

**VILLAGE OF PERRY
VILLAGE BOARD MEETING MINUTES
SEPTEMBER 15, 2025**

A regular board meeting of the Village of Perry was held at the Village Hall, 46 North Main Street, Perry, New York at 7:30 pm on the 15th day of September 2025.

PRESENT:	Rick Hauser Joel Bouchard Richard Muolo	Mayor Trustee Trustee
ALSO PRESENT:	Samantha Marcy Christina Slusser	Administrator Village Clerk
GUESTS:	David Spink Lorraine Sturm	Fire Chief Perry Herald
ABSENT:	Arlene Lapiana Sandy Lawrence	Trustee Trustee

Mayor Hauser called the meeting to order at 7:30 pm and led in the Pledge of Allegiance.

PUBLIC COMMENT

No comments.

MINUTES

Trustee Muolo made a motion to approve the minutes for 9/2/2025 which was seconded by Trustee Bouchard and carried with all voting aye.

RESOLUTION DECLARING VILLAGE VEHICLE AS SURPLUS

WHEREAS, the Village of Perry maintains a fleet of equipment to support the efficient care and maintenance of Village assets; and

WHEREAS, through the natural wear and tear cycle and department needs, equipment reaches the close of its useful contribution to Village operations; and

WHEREAS, the Chief of Police maintains a 2019 Dodge Charger that has reached the conclusion of its useful life for department needs; and

NOW, THEREFORE BE IT RESOLVED, that the Perry Village Board of Trustees does hereby declare the items listed in this resolution as surplus equipment; and

BE IT FURTHER RESOLVED, that the Village Administrator is authorized to auction the equipment as is deemed appropriate.

Trustee Bouchard made a motion to approve the resolution declaring village vehicle as surplus. This motion was seconded by Trustee Muolo and carried with all voting aye.

RESOLUTION APPROVING THE PERRY VILLAGE COURT APPLICATION FOR A JCAP GRANT

WHEREAS, the New York State (NYS) Unified Court System established the Justice Court Assistance Program (JCAP) in 1999 to provide State assistance to Town and Village Courts; and

WHEREAS, the NYS Unified Court System is accepting applications for the 2025-2026 JCAP grant and the maximum JCAP award is \$30,000 per municipality; and

WHEREAS, the grant may be used for a variety of purposes, including, but not limited to, new or updated automation, office and security equipment, furniture, and courtroom renovations; and

WHEREAS, the deadline for application is October 10, 2025; and

BE IT RESOLVED, the Board of the Village of Perry authorizes the Village of Perry Village Court to apply for a JCAP grant in the 2025-26 grant cycle up to \$30,000; and

BE IT FURTHER RESOLVED, that the Mayor of the Village of Perry is hereby authorized to sign the 2025-26 JCAP application or any documents relating to the submission of the grant application.

Motion to approve the resolution approving the Perry Village Court application for a JCAP grant was made by Trustee Muolo, seconded by Trustee Bouchard, and carried with all voting aye.

RESOLUTION ACKNOWLEDGING EXAMINATION OF COURT RECORDS FOR THE FISCAL YEAR ENDING MAY 31, 2025

WHEREAS, the Village of Perry Board of Trustees has hired Allied Financial Partners to conduct an audit for the fiscal year ending May 31, 2025, of the Justice Court of the Village of Perry; and

WHEREAS, Allied Financial Partners has provided their findings of the Justice Courts procedures for the Village of Perry Board of Trustees review; and

NOW, THEREFORE BE IT RESOLVED, the Village Board of the Village of Perry in compliance with New York State Law, Unified Justice Court Act Section 2019-a accepts Allied Financial Partners review of the court records; and

BE IT FURTHER RESOLVED, the Perry Village Board directs the Village Administrator to provide a copy of the resolution and report to the State of New York Unified Court System.

Trustee Bouchard made a motion to approve the resolution acknowledging examination of court records for the fiscal year ending May 31, 2025 which was seconded by Trustee Muolo and carried unanimously.

RESOLUTION AUTHORIZING BUDGET AMENDMENT TO THE 2025-2026 VILLAGE BUDGET

WHEREAS, the Village Administrator is proposing the following Budget Amendment to appropriately record vehicle sales for the Police Department and increase the expense for replacements for the 2025-2026 fiscal year:

Debit:	A2665 (Sale of Equipment)	\$27,101.44	
Credit:	A3120.2 (Police – Equipment)		\$27,101.44

BE IT RESOLVED, that the Village of Perry Board of Trustees hereby authorizes the Village Administrator to make the above budget amendment for the 2025-2026 fiscal year; and

BE IT RESOLVED, that the Village Clerk shall provide a copy of this resolution to the Village Administrator.

Trustee Muolo made a motion authorizing budget amendment to the 2025-2026 village budget which was seconded by Trustee Bouchard and carried with all voting aye.

RESOLUTION AUTHORIZING TRANSFER FROM THE VILLAGE OF PERRY GENERAL FUND TO THE PARKS CAPITAL RESERVE FUND

WHEREAS, at the September 2, 2025, Village Board meeting, the Board of Trustees discussed allocating Fund Balance towards the Parks Capital Reserve Fund in anticipation of future needs; and

BE IT RESOLVED, that the Village of Perry Board of Trustees hereby authorizes the Village Administrator to transfer \$25,000.00 to the Parks Capital Reserve Fund for the purpose of upgrades to the park facilities and trails; and

BE IT RESOLVED, that the Village Clerk shall provide a copy of this resolution to the Village Administrator.

