



Village of Perry Board of Trustees

Village Board Meeting • Agenda • Monday, February 2, 2026 • 7:30 PM

Village Board Room • 46 N Main Street, Perry, NY 14530

1. Open Meeting and Pledge of Allegiance
2. Public Comment
3. Presentations & Board Actions
 - a. Approval of Minutes – January 20, 2026
 - b. Resolution Approving Request from the Perry Chalk Art Festival
 - c. Resolution Closing CDBG Stormwater Improvements Capital Project (HE)
 - d. Resolution Creating Capital Project Budget for the Engineering Planning Grant Project (HG)
 - e. 2026-2027 Draft Budget Review
4. Clerk/Deputy Treasurer's Report
5. Department/Committee Reports
6. Trustee Reports
7. Executive Session

VILLAGE OF PERRY
VILLAGE BOARD MEETING MINUTES
JANUARY 20, 2026

A regular board meeting of the Village of Perry was held at the Village Hall, 46 North Main Street, Perry, New York at 7:30 pm on the 20th day of January 2026.

PRESENT:	Rick Hauser	Mayor
	Arlene Lapiana	Trustee
	Joel Bouchard	Trustee
	Richard Muolo	Trustee
ALSO PRESENT:	Samantha Marcy	Administrator
	Christina Slusser	Village Clerk
GUESTS:	Jeff Boorsma	MRB Group
	Steve Deaton	DPW Superintendent
	Michael Mott	WTP Chief Operator
	Shaun Gilbert	Resident
	Abigail Dovolos	Student (joined at 7:40)
	Aditya Monger	Student (joined at 7:40)
ABSENT:	Sandy Lawrence	Trustee

Mayor Hauser called the meeting to order at 7:30 pm and led in the Pledge of Allegiance.

PUBLIC COMMENT

No comments.

MRB GROUP – WATER TREATMENT PLANT PROJECT UPDATE

Jeff Boorsma with MRB Group provided updates on the Water Treatment Plant Improvement project. The project is mostly through the design phase and still expecting to go out to bid in the spring for construction in the summer, however, if the board decides to pursue another grant opportunity through the NBRC (Northern Border Regional Commission), where Wyoming County recently became eligible, this will push the timeline back. The WTP project would fall under the infrastructure category, capped at \$1 million with a match of \$200,000 but the village will be financing enough to cover the match amount. The village has already secured \$5 million in grant awards through WIIA and BIL but the original estimate of \$7.2 million project is now projected closer to a \$9.5 million project. This will require about a 27% increase in water rates. The other scenario that includes fixing the water tank went up to about \$12 million. NBRC has a NEPA process which could cost up to \$30,000 and would be a back-and-forth process.

The village could choose to award the whole project or add a bid alternate for the water tank. Jeff Boorsma's opinion is that it would be better if the intake line is not on a separate contract so that all the responsibility falls on the general contractor.

Mike Mott, Chief Operator, spoke about his concerns with the current condition of the plant and times where it is difficult to keep up with the demand for water, especially due to the draw from farms, noting the importance of not putting the project off for another year.

Although project costs have gone up and new issues were discovered in the process with the need to replace the intake line, the village currently has 0% financing for the project which is not guaranteed if the project were to be split into phases.

Mayor Hauser suggested considering pursuing NBRC with a preapplication due in early February. MRB Group will move forward with preparing documents to anticipate 4 contracts: General, electrical, HVAC, and water tank. THM removal equipment is included with the water tank. After previously amending SEQR, the following resolutions are the next step in the SEQR process.

VILLAGE OF PERRY
WATER SYSTEM IMPROVEMENTS PROJECT
AMENDED 2025

SEQR RESOLUTION
DESIGNATING LEAD AGENCY

WHEREAS, the Village of Perry Board of Trustees (hereinafter referred to as "Village Board") on November 17, 2025 declared its intent to be designated the Lead Agency for the Village of Perry Water System Improvements Amended Project (hereinafter referred to as "Action") under the provisions of the State Environmental Quality Review (SEQR) Regulations; and

WHEREAS, the Village Board has provided written notices to this effect to the involved and interested agencies; and

WHEREAS, the Village Board has not received any written objections from the involved agencies to the Village Board being designated as the lead agency under the SEQR Regulations; and

WHEREAS, the Village Board has previously determined that it is the most appropriate agency to ensure the coordination of this Action and for making the determination of significance thereon under the SEQR Regulations.

