

**VILLAGE OF PERRY
VILLAGE BOARD MEETING MINUTES
MARCH 16, 2026**

A regular board meeting of the Village of Perry was held at the Village Hall, 46 North Main Street, Perry, New York at 7:30 pm on the 16th day of March 2026.

PRESENT:	Arlene Lapiana	Deputy Mayor
	Joel Bouchard	Trustee
	Richard Muolo	Trustee
	Sandy Lawrence	Trustee
ALSO PRESENT:	Christina Slusser	Village Clerk
	Samantha Marcy	Administrator
GUESTS:	Lorraine Sturm	Perry Herald
	Kenadie Barber	Student
ABSENT:	Rick Hauser	Mayor

Deputy Mayor Lapiana called the meeting to order at 7:30 pm and led in the Pledge of Allegiance.

PUBLIC COMMENT

No comments.

MINUTES

Trustee Bouchard made a motion to approve the minutes for 3/2/2026 which was seconded by Trustee Lawrence and carried with all voting aye.

RESOLUTION APPOINTING SEASONAL LABORER, STEVEN FULLER

WHEREAS, Mr. Steven Fuller has been employed with the Village's Parks Department since June 2020; and

WHEREAS, the Superintendent of Public Works is requesting the appointment of Mr. Fuller for the 2026 season; and

BE RESOLVED, that the Perry Village Board of Trustees hereby appoints Mr. Steven Fuller as a Seasonal Laborer designated to the Parks Department at a rate of \$21.14 per hour effective March 23, 2026.

Trustee Lapiana made a motion to adopt the resolution appointing seasonal laborer Steve Fuller which was seconded by Trustee Bouchard and carried unanimously.

RESOLUTION APPOINTING SEASONAL LABORER, JASE STONE

WHEREAS, Mr. Jase Stone has been employed by the Village since 2021; and

WHEREAS, the Superintendent of Public Works is requesting the appointment of Mr. Stone for the 2026 season designated to the Department of Public Works; and

BE RESOLVED, that the Perry Village Board of Trustees hereby appoints Mr. Jase Stone as a Seasonal Laborer designated to the Department of Public Works at a rate of \$18.54 per hour effective March 23, 2026.

Trustee Lapiana made motion to adopt the resolution appointing seasonal laborer Jase Stone which was seconded by Trustee Muolo and carried unanimously.

RESOLUTION APPROVING PERRY FIRE DEPARTMENT LADIES AUXILIARY RESERVATION REQUEST

WHEREAS, the Perry Fire Department Ladies Auxiliary is organizing the annual Sea Serpent Softball Tournament on July 17 – July 19, 2026; and

WHEREAS, the Parks Committee is suggesting waiving the fee for the softball fields for the Sea Serpent; and

WHEREAS, the Perry Fire Department Ladies Auxiliary will be responsible for direct costs of materials used during the tournament; and

NOW, THEREFORE BE IT RESOLVED, the Village of Perry Board hereby accepts the Perry Fire Department Ladies Auxiliary reservation and labor request; and

BE IT FURTHER RESOLVED, the Village of Perry Board approves waiving the fee for the fields for the Perry Fire Department Ladies Auxiliary Sea Serpent Tournament.

Trustee Muolo made a motion to approve the Perry Fire Department Ladies Auxiliary reservation request which was seconded by Trustee Lawrence and carried with all voting aye.

RESOLUTION APPROVING PERRY YOUTH BASEBALL REQUEST

WHEREAS, the Parks Committee has reviewed a request from Perry Fireman’s Baseball & Softball; and

WHEREAS, the Perry Youth Baseball is organizing adaptive baseball games on May 23, May 30, June 13, June 20 and June 27; and

WHEREAS, the Parks Committee is suggesting to waive the fee for use of the fields; and

NOW, THEREFORE BE IT RESOLVED, the Village of Perry Board of Trustees hereby approves the Perry Youth Baseball request and waives the fee for the field.

Trustee Muolo made a motion to approve the Perry Youth Baseball request which was seconded by Trustee Bouchard and carried with all voting aye.

RESOLUTION APPROVING WAIVER OF SEWER CHARGES FOR 67 SOUTH MAIN STREET

WHEREAS, the Village of Perry received a request from the owner of 67 South Main Street to waive the sewer charges due to a burst pipe that caused 10,000 gallons of water to flow out the bottom of the building; and

WHEREAS, average usage for this property since taking ownership is 1,000 gallons per quarter; and

WHEREAS, the Department of Public Works witnessed the leak and confirmed that the water did not pass through the Village’s sewer system; and

WHEREAS, the Public Works Committee has reviewed the request and is recommending waiving 9,000 gallons of sewer charges; and

NOW, THEREFORE BE IT RESOLVED, the Village of Perry Board of Trustees hereby approves the waiver of sewer charges for 9,000 gallons totaling \$75.60 and authorizes the Village Clerk or designee to adjust the account.

