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Christina Slusser

VILLAGE OF PERRY

Responses to Proposer Questions

The following questions were submitted regarding the Request for Proposals to Provide Architectural/Engineering Services for Transforming the Assembly Hall. Answers provided by the Village are made to the best of our knowledge.

- 1. It is likely (pending code review) that a sprinkler system will be required. Could you provide us flow tests? If not available, can we exclude and state that fire pump design is not included in our proposal and will be additional fee?**
- 2. Based on the estimate no cost of fire protection is included. Based on the scope there is significant likelihood of a sprinkler system. Should we include design of fire protection or state as additional fee?**

Answer to Questions 1 & 2: Flow data for the nearest hydrant to Village Hall: 1130 GPM, 72 static, 68 residual. Evaluating code, use and need for various fire protection requirements is part of the scope of work. Beyond this evaluation, you may indicate potential associated costs as an additional fee.

- 3. Should we include asbestos abatement design services in our proposal? We will assume that a pre-renovation asbestos (PCB, Lead?) will be provided by Village of Perry.**
- 4. Is it ok to assume that Project Monitoring and Final Air clearance for asbestos abatement is not part of AE scope beyond coordination?**
- 5. Will any remediation of hazardous materials (asbestos, lead, etc.) be handled as part of the project or separately from the project?**
- 6. HAZMAT. At the walk thru it was stated that a HAZMAT survey was completed for the entire building. Will the town engage a design consultant to complete abatement drawings and hire a separate abatement contractor? Should the design team include a HAZMAT consultant to complete HAZMAT drawings/specifications for the bid documents.**

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Answer to Questions 3-6: The Village had a building wide Pre Renovation Asbestos and PCB Inspection completed in December 2021 which is attached to this document for viewing. Based on the final design and what areas may be disturbed during construction, asbestos abatement and related design services may need to be included in the construction budget of the project. Beyond this evaluation, you may indicate potential associated professional costs related to abatement as an additional fee.

- 7. There are some roof leaks and structural cracking in the assembly hall at the points of bearing. Should investigation and remediation be included in our proposal?**

To our knowledge, the roof leaks are from a prior issue that have since been repaired and the cracking is the plaster in the Assembly Hall. Beyond this evaluation, you may indicate potential associated professional costs related to investigation of leaks and structural cracking as an additional fee, if deemed necessary.

- 8. Are any utility services (water, sewer, power, heat, etc) shared with the Fire Station?**

All utility services are shared with the fire station.

- 9. Does the project need to carry any special electrical systems such as security, access control, data/wi-fi or will any of these needs be handled directly between the Village and your providers?**

Design considerations should be integrated into the work; We will coordinate installation of systems using our providers.

- 10. Does the village wish to add a building management system to control the HVAC systems?**

Program requirements are to be finalized as part of the concept design phase.

- 11. For construction management, can we assume that full time on site supervision is not required and only one day a week on-site progress and quality inspection is sufficient?**

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This is part of the project approach proposed by the consultant and the consultant should propose what they believe is appropriate for the project. However, the Village is not expecting full-time construction observation.

- 12. Are cost estimates required to be submitted with any of the milestone deliverables?**
- 13. The RFP does not indicate that cost estimates are to be provided? If we are to include a cost consultant, can you please advise how many cost estimates will be required? IF cost estimates are to be included this will likely affect the design phase durations. Estimates can add approximately 4 weeks to each phase.**

Answer to Questions 12 & 13: Cost estimates should be provided in design development and then updated at the conclusion of the design phase so an appropriate scope of work can be determined and prepared for bidding documents.

- 14. Are any certifications, such as LEED, tied to the funding source or a requirement of the Village?**

LEED certification is not required for the funding source.

- 15. Regarding Section I-G of the RFP, can you clarify whether the stated MWBE participation goals can be achieved exclusively in the construction phase of the project? Or must they also be achieved as part of the A/E services being delivered?**

The MWBE goals apply to the total grant award and can be achieved exclusively in the construction phase of the project.

- 16. It seems that Janitorial equipment was stored in the ADA bathroom on the first floor. Is there a desire to create a dedicated Janitor's Closet as part of this project?**

Program requirements are to be finalized as part of the concept design phase.

- 17. Can you share any additional insight into your statement on Community Input? The RFP indicates this within Plan Development, Schematic Design, and Design Development. Will this be limited to 1 meeting for each of these phases**

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This should be included as the project approach proposed by the consultant. An efficient approach to securing input would be preferable.

18. When was the roof most recently repaired?

The roof was last repaired in 2011.

19. Will you provide the sign in list from the walk thru?

Link to the sign in list:

https://villageofperry.com/site/assets/files/2483/village_hall_walkthrough_sign_in_sheet.pdf

20. Can you share asbestos report?

Link to the asbestos report:

https://villageofperry.com/site/assets/files/2483/perry_village_hall_46_n_main_st_perry_full_bldg_inspec_rpt.pdf

21. Can the phase 1 drawings be shared?

Link to Phase 1 drawings:

https://villageofperry.com/site/assets/files/2483/perry_village_hall_ada_improvements_-_drawings.pdf

22. Proposals are due Wednesday, October 15th by 2:00pm.