NOW, THEREFORE BE IT RESOLVED that the Village Board does hereby designate itself as the lead agency for the Action identified above herein;

Motion made by Trustee Bouchard: Seconded by Trustee Muolo

The above Resolution was duly adopted on Monday, January 20, 2026 by the Village of Perry Village Board of Trustees.

VILLAGE OF PERRY
WATER SYSTEM IMPROVEMENTS PROJECT
AMENDED 2025

SEQR RESOLUTION
DETERMINATION OF ENVIRONMENTAL SIGNIFICANCE

WHEREAS, the Village of Perry Board of Trustees (hereinafter referred to as Village Board) has determined the above referenced Action to be a Type 1 Action pursuant to Part 617 of the State Environmental Quality Review (SEQR) Regulations; and

WHEREAS, the Village Board has reviewed and accepted the completed Full Environmental Assessment Form Parts 1, 2, and 3 on the Action prepared by the MRB Group; and

WHEREAS, the Village Board has completed the coordinated review and public comment period provided for under the SEQR Regulations; and

WHEREAS, the Village Board has designated itself as lead agency under the SEQR Regulations for making the determination of significance upon said Action; and

WHEREAS, the Village Board has given consideration to the criteria for determining significance as set forth in Section 617.7(c) (1) of the SEQR Regulations and the information contained in Full Environmental Assessment Form Parts 1, 2, and 3.

NOW THEREFORE BE IT RESOLVED, that said Action **WILL NOT** result in any significant adverse environmental impacts based on the review of the Full Environmental Assessment Form; and

BE IT FINALLY RESOLVED that the Village Board does hereby make a Determination of Non-Significance on said Action, and the Mayor is hereby directed to sign the Full Environmental Assessment Form Part 3 as the Negative Declaration and as evidence of the Village Board of Trustees determination of environmental non-significance.

Motion made by Trustee Muolo: Seconded by Trustee Bouchard

The above Resolution was duly adopted on Monday, January 20, 2026 by the Village of Perry Village Board of Trustees.

MINUTES

Trustee Lapiana made a motion to approve the minutes for 1/5/2026 which was seconded by Trustee Bouchard and carried with all voting aye.

RESOLUTION SCHEDULING SPECIAL VILLAGE BOARD WORKSHOP DATE

BE IT RESOLVED, that the Perry Village Board of Trustees does hereby schedule a special workshop on Monday, February 9th at 7:00pm in the Village Board Room for a 2026-2027 Budget Workshop.

Trustee Bouchard made a motion to adopt the resolution scheduling special village board workshop date which was seconded by Trustee Lapiana and carried with all voting aye.

RESOLUTION APPOINTING PART-TIME POLICE OFFICER, TYLER COWIE

WHEREAS, Chief Grover has determined the need for an additional part-time Police Officer; and

WHEREAS, Chief Grover is requesting the hiring of Mr. Tyler Cowie as a Part-Time Police Officer for the Village of Perry; and

NOW, THEREFORE BE IT RESOLVED, the Village of Perry Board of Trustees hereby approves the hiring of Mr. Tyler Cowie as a part-time Police Officer pending Wyoming County Civil Service approval and satisfactory background checks and his wage to be in accordance with the Police Union Contract.

Motion was made by Trustee Lapiana to adopt the resolution appointing part-time police officer, Tyler Cowie, which was seconded by Trustee Muolo and carried unanimously.

RESOLUTION APPROVING PERRY CENTRAL SCHOOL UPK RESERVATION REQUEST

WHEREAS, the Parks Committee has reviewed a request from the Perry Central School UPK program to reserve the South Pavilion on Friday, June 12, 2026; and

WHEREAS, the Parks Committee is recommending waiving the fee for the use of the South Pavilion; and

NOW, THEREFORE BE IT RESOLVED, the Village of Perry Board hereby waives the fee for the use of the South Pavilion on Friday, June 12, 2026.

Motion was made by Trustee Lapiana approving the Perry Central School UPK request which was seconded by Trustee Bouchard and carried with all voting aye.