Motion was made by Trustee Lapiana and seconded by Trustee Lawrence to approve the waiver of sewer charges for 67 South Main Street. This motion was carried unanimously.

RESOLUTION APPROVING WAIVER OF SEWER CHARGES FOR 25 WATER STREET

WHEREAS, the Village of Perry received a request from the owner of 25 Water Street to waive the sewer charges due to a blown hot water tank that caused 16,000 gallons of water to flood the basement; and

WHEREAS, average usage for this property for the previous two years is 3,000 gallons per quarter; and

WHEREAS, the water was removed by a sump pump and did not pass through the Village's sewer system; and

WHEREAS, the Public Works Committee has reviewed the request and is recommending waiving 13,000 gallons of sewer charges; and

NOW, THEREFORE BE IT RESOLVED, the Village of Perry Board of Trustees hereby approves the waiver of sewer charges for 13,000 gallons totaling \$109.20 and authorizes the Village Clerk or designee to adjust the account.

Trustee Lapiana made a motion to approve the waiver of sewer charges for 25 Water Street which was seconded by Trustee Bouchard and carried with all voting aye.

RESOLUTION APPROVING APPLICATION FOR BASE RATE WAIVER FOR VACANT UNITS

WHEREAS, the Village of Perry Board of Trustees adopted the Policy of Waiving Base Rate Charges for Vacant Units on February 5, 2024; and

WHEREAS, an application has been received for the property located at 57 Gardeau Street and the inspection has been completed by the Water Department; and

WHEREAS, the Public Works Committee has reviewed the application and is recommending approval; and

NOW, THEREFORE BE IT RESOLVED, the Village of Perry Board of Trustees hereby approves the waiver for 57 Gardeau Street per the Policy of Waiving Base Rate Charges for Vacant Units.

Trustee Bouchard made a motion to approve the application for base rate waiver for a vacant unit which was seconded by Trustee Muolo and carried with all voting aye.

RESOLUTION AUTHORIZING REIMBURSEMENT FOR PLUMBING EXPENSE FOR STANTON AVE

WHEREAS, the owner of **27 Stanton Avenue** contacted the Village regarding a sewer issue affecting the property and requested that the Village determine whether the issue originated within the Village's sewer system; and

WHEREAS, a Village employee responded to the report and inspected a nearby manhole but inadvertently inspected an incorrect location and determined at that time that the Village sewer system appeared to be functioning properly; and

WHEREAS, the owner subsequently retained a licensed plumber to investigate the issue, resulting in plumbing services rendered and an invoice totaling **\$1,557.90**, which the owner has since paid; and

WHEREAS, it was later determined that a **frozen manhole within the Village sewer system** contributed to the issue affecting the property; and

WHEREAS, after reviewing the circumstances, the Public Works Committee is recommending reimbursement of the documented plumbing expense is appropriate provided that the owner signs a general release form; and

NOW, THEREFORE, BE IT RESOLVED, that the Village of Perry Board of Trustees hereby authorizes reimbursement in an amount of **\$1,557.90** for the plumbing expense incurred by the owner of **27 Stanton Avenue**; and

BE IT FURTHER RESOLVED, that the Village Clerk is hereby authorized to process payment for reimbursement.

Trustee Lapiana made a motion to approve the reimbursement of plumbing expenses for 27 Stanton Ave which was seconded by Trustee Lawrence and carried unanimously.

RESOLUTION APPROVING ANNUAL SOFTWARE SUPPORT CONTRACT FOR WATER & SEWER SOFTWARE AND EMAIL BILLING WITH QUICKPAY SOFTWARE CONTRACT WITH WILLIAMSON LAW BOOK COMPANY

WHEREAS, the Village of Perry uses Williamson Law Book Company for our Water & Sewer Billing Software and Email Billing with QuickPay Software; and

WHEREAS, both agreements are annual from April 1, 2026 until March 31, 2027; and

WHEREAS, the annual cost of the Water & Sewer Billing Software is \$1,750.00; and

WHEREAS, the annual cost of the Water & Sewer Email Billing with QuickPay Software is \$879.00; and

NOW, THEREFORE BE IT RESOLVED, that the Perry Village Board of Trustees does hereby approve the annual Water & Sewer Billing Software in the amount of \$1,750.00 and the Email Billing with QuickPay Software contract in the amount of \$879.00 from April 1, 2026 until March 31, 2027.

