

**VILLAGE OF PERRY
VILLAGE BOARD MEETING MINUTES
FEBRUARY 3, 2025**

A regular board meeting of the Village of Perry was held at the Village Hall, 46 North Main Street, Perry, New York at 7:30 pm on the 3rd day of February 2025.

PRESENT:	Rick Hauser	Mayor
	Arlene Lapiana	Trustee
	Joel Bouchard	Trustee
	Robin Kwiecien	Trustee
ALSO PRESENT:	Samantha Marcy	Administrator
	Christina Slusser	Village Clerk
ABSENT:	Richard Muolo	Trustee
GUESTS:	Lorraine Sturm	Perry Herald

Mayor Hauser called the meeting to order at 7:30 pm and led in the Pledge of Allegiance.

PUBLIC COMMENT

No comments.

MINUTES

Trustee Lapiana made a motion to approve the minutes from the last regular board meeting on January 21, 2025 which was seconded by Trustee Bouchard and carried unanimously.

**RESOLUTION ACKNOWLEDGING EXAMINATION OF COURT RECORDS FOR THE FISCAL YEAR
ENDING MAY 31, 2024**

WHEREAS, the Village of Perry Board of Trustees has hired Allied Financial Partners to conduct an audit for the fiscal year ending May 31, 2024, of the Justice Court of the Village of Perry; and

WHEREAS, Allied Financial Partners has provided their findings of the Justice Courts procedures for the Village of Perry Board of Trustees review; and

NOW, THEREFORE BE IT RESOLVED, the Village Board of the Village of Perry in compliance with New York State Law, Unified Justice Court Act Section 2019-a accepts Allied Financial Partners review of the court records; and

BE IT FURTHER RESOLVED, the Perry Village Board directs the Village Administrator to provide a copy of the resolution and report to the State of New York Unified Court System.

Trustee Bouchard made a motion to adopt the resolution acknowledging examination of court records for the fiscal year ending May 31, 2024. This motion was seconded by Trustee Kwiecien and carried unanimously.

RESOLUTION AUTHORIZING BUDGET TRANSFERS TO THE 2024-2025 VILLAGE BUDGET

WHEREAS, the Village Administrator is proposing the following Budget Transfers to correct overspent accounts for the 2024-2025 fiscal year:

General Fund:

Increase:	A1320.4 (Audit – Contractual)	\$350.00	
Decrease:	A1325.4 (Treasurer – Contractual)		\$350.00
Increase:	A1670.4 (Central Print & Mail – Contractual)	\$1,531.80	
Decrease:	A1345.4 (Office Supplies – Contractual)		\$1,531.80

Sewer Fund:

Increase:	G1440.4 (Engineer – Contractual)	\$5,000.00	
Increase:	G8130.4 (Sewage Treatment Disp – Contractual)	\$25,000.00	
Decrease:	G1990.4 (Contingency)		\$30,000.00

WHEREAS, the Village Administrator is proposing the following Budget Amendment to appropriately record revenues for the 2024-2025 fiscal year:

Debit:	A3501 (CHIPS – Streets)	\$2,050.00	
Credit:	A5112.2 (Perm Improvements – Streets)		\$2,050.00
Debit:	A2680 (Insurance Recoveries)	\$32,715.00	
Credit:	A3120.2 (Police – Equipment)		\$32,715.00

BE IT RESOLVED, that the Village of Perry Board of Trustees hereby authorizes the Village Administrator to make the above budget transfers for the 2024-2025 fiscal year; and

BE IT RESOLVED, that the Village Clerk shall provide a copy of this resolution to the Village Administrator.

Trustee Lapiana made a motion to adopt the resolution authorizing budget transfers to the 2024-2025 village budget which was seconded by Trustee Bouchard and carried with all voting aye.

RESOLUTION APPROVING SUBMISSION OF COMMUNITY ARTS GRANT APPLICATION BY PERRY COMMUNITY BAND

WHEREAS, the Perry Community Band would like to apply for a Community Arts Grant through the Arts Council for Wyoming County; and

BE IT RESOLVED, that the Village of Perry Board of Trustees hereby approves the submission of the Community Arts Grant application and authorizes the Mayor to sign the application.

Motion was made by Trustee Bouchard to approve the submission of the Community Arts Grant application by Perry Community Band which was seconded by Trustee Kwiecien and carried with all voting aye.

RESOLUTION APPOINTING ELECTION INSPECTORS FOR THE MARCH VILLAGE ELECTION

WHEREAS, per Election Law 15-116(1), the Village Board of Trustees is responsible for appointing election inspectors for the March 18, 2025 Village election; and

WHEREAS, the Village Clerk has reached out to two election inspectors, Kay Hough and Grace Bogle, who are available and interested in serving as the inspectors; and

WHEREAS, Kay Hough and Grace Bogle are trained and certified as election inspectors by the Wyoming County Board of Elections; and

BE IT RESOLVED, the Village of Perry Board of Trustees hereby appoints Kay Hough and Grace Bogle as the election inspectors for the March 18, 2025 Village election and approves the inspectors to be paid at a rate of \$150.00 per day.

Trustee Lapiana made a motion to adopt the resolution appointing election inspectors Kay Hough and Grace Bogle for the March Village Election. This motion was seconded by Trustee Bouchard and carried unanimously.