RESOLUTION APPROVING SHAKE ON THE LAKE RESERVATION REQUEST

WHEREAS, the Parks Committee has reviewed the request from Shake on the Lake; and

WHEREAS, Shake on the Lake is requesting to reserve the Public Beach on Friday, July 31st and Saturday August 1st for their summer performance; and

WHEREAS, the Parks Committee is suggesting waiving the fee for the Public Beach; and

NOW, THEREFORE BE IT RESOLVED, the Village of Perry Board hereby accepts the Shake on the Lake reservation request; and

BE IT FURTHER RESOLVED, the Village of Perry Board approves waiving the fee for the Shake on the Lake for July 31st and August 1st.

Trustee Muolo made a motion to adopt the resolution approving the Shake on the Lake reservation request which was seconded by Trustee Lapiana and carried with all voting aye.

RESOLUTION AUTHORIZING BUDGET AMENDMENTS TO THE 2025-2026 VILLAGE BUDGET

WHEREAS, the Village Administrator is proposing the following budget amendments to the 2025-2026 village budget:

Debit:	A1910.4 (Insurance - Contractual)	\$6,000.00
Credit:	A1325.4 (Treasurer – Contractual)	\$6,000.00
Debit:	A5680.4 (Electric Charging Station – Contractual)	\$17.55
Credit:	A5410.4 (Sidewalks – Contractual)	\$17.55
Debit:	G9901.9 (Transfer to Other Funds)	\$61,498.00
Credit:	G9730.6 (BAN – WWTP Principal)	\$61,498.00

BE IT RESOLVED, that the Village of Perry Board of Trustees hereby authorizes the Village Administrator to make the above budget amendments for the 2025-2026 fiscal year; and

BE IT RESOLVED, that the Village Clerk shall provide a copy of this resolution to the Village Administrator.

Trustee Muolo made a motion to adopt the resolution approving the budget amendments to the 2025-2026 village budget which was seconded by Trustee Lapiana and carried with all voting aye.

RESOLUTION APPROVING PROPOSAL FROM LABELLA FOR GRANT WRITING SERVICES FOR THE 2025 TRANSPORTATION ALTERNATIVES PROGRAM GRANT APPLICATION

WHEREAS, LaBella has provided a proposal for grant writing services for the 2025 Transportation Alternatives Program Grant Application; and

WHEREAS, the fee to prepare and file the application is at no cost; however, there is a \$1,000 fee to update cost estimates; and

BE IT RESOLVED, that the Village Board of Trustees hereby approves the proposal from LaBella in the amount of \$1,000.00 and authorizes the Mayor to sign the proposal.

Trustee Bouchard made a motion approving the proposal from LaBella for grant writing services for the TAP grant which was seconded by Trustee Lapiana and carried with all voting aye.

CLERK/DEPUTY TREASURER REPORT

VILLAGE OF PERRY

Abstract # 016 Summary by Fund

01/16/2026
16:35:46

Code	Fund	Prepays	Unpays	Totals
A	GENERAL FUND	11,102.64	42,983.04	54,085.68
F	WATER FUND		6,142.48	6,142.48
G	SEWER FUND	526.72	23,015.68	23,542.40
JA	SILVER LAKE WATERSHED COMMISSION		32.98	32.98
TA	TRUST & AGENCY		4,665.00	4,665.00
Total:		11,629.36	76,839.18	88,468.54

Vouchers were audited by Trustee Bouchard. Trustee Lapiana made a motion approving payment of abstract #16, vouchers #1337-1445, in the amount of \$88,468.54 which was seconded by Trustee Muolo and carried unanimously.

DEPARTMENT/COMMITTEE REPORTS

The following reports were reviewed: Treasurer's Reports, Department of Public Works, Water and Sewer Departments, Police Department, and Property Maintenance. A monthly report from the historian was also received.

TRUSTEE REPORTS

Trustee Bouchard attended the Parks, Fire, and Police Committees for budget discussions. The Parks Committee discussed solutions for lighting and decorations around the village, the Open Space Grant, dog park, and banner updates. The Fire Chief's vehicle should be ready next week.

Trustee Muolo meets with the DPW and Office Committees tomorrow.

Trustee Lapiana attended the Fire Committee meeting and discussed the V-Fire grant. The Police Chief is interested in a technology grant. Fire Chief Spink reported that there are 60 active fire fighters in the department, the highest number in 15-20 years.