Trustee Lapiana made a motion to approve the annual software contracts with Williamson Law Book company which was seconded by Trustee Muolo and carried unanimously.

RESOLUTION AUTHORIZING THE SUBMISSION OF AN APPLICATION TO THE NEW YORK STATE ARCHIVES LOCAL GOVERNMENT RECORDS MANAGEMENT IMPROVEMENT FUND

WHEREAS, the New York State Archives administers the Local Government Records Management Improvement Fund (LGRMIF) grant program to assist local governments in establishing and improving records management programs; and

WHEREAS, the Village Clerk and Village Administrator are proposing to apply for an Inactive Records Inventory project which will include the identification, inventory, and organization of inactive records; and

WHEREAS, this project will improve the efficiency of records retrieval, ensure legal compliance with records retention requirements, and enhance the long-term management of the village's records; and

NOW, THEREFORE, BE IT RESOLVED, that the Village of Perry Board of Trustees of the Village of Perry hereby authorizes the submission of an application to the New York State Archives for funding through the Local Government Records Management Improvement Fund (LGRMIF) grant program for an amount not to exceed \$75,000.00; and

BE IT FURTHER RESOLVED, that the Village Administrator as Chief Administrative Officer and Village Clerk as Records Management Officer are hereby authorized and directed to execute all necessary documents and forms required for the submission of the grant application.

Trustee Lapiana made a motion to authorize the submission of a grant application for records management which was seconded by Trustee Lawrence and carried unanimously.

RESOLUTION AUTHORIZING BUDGET TRANSFERS TO THE 2025-2026 VILLAGE BUDGET

WHEREAS, the Village Administrator is proposing the following Budget Transfers to correct overspent accounts for the 2025-2026 fiscal year:

General Fund:

Increase:	A1670.4 (Print & Mail – Contractual)	\$255.43	
Decrease:	A1345.4 (Office Supplies – Contractual)		\$255.43
Increase:	A1910.4 (Unallocated Insurance)	\$11,100.27	
Decrease:	A1440.4 (Engineer – Contractual)		\$11,100.27
Increase:	A3120.2 (Police – Equipment)	\$5,629.14	
Decrease:	A3120.4 (Police – Contractual)		\$5,629.14

Increase:	A5110.11 (Street Maintenance - Overtime)	\$11,699.49	
Decrease:	A5110.1 (Street Maintenance – Personnel)		\$11,699.49
Increase:	A5132.11 (Garage - Overtime)	\$941.94	
Decrease:	A6410.4 (Publicity – Contractual)		\$941.94
Increase:	A5680.4 (Electric Charging Station – Contractual)	\$1,142.18	
Decrease:	A5132.1 (Garage - Personnel)		\$1,142.18
Increase:	A7020.11 (Recreation Admin - Overtime)	\$1,255.19	
Decrease:	A7020.1 (Recreation Admin - Personnel)		\$1,255.19
Water Fund:			
Increase:	F1910.4 (Unallocated Insurance)	\$5,000.00	
Decrease:	F1440.4 (Engineer – Contractual)		\$5,000.00
Sewer Fund:			
Increase:	G1910.4 (Unallocated Insurance)	\$5,000.00	
Decrease:	G1440.4 (Engineer – Contractual)		\$5,000.00
Increase:	G8130.41 (Sewage Treatment – Utilities)	\$14,913.85	
Decrease:	G8130.4 (Sewage Treatment – Contractual)		\$14,913.85

BE IT RESOLVED, that the Village of Perry Board of Trustees hereby authorizes the Village Administrator to make the above budget transfers and amendment for the 2025-2026 fiscal year; and

BE IT RESOLVED, that the Village Clerk shall provide a copy of this resolution to the Village Administrator.

Trustee Muolo made a motion to approve the budget transfers above which was seconded by Trustee Lapiana and carried with all voting aye.

