

**VILLAGE OF PERRY
VILLAGE BOARD MEETING MINUTES
DECEMBER 1, 2025**

A regular board meeting of the Village of Perry was held at the Village Hall, 46 North Main Street, Perry, New York at 7:30 pm on the 1st day of December 2025.

PRESENT:	Rick Hauser	Mayor
	Arlene Lapiana	Trustee
	Joel Bouchard	Trustee
	Richard Muolo	Trustee
	Sandy Lawrence	Trustee
ALSO PRESENT:	Samantha Marcy	Administrator
	Christina Slusser	Village Clerk
	David Spink	Fire Chief
	Michael Grover	Chief of Police
GUESTS:	Lorraine Sturm	Perry Herald

Mayor Hauser called the meeting to order at 7:30 pm and led in the Pledge of Allegiance.

PUBLIC COMMENT

No comments.

MINUTES

Motion to approve the minutes for November 17, 2025 was made by Trustee Lapiana, seconded by Trustee Muolo, and carried unanimously.

**RESOLUTION AUTHORIZING DESIGNATED REPRESENTATIVE TO EXECUTE GRANT AGREEMENT
AND AUTHORIZATION AND APPROPRIATION OF LOCAL MATCH FOR ENGINEERING PLANNING
GRANT**

WHEREAS, the Village of Perry submitted and was awarded an Engineering Planning Grant (EPG) to prepare a Preliminary Engineering Report to evaluate options for the Wastewater Treatment Plant outfall structure; and

WHEREAS, the Village of Perry Board of Trustees accepted the EPG grant award on August 18, 2025; and

NOW, THEREFORE, BE IT RESOLVED, the Mayor is hereby authorized to execute an Engineering Planning Grant (EPG) Agreement with the New York State Environmental Facilities Corporation

(NYS EFC) and any and all other contracts, documents and/or instruments necessary to facilitate the EPG project referenced herein and to fulfill the Village of Perry's obligations thereunder; and

BE IT FURTHER RESOLVED, the Village of Perry hereby authorizes and appropriates a minimum 20% local match as required by the Engineering Planning Grant Program for the Preliminary Engineering Report for the Wastewater Treatment Plant outfall structure in the amount of \$10,000.00 and based upon the total EPG grant award of \$50,000.00; and

BE IT FURTHER RESOLVED, the source of the local match, and any amount in excess of the required match, shall be provided by the Village of Perry's Sewer Fund and in-kind services as approved by NYS EFC.

Motion was made by Trustee Bouchard and seconded by Trustee Lapiana to adopt the resolution authorizing designated representative to execute the grant agreement and authorization and appropriation of local match for the Engineering Planning Grant. This motion was carried unanimously.

RESOLUTION APPROVING SUPPLEMENTAL AGREEMENT NO. 3 FOR THE MUNICIPAL SNOW AND ICE AGREEMENT WITH THE NEW YORK STATE DEPARTMENT OF TRANSPORTATION

WHEREAS, the Village of Perry has a municipal snow & ice agreement with New York State Department of Transportation, Contract No. D014890; and

WHEREAS, the New York State Department of Transportation has provided a supplemental agreement to adjust funding to account for increases in labor, materials, and equipment; and

NOW, THEREFORE BE IT RESOLVED, the Village of Perry Board hereby approves the Supplemental Agreement No. 3 with the New York State Department of Transportation; and

BE IT FURTHER RESOLVED, the Village of Perry Board authorizes the Mayor to execute the Supplemental Agreement No. 3 and all related documents.

This agreement increases the payment from the state by \$1,917.35. Trustee Lapiana made a motion to adopt the resolution approving supplemental agreement #3 for the municipal snow and ice agreement with the NYS DOT. Trustee Muolo seconded this motion and it was carried unanimously.

RESOLUTION AUTHORIZING BUDGET AMENDMENTS TO THE 2025-2026 VILLAGE BUDGET

WHEREAS, the Village Administrator is proposing the following budget amendments to move the balance remaining in Attorney Personnel to Attorney Contractual due to the new billing method for the attorney retainer agreement:

Debit:	A1420.1 (Attorney – Personnel)	\$4,452.68	
Credit:	A1420.4 (Attorney – Contractual)		\$4,452.68
Debit:	F1420.1 (Attorney – Personnel)	\$4,321.72	
Credit:	F1420.4 (Attorney – Contractual)		\$4,321.72
Debit:	G1420.1 (Attorney – Personnel)	\$4,321.72	
Credit:	G1420.4 (Attorney – Contractual)		\$4,321.72

BE IT RESOLVED, that the Village of Perry Board of Trustees hereby authorizes the Village Administrator to make the above budget amendments for the 2025-2026 fiscal year; and

BE IT RESOLVED, that the Village Clerk shall provide a copy of this resolution to the Village Administrator.