RESOLUTION APPROVING PERRY FIRE DEPARTMENT REQUEST

WHEREAS, the Public Safety Committee has reviewed the request from the Perry Fire Department regarding the 111th Wyoming County Fire Association Convention to be held in Perry from June 19th – June 22nd; and

WHEREAS, the Perry Fire Department is requesting road closures for a parade on Saturday, June 21, 2025 beginning at 6:00pm and support from the Perry Police Department and Department of Public Works; and

WHEREAS, the Perry Fire Department is requesting the Village Park loop be used for parking for the event that is taking place following the parade at their property; and

WHEREAS, the Perry Fire Department is requesting use of the North Pavilion on Sunday, June 22, 2025 for their Water Ball Convention; and

WHEREAS, the Perry Fire Department will coordinate with appropriate representatives at the Village before and during the event; and

NOW, THEREFORE BE IT RESOLVED, the Village of Perry Board hereby approves the requests listed above and authorizes the Village Administrator to submit the road closure request to the NYS Department of Transportation.

Trustee Kwiecien made a motion to approve the Perry Fire Department request to hold the Wyoming County Fire Association Convention from June 19th through June 22nd. Trustee Lapiana seconded the motion and it was carried unanimously.

RESOLUTION APPROVING ANNUAL MAINTENANCE CONTRACT WITH EAGLE SYSTEMS, INC.

WHEREAS, the Village of Perry contracts with Eagle Systems, Inc. for the Toshiba printer in the Police Department for service, parts, and toner; and

NOW, THEREFORE BE IT RESOLVED, that the Perry Village Board of Trustees does hereby approve the annual maintenance contract with Eagle Systems, Inc. from January 28, 2025 until January 28, 2026 and authorizes the Mayor to sign the contract.

Motion was made by Trustee Bouchard to approve the annual maintenance contract with Eagle Systems which was seconded by Trustee Lapiana and carried with all voting aye.

RESOLUTION APPROVING LEASE MAINTENANCE AGREEMENT WITH TOSHIBA

WHEREAS, the Village Clerk has researched options for leasing or purchasing the printer in the Clerk's Office and recommends leasing the printer with Toshiba; and

WHEREAS, Office Committee has reviewed the options and agrees with the recommendation from the Village Clerk; and

NOW, THEREFORE BE IT RESOLVED, that the Perry Village Board of Trustees does hereby approve the agreement with Toshiba for the Clerk's Office printer and authorizes the Mayor to sign the documents.

Trustee Lapiana made a motion to adopt the resolution approving the lease maintenance agreement with Toshiba which was seconded by Trustee Bouchard and carried unanimously.

RESOLUTION SCHEDULING SPECIAL VILLAGE BOARD WORKSHOP DATES

BE IT RESOLVED, that the Perry Village Board of Trustees does hereby schedule a special workshop on Monday, February 10th at 7:00pm in the Village Board Room for a 2025-2026 Budget Workshop; and

BE IT RESOLVED, that the Perry Village Board of Trustees does hereby schedule a special workshop on Monday, February 24th at 7:00pm in the Village Board Room for the purpose of reviewing the 2024-2025 Fiscal Year Audit with Allied Financial.

Mayor Hauser made a motion to schedule the special workshop dates as stated above which was seconded by Trustee Bouchard and carried unanimously.

2025-2026 DRAFT VILLAGE BUDGET REVIEW

Administrator Marcy provided budget binders to the Village Board and Clerk containing sample numbers for the General, Water, and Sewer funds. Numbers include an overview of revenues (taxes, PILOTs, franchise and gross receipts tax, state and federal aid, etc.) and expenditures (personnel, capital projects, contractual, debt, and benefits, with an option to transfer funds to reserves). These numbers and some options will continue to be discussed and tweaked as needed until adoption of the final budget.

CLERK/DEPUTY TREASURER REPORT

Clerk Report 2/3/2025

VILLAGE OF PERRY

Abstract # 017

01/31/2025
10:04:39

Summary by Fund

Code	Fund	Prepays	Unpays	Totals
A	GENERAL FUND	1,283.93	49,251.10	50,535.03
F	WATER FUND		3,245.23	3,245.23
G	SEWER FUND	3,426.21	11,911.86	15,338.07
HB	LEAD SERVICE LINE REPLACEMENT		524.00	524.00
HF	WATER TREATMENT PLANT PROJECT		34,796.75	34,796.75
Total:		4,710.14	99,728.94	104,439.08

Trustee Kwiecien audited vouchers. Motion to approve payment of abstract #17, vouchers #1265-1326, in the amount of \$104,439.08 was made by Trustee Bouchard, seconded by Trustee Lapiana, and carried with all voting aye.

TRUSTEE REPORTS

Trustee Lapiana met with the Police Committee today. The Police Chief is going to look into getting cameras on Main Street and to monitor the front door of the Village Hall. The committee went over the budget. The chief is going to be getting two new car radios.

Trustee Bouchard attended the LWRP meeting last week. They are trying to establish boundaries for the project. The next meeting is March 3rd.

At the Parks Committee meeting, ideas for projects in the park were discussed – planting trees for windbreak and replacing the wooden castle. They are also discussing what to do with the old tennis court area. Cornell Cooperative Extension is interested in doing dog training at the park and the YMCA wants to do 5 days of summer rec.

With no further business, Trustee Lapiana made a motion to adjourn the meeting at 8:12 pm which was seconded by Trustee Bouchard and carried.

Respectfully submitted,
Christina Slusser, Village Clerk