

**VILLAGE OF PERRY
PLANNING BOARD MEETING MINUTES
NOVEMBER 7, 2024**

PRESENT:	James Reynolds	Chairperson
	Tim Cipolla	Member
	Dennis Huff	Member
	Christa McIntyre	Member
	Terri Humberstone	Alternate
	Dana Grover	Alternate
	Christina Slusser	Zoning Secretary
ABSENT:	Todd Mack	Member
	Don Roberts	ZEO

Chairperson, James Reynolds, called the meeting to order at 6:30 pm and led in the Pledge of Allegiance.

MINUTES

Tim Cipolla made a motion to approve the minutes from October 3, 2024 which was seconded by Christa McIntyre and carried with the following vote:

Ayes	4 (Cipolla, McIntyre, Reynolds, Huff)
Nays	0
Abstain	0

LAW UPDATES – 3 LOCAL LAWS WERE ADOPTED BY THE VILLAGE BOARD ON 10/21/2024

The Village Board adopted local laws 3 of 2024, 4 of 2024, and 5 of 2024 on 10/21/2024 regarding amending the use table to include pet grooming, rezoning certain parcels and updating the zoning map, and allowing for amortization of non-conforming lots in the C-1 district. All recommendations from the Planning Board went through.

LAND SEPARATION – 121 N. CENTER STREET

A land separation application was submitted by SMYD Real Estate for property located at 121 N. Center Street. Don Roberts did the math on parking to make sure that the requirements would still be met if the lot was split. With consideration of the parcel being landlocked, it will need to be merged with one of the other existing lots.

Tim Cipolla made a motion to approve the land separation for 121 N. Center Street contingent upon it being merged with parcel #88.19-1-51.2 or #88.19-1-2. This motion was seconded by Christa McIntyre and carried with the following vote:

Ayes	4 (Cipolla, McIntyre, Reynolds, Huff)
Nays	0

Abstain 0

CONTINUE DISCUSSION ON DRAFT POLICY RECOMMENDATIONS REGARDING THE EAST MAIN MUNICIPAL LOT MARKING AND REGULATION/SIGNAGE

James Reynolds presented a draft parking lot and permit policy. The draft language is based on parking policies in other areas of NY. Chairperson Reynolds indicated that based on parking data collected, there is no immediate need to implement a policy, but the Village Board would like to look at plans for the future. For the East Main (municipal) lot, it was estimated that 33% of parking spaces are used in the evening but this will likely jump to 30-50% in the next 12-18 months based on apartments being added downtown and a need to accommodate for parking.

Recommendation A is to develop a West Main Lot within the next three years, estimated to fit 24 parking spaces.

Recommendation B is a proposed East Main Lot Policy to define time limits and list exceptions for overnight parking.

Recommendation C is to introduce resident parking permits to be renewed annually.

Recommendation D is to develop a subcommittee between the Village, Police Department, and village staff to finalize details for a policy that takes into account the roles of each group and to strategize roll-out.

Tim Cipolla made a motion to recommend that the Village Board review the proposed draft parking lot and permit policy which includes recommendations A through D. Dennis Huff seconded the motion and it was carried with the following vote:

Ayes	4 (Cipolla, Huff, Reynolds, McIntyre)
Nays	0
Abstain	0

James Reynolds offered to represent the Planning Board on the subcommittee as part of recommendation D. Christa McIntyre seconded the chairperson's nomination and was recorded with the following vote:

Ayes	4 (Reynolds, McIntyre, Cipolla, Huff)
Nays	0
Abstain	0

CONTINUE DISCUSSION ON DRAFT POLICY RECOMMENDATIONS REGARDING SPECIAL USE PERMIT FOR CAMPING WITHIN THE VILLAGE

Tabled.

The next meeting is scheduled for December 5, 2024.

Christa McIntyre made a motion to adjourn the meeting at 7:38pm which was carried.

Respectfully submitted,
Christina Slusser, Village Clerk