting and a motion made by the Planning Board at the last meeting, the Planning Board secretary recommended to consider a motion to refer to the Village Board consideration of requiring a special permit for dog daycare in the C-1 district and to consider districts where grooming businesses should be allowed, as this is missing from the use table. A public hearing on the proposed local law will be scheduled soon and any needed changes could be made at one time. The Planning Board will investigate special use criteria for dog businesses and their applicability through all zones in the village.

The next meeting is scheduled for June 6, 2024.

At 7:51 pm, motion to adjourn was made by Dana Grover, seconded by Christa McIntyre, and carried.

Respectfully submitted  
Christina Slusser,  
Village Clerk, Zoning Secretary