The Town of Perry water service contract has been discussed recently which has not been updated since 2019. Calculations were done on the specific number of hours and services provided by the village to the town confirming that the village is not breaking even on services. A new letter will be drafted to the town.

With no further business, at 8:41 pm, motion to adjourn was made by Trustee Lapiana, seconded by Trustee Bouchard, and carried.

Respectfully submitted,
Christina Slusser, Village Clerk



RESOLUTION APPROVING REQUEST FROM THE PERRY CHALK ART FESTIVAL

WHEREAS, the Village has received a request from the Perry Chalk Art Festival Committee for their festival including a donation of \$1,600, a one-day insurance waiver for non-food vendors, permission to close portions of certain streets, assistance from a member of the DPW on the day of the event, and for the Village to continue acting as the fiscal agent; and

WHEREAS, the Chief of Police is recommending requiring the presence of one police officer during the event to control traffic and ensure safety; and

WHEREAS, the Perry Chalk Art Festival will be required to obtain insurance certificates from food vendors located on Village property, list the Village of Perry as an additional insured, and to provide a copy of the certificate to the Village Office prior to the event; and

NOW, THEREFORE BE IT RESOLVED, the Village of Perry Board hereby approves a donation of \$1,600 and the additional requests outlined in the letter from the Perry Chalk Art Festival Committee and will require the presence of one police officer; and

BE IT RESOLVED, the Village of Perry Board hereby approves the donation of eight staff hours with the remainder to be billed to the Perry Chalk Art Festival.

Perry Chalk Art Festival
c/o 62 Dolbeer St.
Perry, NY 14530

Christina Slusser, Village Clerk
Village of Perry
46 N Main St.
Perry, NY 14530

January 13, 2026

Dear Christina,

Planning is already underway for this year's Perry Chalk Art Festival, scheduled for Saturday, July 11th with a rain date of Saturday, July 18th.

Here are our 2026 goals.

1. Host 35 adult chalking artists and 35 chalking youth.
2. Add another five vendors.

We make the following requests to the Village Board:

1. Grant a one-day insurance waiver for non-food vendors.
2. Permission to close the following areas:
 - the parking lane on one side of Main Street.
 - a portion of Lake Street, from Main Street to where the hill begins to rise.
 - Borden Ave from Main Street to Spring Street. Borden would be closed from 6am through 2:00pm on festival day to host the Farmers' Market, at which time, we would reopen the street to traffic.
3. Assistance from a member of the Perry DPW. We appreciate this help at event setup and take down time as it significantly improves how the event unfolds.
4. Funding Assistance. We ask for a donation of \$1,600 for the Perry Chalk Art Festival from the Village of Perry, the same amount as you contributed in 2024 and 2025. With this level of Village contribution, we believe we can meet the rest of our funding requirements through community and business donations. As for other funding sources, we hope to receive a modest grant from New York State Council on the Arts decentralization funds.
5. Fiscal agent. We ask that the Village continue acting as our Fiscal Agent and deposits and disburses funds as approved by a Perry Chalk Art Festival Committee member.

We are thankful for the generosity that the Village Board has shown the festival since its beginning and hope you will be able to support the event in 2026. Our committee is happy to discuss this matter further as you desire, and we hope you will look favorably upon this request.

Sincerely,
Meghan Hauser, Member, Perry Chalk Art Festival Committee



RESOLUTION CLOSING CDBG STORMWATER IMPROVEMENTS CAPITAL PROJECT (HE)

WHEREAS, the Village of Perry Board of Trustees created the HE Capital Project Fund and established the project budget funded through a Community Development Block Grant and monies from the general fund; and

WHEREAS, expenses for the project totaled \$860,556.65 and revenues totaled \$856,578.00; \$821,578.00 received from CDBG and \$35,000.00 from the general fund; and

WHEREAS, due to increased scope during the project for road and sidewalk restoration, project expenses exceeded revenues by \$3,978.65; and

WHEREAS, the Village Administrator is requesting the following budget amendment and authorization to transfer \$3,978.65 to the HE Capital Project Fund:

Increase:	A9950.4 (Transfer to Capital Projects)	\$3,978.65
Decrease:	A8540.4 (Drainage Contractual)	\$3,978.65

WHEREAS, all work has been completed for this project, and the Village Administrator is requesting closing the capital project; and

NOW, THEREFORE BE IT RESOLVED, the Village of Perry Board of Trustees hereby closes the HE CDBG Stormwater Improvements Capital Project and authorizes the above budget amendment and transfer of \$3,978.60 from the General Fund to the CDBG Stormwater Improvements Capital Project Fund (HE).