Trustee Bouchard made a motion to adopt the resolution authorizing transfer of \$25,000 from the general fund to the parks capital reserve which was seconded by Trustee Muolo and carried with all voting aye.

RESOLUTION AUTHORIZING BUDGET AMENDMENT FOR PAVING OF PARKER LANE

WHEREAS, at the September 2, 2025, Village Board meeting, the Board of Trustees discussed allocating Fund Balance towards paving Parker Lane; and

BE IT RESOLVED, that the Village of Perry Board of Trustees hereby authorizes the Village Administrator to amend the 2025-2026 Village Budget to increase expense account A5110.2 (Street Maintenance) for the purpose of paving Parker Lane; and

BE IT RESOLVED, that the Village Clerk shall provide a copy of this resolution to the Village Administrator.

Trustee Muolo made a motion to transfer \$25,000 into expense account A5110.2 for the paving of Parker Lane. This motion was seconded by Trustee Bouchard and carried unanimously.

Work is scheduled to start on Monday with the milling of Benedict Street, sections of Watkins and Hawthorne, Orchard Street, Buckland Ave, and Parker Lane (with the Town of Perry's assistance). Paving will follow.

CLERK/DEPUTY TREASURER REPORT

VILLAGE OF PERRY

Abstract # 008 Summary by Fund

09/11/2025
16:44:36

Code	Fund	Prepays	Unpays	Totals
A	GENERAL FUND	3,379.07	52,342.51	55,721.58
F	WATER FUND	488.67	6,985.47	7,474.14
G	SEWER FUND	348.98	11,841.75	12,190.73

HF	WATER TREATMENT PLANT PROJECT	25,218.50	25,218.50
HS	CAPITAL PROJECT - SEWER IMPROV	1,331.25	1,331.25
JA	SILVER LAKE WATERSHED COMMISSI	1,250.25	1,250.25
TA	TRUST & AGENCY	100.00	100.00
Total:		4,216.72	99,069.73
			103,286.45

Vouchers were audited by Trustee Bouchard. Motion to approve payment of abstract #8, vouchers #558-668 in the amount of \$103,286.45 was made by Trustee Muolo, seconded by Trustee Bouchard, and carried with all voting aye.

A tax collection trial balance was provided and tax reminder notices were mailed out by the Clerk's Office. The last day to pay village taxes is 10/31/2025.

DEPARTMENT REPORTS

The following department/committee reports were reviewed: Treasurer's financial reports, Superintendent of Public Works, Water and Sewer Departments, Police Department, and Property Maintenance.

Courtesy letters of property maintenance were sent today for one zone of the village. The plan is to send about 10 every couple weeks.

TRUSTEE REPORTS

PLANNING BOARD REFERRALS & CONSIDERATIONS

TRAILSIDE CAMPING

The Planning Board referred the latest draft of Trailside Camping regulations to the Village Board for consideration in hopes that it is ready for review by the attorney. It was also recommended to have the regulations reviewed by the fire chief and zoning officer. Mayor Hauser made a motion to refer proposed trailside camping to the village attorney to begin the review process and to refer to Fire, EMS, and Public Safety. Trustee Muolo seconded the motion and it was carried unanimously.

CONSIDERATION OF ADDING TO THE FEE SCHEDULE THAT COSTS OF PUBLISHING REQUIRED LEGAL NOTICES BE PASSED ON TO THE APPLICANT

Due to the frequent rescheduling of public hearings due to an applicant failing to provide proper legal notice to neighboring property owners, the Planning Board recommends that costs for advertising be passed on to the applicant in an attempt to motivate the applicant through the process. The board members in attendance indicated that they are in favor of

adding to the fee schedule to collect an advertising fee along with the application fee. The Administrator and Clerk will prepare an updated fee schedule for approval at the next meeting.

Trustees Bouchard and Muolo and Mayor Hauser attended the Finger Lakes Regional Economic Development Council (FLREDC) Public Meeting at East Hill Creamery on 9/8/2025.

The Fire Committee met tonight prior to the board meeting. A hydrant on Euclid Ave has pressure issues but the Fire Chief is confident that they could pull water from other areas if needed. Rates are being calculated for covering the Town of Perry. The department is expecting 5 new interior firefighters to complete training by the end of the year.

Trustee Muolo is meeting with the Office Committee on Wednesday.

The FLREDC is submitting an ACHIEVE application in collaboration with the WNY REDC. The strategy is to leverage the DRI community's momentum. Each community could get \$5-6 million to fund public or private projects. Mayor Hauser and Administrator Marcy had a call with the FLREDC team to brainstorm project ideas for transformative work that either did not receive DRI funding or may need more funding. Mayor Hauser will be reaching out to property owners regarding their interest. The Silver Lake Trail could be included if it proves economic benefit. The team needs plans for projects by the end of the month in order to submit an application package by the end of the year. Funding would come from ESD (Empire State Development).

With no further business, Trustee Bouchard made a motion to adjourn the meeting at 8:27 pm which was seconded by Trustee Muolo and carried.

Respectfully submitted,
Christina Slusser, Village Clerk