Trustee Bouchard made a motion authorizing budget amendments to the 2025-2026 village budget which was seconded by Trustee Muolo and carried with all voting aye.

RESOLUTION ACKNOWLEDGING DELAY FOR BASE RATE INCREASES FOR MULTI-UNIT

WHEREAS, on May 2, 2022, the Village of Perry Board of Trustees adopted the local law entitled “Chapter 355 Sewer Law” and implemented additional base rate charges to a building or structure that contains one or more separate apartments, effective June 1, 2023; and

WHEREAS, on May 6, 2024, the Village of Perry Board of Trustees adopted the Policy for Delay in Base Rate Increase for Multi-Units for newly discovered multi-units to receive a one billing cycle delay in additional unit(s) increases to allow sufficient notification to the homeowner; and

WHEREAS, the following address has been discovered as a multi-unit and will receive a one billing cycle delay before additional units are charged:

<u>Tax Map #</u>	<u>Address</u>	<u>Account #</u>	<u># of units</u>
100.14-1-45 & 100.14-1-44	3690 June Dr	42009	2

BE IT RESOLVED, that the Perry Village Board of Trustees hereby acknowledges the delay in increase for the account as provided in this resolution.

Trustee Lapiana made a motion to adopt the resolution acknowledging delay for base rate increases for the multi-unit which was seconded by Trustee Lawrence and carried with all voting aye.

CLERK/DEPUTY TREASURER REPORT

VILLAGE OF PERRY

Abstract # 013 Summary by Fund

11/26/2025
16:47:08

Code	Fund	Prepays	Unpays	Totals
A	GENERAL FUND	12,554.84	316,903.35	329,458.19
F	WATER FUND	235.96	23,637.88	23,873.84
G	SEWER FUND	37.99	31,530.84	31,568.83
HF	WATER TREATMENT PLANT PROJECT		27,323.97	27,323.97
JA	SILVER LAKE WATERSHED COMMISSI	37.99		37.99
TA	TRUST & AGENCY		74.16	74.16
Total:		12,866.78	399,470.20	412,336.98

Vouchers were audited by Trustee Lapiana. Abstract #13 includes the annual retirement invoices for ERS & PFRS and prepayment of a Chevy Tahoe and planned debt service payments. Trustee Bouchard made a motion to approve payment of abstract #13, vouchers #1070-1153, in the amount of \$412,336.98. The motion was seconded by Trustee Muolo and carried with all voting aye.

DEPARTMENT/COMMITTEE REPORTS

PUBLIC SAFETY – RECOMMENDATION FOR TRAILSIDE CAMPING REGULATIONS

The Public Safety committee reviewed the draft Trailside Camping Regulations and recommended the following edits:

17. An access point for an EMS vehicle must be provided within a minimum of ~~250'~~ 50' of all TRAILSIDE CAMP campsites.

18. TRAILSIDE CAMPS must have an emergency plan approved by the Fire Chief **which shall include:**

- 1. A detailed map including the number of structures, exposures including distance to wooded areas and adjacent campsites and a listing of all utilities for each structure with emergency contact information.**

2. Location of nearest water source and secondary water source.
3. Resources needed for a structure fire, gorge rescue, medical emergency, motor vehicle accident, etc.
4. Two access points to the TRAILSIDE CAMP or adequate turnaround space for emergency vehicles and equipment.
5. A clear, accessible path from a village street to the TRAILSIDE CAMP that is 20' in width for each access point.
6. All campfires must be contained within a designated fire ring and located at a minimum of 10' from a PERMANENT SEASONAL STRUCTURE. All campfires must be extinguished by 12:00am and a fire extinguisher must be provided for each TRAILSIDE CAMP campsite.
7. A site visit with the Fire Chief or designee will be required prior to approval of the emergency plan.

After this review from a public safety standpoint, the intent per Mayor Hauser is to send the draft law to the attorney's office for further review.

TRUSTEE REPORTS

Trustee Bouchard attended the police committee meeting today. Four officers are ramping up to be ready for the new year. There are 8 volunteers for the Shop with a Cop program. The Santa train will be going around on Christmas Eve. The school is sponsoring Officer Spink to go to DARE school.

At the parks committee meeting, a dog park was discussed. The team is looking into play structures and controlling storm runoff at the beach. The open space conservation grant was also mentioned.

Administrator Marcy provided updates by email to the office committee for planned holiday closings. The Clerk's Office will be closing early on the 19th and Christmas Eve. The office will be closed on Christmas Day and New Years Day.

Mayor Hauser met with Administrator Marcy today who spoke with Ed with LaBella about the TAP Grant for Center Street. The grant is due in March with a pre-app due in January. There is about a 20% match requirement which the board would need to figure out how to fund if awarded.

At 8:12pm, motion to adjourn was made by Trustee Lapiana, seconded by Trustee Bouchard, and carried.

Respectfully submitted,
Christina Slusser, Village Clerk