RESOLUTION CREATING CAPITAL PROJECT BUDGET FOR THE ENGINEERING PLANNING GRANT PROJECT (HG)

WHEREAS, the Village of Perry has been awarded an Engineering Planning Grant through New York State Environmental Facilities Corporation to evaluate the Wastewater Treatment Plant outfall structure; and

WHEREAS, the Village Administrator has proposed a budget for the capital project fund (HG):

REVENUE:

HG3097	State Aid	\$ 50,000.00
HG5031	Interfund Transfer	\$ 10,000.00
		\$ 60,000.00

EXPENDITURE:

HG8130.2	Sewage Treatment (Planning Study)	\$ 60,000.00
		\$ 60,000.00

TOTAL PROJECT BUDGET \$ 60,000.00
; and

WHEREAS, the Village Administrator is requesting the following budget amendment and authorization to transfer \$10,000.00 to the HG Capital Project Fund; and

Increase:	G9950.4 (Transfer to Capital Projects)	\$10,000.00
Decrease:	G1990.4 (Contingency)	\$10,000.00

BE IT RESOLVED, the Village of Perry Board of Trustees hereby authorizes the project budget for the Engineering Planning Grant for the Wastewater Treatment Plant; and

BE IT RESOLVED, the Village of Perry Board of Trustees hereby authorizes the above budget amendment and transfer of \$10,000.00 from the Sewer Fund to the Engineering Planning Grant Capital Project Fund (HG).

2026-2027 Draft Budget

Village of Perry
February 2, 2026

2026-2027 Draft Budget Summary

	Appropriations	Estimated Revenue	Raised by tax	Fund Balance
General Fund (A)	\$3,799,261	\$1,221,735	\$2,577,526 (1.37% levy increase)	
Water Fund (F)	\$1,047,559	\$857,382		\$190,177
Sewer Fund (G)	\$1,182,020	\$1,182,020		
2026-2027 Tax Year			Total Levy = \$2,577,526	
		<u>Town of Castile</u>	<u>Town of Perry</u>	
Total assessed value		\$35,655,959		\$160,322,340
Equalization rate		80%		100%
Full value		\$44,569,949		\$160,322,340
<i>Total assessed value</i>				\$204,892,289
% of Full value		21.75%		78.25%
Tax Levy to be raised		\$560,686		\$2,016,840
Tax Rate 2026-2027		15.724884		12.579907
<i>Tax Rate 2025-2026</i>		14.414451		12.540572
<i>*overall tax rate before equalization rate = \$13.152099 (2.14% increase from 2025-2026)</i>				

General Fund Revenues

Revenue	2025-2026 Budget	2026-2027 Draft Budget
Taxes	\$2,543,937	\$2,577,526
PILOTS and penalties	\$93,535	\$110,000
Franchise and Gross Receipts tax	\$82,000	\$82,000
Departmental Income	\$26,350	\$18,100
Intergovernmental charges	\$162,600	\$164,600 *includes TOC fire contract*
Interest and rental of property	\$129,831	\$132,300
Games of Chance	\$75	\$75
Fines and fees	\$130,000	\$150,000
Sale of Equipment	\$13,500	\$28,500
State Aid	\$233,057	\$386,160
Federal Aid	\$0	\$0
Interfund Transfers (Reserves)	\$0	\$150,000 *Equipment Reserve for Bucket Truck*
Total	\$3,414,885	\$3,799,261

General Fund Expenditures

Expenditures	2025-2026 Budget	2026-2027 Draft Budget
Personnel	\$1,294,546	\$1,332,317
Capital	\$361,150	\$640,300 *CHIPS & Budget Truck*
Contractual	\$954,433	\$963,985
Debt	\$77,456	\$78,359
Benefits	\$677,300	\$734,300
Transfer to Reserves	\$50,000	\$50,000
Total	\$3,414,885	\$3,799,261