RESOLUTION ACKNOWLEDGING RECEIPT OF THE 2026-2027 TENTATIVE BUDGET AND SETTING A PUBLIC HEARING

WHEREAS, the tentative budget of the Village of Perry for the fiscal year 2026-2027 is available for viewing in the Village Clerk’s Office; and

WHEREAS, it is understood that the 2026-2027 tentative budget is tax cap compliant; and

WHEREAS, the Village Board has held Budget Workshops on February 2, 2026, February 9, 2026, and February 17, 2026; and

WHEREAS, a copy of the [2026-2027 Village of Perry Tentative Budget](#) can be found on the Village's website; and

NOW, THEREFORE BE IT RESOLVED, the Village Board of the Village of Perry does hereby acknowledge receipt of the tentative budget by the Village Administrator; and

BE IT FURTHER RESOLVED, the Village Board of Perry does hereby establish a public hearing to be held on the tentative budget on Monday, April 6, 2026, at 8:00pm to receive comments and questions from the public; and

BE IT FURTHER RESOLVED; the following are the proposed 2026-2027 salaries of the Elected Village Officials of the Village of Perry:

Mayor	\$4,800.00
Village Board member(s)	\$2,900.00
Village Justice	\$16,817.00

BE IT FINALLY RESOLVED; the Village Board of the Village of Perry hereby directs the Village Clerk to post and provide notice of said public hearing.

Trustee Bouchard made a motion adopting the resolution acknowledging receipt of the 2026-2027 tentative budget and setting a public hearing. This motion was seconded by Trustee Muolo and carried unanimously.

2026 OPEN SPACE CONSERVATION GRANT

A proposal for services to prepare and file an online application for the 2026 Open Space Conservation grant on behalf of the Village of Perry in the amount of \$5,750 was received from LaBella Associates. Grant funds would be used for the purchase and clearing of land along the gorge to continue the Silver Lake Trail from Park Ave to Glenwood Cemetery. The grant would cover the prep work of surveying, appraising, acquiring, and clearing the land but not construction of the trail. The application allows to apply for a minimum of \$50,000. The application fee would put the remaining grant line of \$4,000 over budget, but the application is due April 15th. Trustee Lapiana made a motion to approve the proposal for services for the 2026 Open Space Conservation grant application which was seconded by Trustee Lawrence and carried with all voting aye.

CLERK/DEPUTY TREASURER REPORT

Clerk Report 3/16/2026

VILLAGE OF PERRY

Abstract # 020

03/13/2026
16:25:08

Summary by Fund

Code	Fund	Prepays	Unpays	Totals
A	GENERAL FUND	1,218.82	40,105.41	41,324.23
F	WATER FUND	237.47	13,758.09	13,995.56
G	SEWER FUND	137.70	37,194.28	37,331.98
HF	WATER TREATMENT PLANT PROJECT		1,065.00	1,065.00
HG	ENGINEERING PLANNING GRANT (WW		4,485.00	4,485.00
HH	DRI - TRAIL AND STREETSCAPE		5,023.75	5,023.75
HI	DRI - VILLAGE HALL		6,000.00	6,000.00
JA	SILVER LAKE WATERSHED COMMISSI		867.09	867.09
TA	TRUST & AGENCY		1,678.00	1,678.00
Total:		1,593.99	110,176.62	111,770.61

Vouchers were audited by Trustee Lawrence. Trustee Bouchard made a motion to approve payment of abstract #20, vouchers #1664-1768, in the amount of \$111,770.61. Trustee Muolo seconded the motion and it was carried unanimously.

DEPARTMENT/COMMITTEE REPORTS

The following reports were provided for review: Treasurer’s Financial Reports, Department of Public Works, Water and Sewer Departments, Police Department, and Property Maintenance.

The Public Works Committee reviewed an updated water rate study provided by Bernard P. Donegan, financial consultants for the village. The update includes an option for making small increases to the water base rates and usage rates beginning June 1st with time to reevaluate prior to implementation of the next increase. Fund balance can also be used to cover some of the increase. Water rate increases are necessary to cover the anticipated debt for upcoming water treatment plant upgrades.

TRUSTEE REPORTS

Trustee Muolo attended the Public Works Committee meeting. A generator on Standpipe Rd. needs to be repaired, estimated at \$2,500. A VFD pump at the sewer plant needs to be replaced. A raccoon got into a drainpipe at the water plant. Trees will be scheduled for removal

at the water plant in preparation for upgrades. The state approved the repaving of Covington Street (which falls within the 10-year window and requires a waiver to be reimbursed through CHIPS). The Office Committee discussed the records management grant and agreed to see how the end of the fiscal year budget looks to revisit the purchase of a large scale printer/scanner.

Trustee Bouchard attended the Fire Committee meeting. A new hose was purchased and tested, fire department members went through CPR training, new officers are expected in April, and there will soon be 3 new interior firefighters.

Trustee Lawrence discussed problem properties with the Zoning Committee and attended a meeting with Elev8 for the Village Hall project.

With no further business and no executive session needed, Trustee Muolo made a motion to adjourn the meeting at 8:16 pm which was seconded by Trustee Lapiana and carried.

Respectfully submitted,
Christina Slusser, Village Clerk