General Fund Reserves and Fund Balance

Account	Balance
<i>Restricted Reserves (as of 1/27/26)</i>	
Equipment Reserve	\$249,757 *Draft budget has \$150k included for Bucket Truck*
Fire Apparatus Reserve	\$87,564
Repair Reserve	\$79,107
Employee Benefits and Accrued Liabilities Reserve	\$44,851
Park Capital Reserve	\$63,411
<i>Fund Balance</i>	
Unassigned (as of 5/31/25 less approved expenditures)	\$973,159
<i>Total General Fund Balance</i>	\$1,497,849

Additional Department Requests

Office

- Color printer (split between three funds) - \$ 7,619

Fire

- TriBand Radios - \$8,000
- Battery Operated Rescue Tool - \$12,500

plan to apply for VFIRE grant

DPW

- F650/F750 Dump Truck - \$125,000
- Paving additional streets - \$\$\$
- Sidewalk repairs/replacements - \$\$\$

Parks/Community Beautification

- Dog park - \$45,000

Other funding partners and parks reserve?

- Fence for D2 and D3 - \$20,000
- Main St lighting - \$20,000

Zoning

- Additional staff hours - \$15,000

Police

- Creation of Investigator position and fill 24 hours per week with part-time officers - \$32,600

Water Fund Revenue & Expenditures

Revenue	2025-2026 Budget	2026-2027 Draft Budget
Department Income	\$813,382	\$813,382
Intergovernmental charges	\$9,500	\$11,500
Interest	\$25,000	\$32,500
Appropriated Fund Balance		\$190,177*
Total	\$847,882	\$1,047,559

Expenditures	2025-2026 Budget	2026-2027 Draft Budget
Personnel	\$287,950	\$289,500
Capital	\$113,400	\$95,000
Contractual	\$264,500	\$323,000
Debt	\$89,682	\$249,109*
Benefits	\$92,350	\$90,950
Total	\$847,882	\$1,047,559

*Increase in debt is projected for the Water Treatment Plant upgrade. Options are to increase water rates slightly as of June 1, 2026, or use Fund Balance to cover any shortfall in the budget.

Water Fund Reserves and Fund Balance

Account	Balance
<i>Restricted Reserve</i>	
Water Reserve (as of 1/27/26)	\$102,289
<i>Fund Balance</i>	
Unassigned (as of 5/31/25)	\$1,041,347
<i>Total Water Fund Balance</i>	\$1,143,636

Sewer Fund Revenue & Expenditures

Revenue	2025-2026 Budget	2026-2027 Draft Budget
Department Income	\$1,074,020	\$1,075,520
Intergovernmental charges	\$89,473	\$90,000
Interest	\$15,000	\$16,500
Total	\$1,178,493	\$1,182,020

Expenditures	2025-2026 Budget	2026-2027 Draft Budget
Personnel	\$288,150	\$287,600
Capital	\$27,500	\$39,700
Contractual	\$379,805	\$373,000
Debt	\$386,688	\$331,421
Benefits	\$96,350	\$94,950
Transfer to Reserves	\$0	\$55,349
Total	\$1,178,493	\$1,182,020

Sewer Fund Reserve and Fund Balance

Account	Balance
<i>Restricted Reserves (as of 1/27/26)</i>	
Sewer Reserve	\$190,180
Sewer Indebtedness Reserve	\$61,711
<i>Fund Balance</i>	
Unassigned (as of 5/31/25)	\$598,294
<i>Total Sewer Fund Balance</i>	<i>\$850,185</i>

Additional Department Requests

Sewer

- Mixer for sludge - \$16,000
- 3hp grinder pump - \$12,000
- Sludge flow meter - \$11,000

use reserve or fund balance?

Abstract # 017

01/30/2026
10:21:04

Summary by Fund

Code	Fund	Prepays	Unpays	Totals
A	GENERAL FUND	946.76	70,837.52	71,784.28
F	WATER FUND	235.94	14,179.65	14,415.59
G	SEWER FUND	37.99	13,050.71	13,088.70
HF	WATER TREATMENT PLANT PROJECT		7,976.00	7,976.00
JA	SILVER LAKE WATERSHED COMMISSI	37.99		37.99
Total:		1,258.68	106,043.88	107,302.56

Vouchers #1456-1516 were audited by Trustee Muolo.